

SCHOOL OF HUMANITIES

Department of Fashion Design

Notice No: AJU/BA FD/290

Date: 01.05.2026

CIRCULAR

Dear students,

As a part of the requirement of the completion of SEMESTER 5, you need to undergo a minimum 1-month long internship, Begin date will be **15th May till 30th June, 2026**. The internship duration can be extended (not more than 2 months) as per the industry standard and with approval with industry and faculty mentors. The internship must be related to their domain with any Garment / Fashion based organization of their own choice, area of specialization and interest. During this internship, the student should have worked/assisted on a relevant project related to the department which will be presented to the Jury during the SEM 5 examinations.

Everyone should submit their internship confirmation letter of the company by **8th May, 2026**, failing which the students will be working on In-house project with the Department- reporting Monday-Saturday 8:00am - 4:30pm (week off 1st and 4th Saturday and holidays as per academic calendar)

Please note the faculty mentor assigned to the students as below; each student must also have an industry mentor who will guide their everyday activities. Weekly updates should be given to the respective faculty mentors.

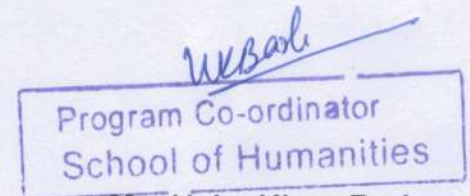
Student Name	Faculty Mentor
Riya Singh	Manisha Singh
Arpita Sinha	<u>Usha Kiran Barla</u>
Mahek Mishra	<u>Anup Kumar Singh</u>

- During the end of the internship, a feedback form must be duly filled by the internship mentor.



- Monthly attendance is a mandate to be submitted to the respected mentor validated by the company during the course of the internship.
- You are also required to submit your internship report during the semester. Kindly note the following mandates in the format (post this the general format on the document can follow).
 - Cover page
 - Acknowledgement with Signature
 - Declaration with Signature
 - Certificate from the Company
 - Certificate by faculty mentor

Learning Diary / Journal must be maintained and presented at the jury



Ms. Usha Kiran Barla
Program Coordinator
Department of Fashion Design

Copy for information & necessary action please: -

1. PS to hon'ble Vice-Chancellor
2. PS to hon'ble Director
3. PS to hon'ble DSW
4. Academic Coordinator
5. AJU Website
6. Office file
7. Notice Board
8. ERP Coordinator