



Notice No: AJU/R/900

Date: 18<sup>th</sup> April, 2026

NOTICE

Sub: - Regarding Availing Transport Facility (Optional) for all the students of 1<sup>st</sup> year (Batch 2025-26) all programmes and 1<sup>st</sup> Year D. Pharm (Batch 2025-26) (Except Nursing) for the period of July 2026 – May 2027.

This is to inform all the students of 1<sup>st</sup> year (Batch 2025-26) all programmes and 1<sup>st</sup> Year D. Pharm (Batch 2025-26) that if any student is interested in opting for transport facility for session 2025-26, s/he may collect the transport application form from the website (from the Forms & Format Section under Academics), Form name - "Transport Application Form for 1<sup>st</sup> year - 2<sup>nd</sup> Semester (Batch 2025-26), all programmes and 1<sup>st</sup> Year D. Pharm (Batch 2025-26) (Except Nursing)".

1. Transportation facility will be available to 1<sup>st</sup> year (2<sup>nd</sup> Semester) (Batch 2025-26) all programmes and 1<sup>st</sup> Year D. Pharm (Batch 2025-26) (Except Nursing) students from the month July 2026 to May 2027.
2. Transport Fee for the Academic Year 2026-27 ₹32,000/- for students boarding from Ghatshila location, ₹20,000/- for students boarding from Non-Gamharia location and ₹13,000/- for students boarding from Gamharia location.
3. Transport facility is optional and not compulsory.
4. Last date of submission of Transportation Facility Form, along with the requisite fee, is 15<sup>th</sup> June, 2026.
5. If any student intends to avail the transport service after the above-mentioned due date, late fine of ₹1,000/- would be charged in addition to the transport fee (as applicable).
6. Students should carry one passport size photograph with themselves (mandatory).
7. Students are instructed to submit the filled-in transport facility form with the fee of ₹16,000/- for Ghatshila, ₹10,000/- for Non-Gamharia and ₹6,500/- for Gamharia location either at the Admission Office @ Dhatkidih or at the University Campus, on or before 15<sup>th</sup> June, 2026.
8. Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time. Failure to do so would result in action as per University norms.
9. Please note that the payment of transportation fee can be done only at the fees counter of the Admission Office @ Dhatkidih or at the University Campus.
10. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Registrar Office situated at the 1<sup>st</sup> floor of Block A in the Campus for any related information/query.
11. There will be no refund, in case of a government order to stop the plying of buses due to any exigency.
12. No separate reminder notice will be sent in the next semester regarding the pending transport fee. Student must take care of the same on their own.

Note: - It is mandatory for each student to carry the transport fee receipt/ Transport ID card all the time while using the facility. Without it, no student will be permitted to avail the Transport Facility.

After the due date of fee submission, if a student is found availing the transport service without paying the applicable fee, s/he will be liable for penalty as per the provisions laid out in the notice dated February 16, 2024 bearing the notice number AJU/R/650 (attached herewith for reference).

For any query related to transport facility, contact Ms Alisha @ 0657-2312005

Copy to:

1. PS to Vice Chancellor
2. PS to Pro Vice-chancellor
3. PS to Director
4. Office of the Registrar
5. Director Campus /DSW
6. Finance Office
7. Deans/HODs/PCs of various Schools/Departments
8. All Officers
9. Concerned Personnel

By the order of the Vice Chancellor





Notice No: AJU/R/650

Date: 16<sup>th</sup> February, 2024

**NOTICE**

**Subject:-** Penalty for boarding the University Bus without opting for Transport Service.

It has been observed during random inspections that some students are using the University Transport facility without opting for the same.

Such a practice is against the university norms.

Hence, it has been decided by the Transport Committee that for the **first time offenders**, a **penalty of ₹ 500** would be imposed, a **penalty of ₹ 1000** for **second-time defaulters** & a **penalty of ₹ 1000 & annual transport fee** would be charged from **third-time defaulters**.

You are required to take note of the same.

Copy to:

1. PS to Vice Chancellor
2. PS to Director
3. Director Campus /DSW
4. Finance Office
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

