



Notification

Ref. No: - AJU/EXAM/DIP/013/2025-26

Date: - 08/04/2026

SUB: RE-EVALUATION FORM FILL UP PROCESS

This is to inform all students of ARKA JAIN University that, as per the University's re-evaluation rules, applications are invited for re-evaluation of answer scripts. Interested students may apply by submitting the prescribed application form within 15 days from the date of result publication, subject to the following rules.

- Re-evaluation is allowed only for University Theory Examinations.
- Re-evaluation is not allowed for Practical examinations, Viva-voce, project work, sessional/internal assessments, and dissertations.
- Students may apply for re-evaluation only of their own answer scripts.
- The fee once paid is non-refundable under any circumstances.

GUIDELINES FOR RE-EVALUATION FORM FILL-UP PROCESS

1. Visit the "e-form" section under the Examination tab in the "Academics" menu on the official AJU website (www.arkajainuniversity.ac.in) to download the **Re-evaluation form**, or collect it directly from the Examination Department.
2. Submit the duly filled form to the Examination Department along with the prescribed fee (Rs. 1000/- per subject/course for re-evaluation).

By order of the Competent Authority


Controller of Examination


Enclosure: - Re-evaluation Form



Re-evaluation Form

Details of Candidate: (Fill in CAPITAL LETTER)

NAME OF CANDIDATE:	
STUDENT ENROLLMENT NO:	
STUDENT ROLL NO:	
COURSE / DEPARTMENT:	
RESULT PUBLICATION DATE:	

Subject / Papers for which re-evaluation is / are required:

Name of Examination	Subject Name	Existing Grade	Remarks (For Office)

UNDERTAKING

I _____ have carefully read and understood the instructions overleaf. I solemnly confirm that the information furnished by me is correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Candidate