

KPIT-Technologies

Resource Management Group-Intern



Job Profile Details

Placement Cycle

ARKA JAIN University - Placements 2025-26

Job Location

Bangalore/Pune

Date of Visit

NA

Position Type

Full Time

Expected Hires

NA

Sector

Human Resources

CTC

INR 350000

Category

Level 2 - General

Description

Dear Students,
Kindly don't miss this Opportunity
KPIT is a leading global technology company specializing in the automotive industry focusing on automotive engineering.
Our Vision: Reimagining mobility with YOU for creation of a cleaner, smarter, and safer world.
About the Role & Responsibilities:
We are seeking enthusiastic and detail-oriented students to join our Resource Management Group (RMG) team as interns. This internship provides hands-on experience supporting our talent and project teams within a dynamic corporate environment. As an RMG intern, you will be involved in the full lifecycle of resource management, including:

- Managing and resolving resource requests (tickets) within defined service level agreements (SLAs).
- Collaborating with Project Managers to streamline operations and provide project support.
- Providing regular updates to Management on resource allocation status.
- Coordinating with various internal teams to ensure smooth project delivery.
- Supporting project setup, modifications (extensions), and resource assignments/releases.
- Maintaining accurate employee data, including reporting structures and locations.
- Assisting with pre-invoicing checks and supporting the billing process (PO uploads, timelog approvals, sales

order creation).

- Contributing to data analysis related to headcount and revenue utilization.

- Maintaining data accuracy by cleansing vacant positions and initiating new requisitions for external hiring.

This internship offers valuable exposure to HR and project management best practices and will contribute directly to the efficient operation of our teams.

Eligibility Criteria:

For BBA students: 60% throughout 10th, 12th, UG.

Internship Stipend: INR 15-20K/month

Mode of Internship: Onsite (Pune, Bangalore)

Internship Duration: 6 months

PPO Opportunity: Based on performance during the time of internship!

For BBA Graduates: 3.5 LPA

(with a 2-year service agreement)

Role: Resource Management Group-Intern

Preferred Skills:

- Strong communication and interpersonal skills.

- Good with Numbers/Analysis.

- Proficiency in fundamentals of MS Excel.

- Confident and positive attitude.

Education Qualification: Students pursuing BBA (HR)

Benefits:

- Hands-on experience in corporate recruitment.

- Mentorship from experienced HR professionals.

For Queries, Kindly Contact Spoc:

Premavathi.S

9482896935

Open for Courses

- Jain - Arka Jain University Jharkhand

BBA

1. Human Resource

Eligibility Criteria

BBA

Applicants must have obtained

60 % in Undergraduate

60 % in Class 10th

60 % in Class 12th

60 % in Diploma

Work Experience Criteria

No work experience based criteria defined yet!

Allowed Genders

[Y] Male students

[Y] Female students

[Y] Other Genders

Hiring Workflow

Online test

No Venue/Time specified

HR interview

No Venue/Time specified

HR interview

No Venue/Time specified

Additional Info

No additional information