



Notice No: AJU/R/887

Date: 11th March, 2026

NOTICE

Sub: - Regarding Availing Transport Facility (Optional) for 1st Year Students, Batch 2026-27 (Except Nursing)

This is to inform all the students of 1st year that if any student is interested in opting for transport facility for session 2026-27, s/he may collect the transport application form from the Admission Office @ Dhatkidih or from the Registrar Office @ University Campus or can download the same from the website (from the Forms & Format Section under Academics), Form name - "Transport Application Form for 1st year students, Batch 2026-27".

1. Transport facility will be made available from the month when the classes begin.
2. Transport Fee for the Academic Year 2026-27 (From Commencement of classes till June 2027) is ₹32,000/- for students boarding from Ghatshila location, ₹22,000/- for students boarding from Non-Gamharia location and ₹15,000/- for students boarding from Gamharia location.
3. Transport facility is optional and not compulsory.
4. **Last date of submission of Transportation Facility Form, along with the requisite fee, is 31st July, 2026.**
5. Transport facility is valid only for the session 2026-27 (From day of commencement of classes till June 2027).
6. Students should carry one passport size photograph with themselves (mandatory).
7. Students are instructed to submit the filled-in transport facility form with the fee of ₹16,000/- for Ghatshila, ₹11,000/- for Non-Gamharia and ₹7,500/- for Gamharia location either at the Admission Office @ Dhatkidih or at the University Campus, on or before 31st July, 2026.
8. **Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time. Failure to do so would result in action as per University norms.**
9. Please note that the payment of transportation fee can be done only on the fees counter of the Admission Office @ Dhatkidih or at the University Campus.
10. The Transport ID card will be issued to the students during the induction-orientation program. They need to carry it all the time when using the Transport Facility and show it when asked for the same.
11. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Registrar Office situated at the 1st floor of Block A in the University Campus for any related information/query.
12. **There will be no refund, in case of a government order to stop the plying of buses due to any exigency.**
13. **No separate reminder notice will be sent in the next semester regarding the pending transport fee. Student must take care of the same on their own.**

Note: - It is mandatory for each student to carry the transport fee receipt from day one without which no student will be permitted to avail the Transport Facility.

After the due date of transport fee submission, if a student is found availing the transport service without paying the applicable fee, s/he will be liable for penalty as per the provisions laid out in the notice dated February 16, 2024 bearing the notice number AJU/R/650 (attached herewith for reference).

For any query related to transport facility, contact Ms Alisha @ 0657-2312005

Copy to:

1. PS to Vice Chancellor
2. PS to Pro Vice-chancellor
3. PS to Director
4. Office of the Registrar
5. Director Campus /DSW
6. Finance Office
7. Deans/HODs/PCs of various Schools/Departments
8. All Officers
9. Concerned Personnel

By the order of the Vice Chancellor





Notice No: AJU/R/650

Date: 16th February, 2024

NOTICE

Subject:- Penalty for boarding the University Bus without opting for Transport Service.

It has been observed during random inspections that some students are using the University Transport facility without opting for the same.

Such a practice is against the university norms.

Hence, it has been decided by the Transport Committee that for the **first time offenders**, a **penalty of ₹ 500** would be imposed, a **penalty of ₹ 1000** for **second-time defaulters** & a **penalty of ₹ 1000 & annual transport fee** would be charged from **third-time defaulters**.

You are required to take note of the same.

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2. PS to Director
3. Director Campus /DSW
4. Finance Office
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

