

# YourDost

Founder's Office Intern



Your **DOST**

## Job Profile Details

Placement Cycle

**ARKA JAIN University - Placements 2025-26**

Job Location

Bangalore

Date of Visit

NA

Position Type

Full Time

Expected Hires

NA

Sector

Advertising, Media & PR

CTC

INR 12000 - 15000

Category

Level 2 - General

Description

Dear Students,  
YOUR DOST is looking for  
Job Title: Founder's Office Intern

Location: Full time in Office, HSR Bangalore

Type: Internship (with potential to convert to full-time)

Who We Are

Founded in 2014 by Richa Singh and Puneet Manuja, YourDOST is one of India's first and largest holistic emotional wellness organisations. We partner with corporates, educational institutions, and government organisations to build resilient communities. Our offerings include awareness programs, training, 1-on-1 counseling, leadership initiatives, and assessments, impacting over 30 lakh people across India.

Role Overview

We are looking for an enthusiastic, self-motivated problem solver to work closely with the founders. This is an opportunity to gain hands-on experience in strategic decision-making, operations, and cross-functional leadership while driving initiatives that shape the future of the organisation.

Key Responsibilities

- Collaborate with founders to set strategic priorities and

track progress.

- Identify challenges across functions, design solutions, and implement them.
- Analyze data, perform research and benchmarking, and make recommendations.
- Drive cross-functional projects and initiatives, coordinating stakeholders and decisions.
- Design systems and processes to streamline operations and scale initiatives.
- Take ownership of one or more initiatives, and target achievement.
- Build and manage teams for initiatives as they scale.

#### What We're Looking For

- Strong problem-solving skills and entrepreneurial mindset.
- Generalist with the ability to handle projects across multiple functions.
- Excellent written and verbal communication skills.
- Self-driven, creative, and comfortable in a fast-paced environment.

#### Why Join Us

- Work directly with the founders and gain exposure to strategic decision-making.
- High Potential for conversion from internship to fulltime
- Paid Internship
- Be a part of purpose driven organization with measurable impact on mental wellness
- Learn in a diverse and inclusive environment

### Open for Courses

#### - Jain - Arka Jain University Jharkhand

*BA (Hons.)*

1. Fashion Design
2. English
3. Journalism & Mass Communication

### Eligibility Criteria

BA (Hons.)

*All students are eligible*

Work Experience Criteria

No work experience based criteria defined yet!

Allowed Genders

[Y] Male students

[Y] Female students

[Y] Other Genders

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Backlogs

Students with backlog(s) not allowed

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## Hiring Workflow

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**Resume shortlisting**

*No Venue/Time specified*

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**Group discussion**

*No Venue/Time specified*

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**HR interview**

*No Venue/Time specified*

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## Additional Info

No additional information