



Notice No: AJU/R/838

Date: 25<sup>th</sup> September, 2025

**NOTICE**

**Ref Notice No : AJU/R/829 dated 10<sup>th</sup> September, 2025, AJU/R/822 dated 30<sup>th</sup> August, 2025, AJU/R/816 dated 20<sup>th</sup> August, 2025; AJU/R/810 dated 31<sup>st</sup> July, 2025 & AJU/R/774 dated 17<sup>th</sup> April, 2025**

**Sub: - Regarding Availing Transport Facility (Optional) for 1<sup>st</sup> Year Students, Batch 2025 (Except Nursing)**

This is to inform all the students of 1<sup>st</sup> year that if any student is interested in opting for transport facility for session 2025-26, s/he may download the transport application form from the website (from the **Forms & Format Section** under **Academics**),  
Form name - **"Transport Application Form for 1<sup>st</sup> year students, Batch 2025"**.

1. Transport facility will be made available from the month when the classes begin.
2. Transport Fee for the Academic Year 2025 (From Commencement of classes till May 2026) is ₹20,000/- for students boarding from Non-Gamharia location and ₹13,000/- for students boarding from Gamharia location.
3. Transport facility is optional and not compulsory.
4. **Last date of submission of Transportation Facility Form, along with the requisite fee, has been extended till 10<sup>th</sup> October, 2025.**
5. **If any student intends to avail the transport service after the above-mentioned due date, late fine of ₹1,000/- would be charged in addition to the transport fee (as applicable).**
6. Transport facility is valid only for this session (From day of commencement of classes till May 2026).
7. Students should carry one passport size photograph with themselves (mandatory).
8. Students are instructed to submit the filled-in transport facility form with the semester transportation fee of ₹10,000/- for Non-Gamharia and ₹6,500/- for Gamharia location either at the Admission Office @ Dhatkidih or at the University Campus, on or before 10<sup>th</sup> October, 2025.
9. **Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time.**
10. Please note that the payment of transportation fee can be done only at the fees counter of the Admission Office @ Dhatkidih or at the University Campus.
11. Transport ID card has been issued to such students who have opted for the service till that point of time during the induction and orientation program. They need to carry it all the time when using the Transport Facility and show it when asked for.
12. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Student Support Counter, Registrar Office situated at the 1<sup>st</sup> floor of Block A in the University Campus for any related information/query.
13. There will be no refund in case of a government order to stop the plying of buses due to any exigency.
14. **No separate reminder notice will be sent in the next semester regarding the pending transport fee.**
15. The University has introduced transport facility from Ghatshila from this academic session. Detailed notification in this regard (Notice no - AJU/R/817 dated 20<sup>th</sup> August, 2025) is attached for your reference.

**Note: - It is mandatory for each student to carry the transport fee receipt from day one without which no student will be permitted to avail the Transport Facility.**

**After the due date of transport fee submission, if a student is found availing the transport service without paying the applicable fee, s/he will be liable for penalty as per the provisions laid out in the notice dated February 16, 2024 bearing the notice number AJU/R/650 (attached herewith for reference).**

**For any query related to transport facility, contact Ms Alisha @ 0657-2312005**

Copy to:

1. PS to Vice Chancellor
2. PS to Pro Vice-chancellor
3. PS to Director
4. Office of the Registrar
5. Director Campus /DSW
6. Finance Office
7. Deans/HODs/PCs of various Schools/Departments
8. All Officers
9. Concerned Personnel
10. Chairperson - Transport Committee

By the order of the Vice Chancellor







Notice No: AJU/R/829

Date: 10<sup>th</sup> September, 2025

**NOTICE**

Ref Notice No.: AJU/R/822 dated 30<sup>th</sup> August, 2025, AJU/R/816 dated 20<sup>th</sup> August, 2025; AJU/R/810 dated 31<sup>st</sup> July, 2025 & AJU/R/774 dated 17<sup>th</sup> April, 2025

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5. **If any student intends to avail the transport service after the above-mentioned due date, late fine of ₹1,000/- would be charged in addition to the transport fee (as applicable).**
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9. **Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time.**
10. Please note that the payment of transportation fee can be done only on the fees counter of the Admission Office @ Dhatkidih or at the University Campus.
11. The Transport ID card has been issued to the students during the induction and orientation program. They need to carry it all the time when using the Transport Facility and show it when asked for.
12. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Student Support Counter, Registrar Office situated at the 1<sup>st</sup> floor of Block A in the University Campus for any related information/query.
13. There will be no refund in case of a government order to stop the plying of buses due to any exigency.
14. **No separate reminder notice will be sent in the next semester regarding the pending transport fee.**
15. The University has introduced transport facility from Ghatshila from this academic session. Detailed notification in this regard (Notice no - AJU/R/817 dated 20<sup>th</sup> August, 2025) is attached for your reference.

**Note: - It is mandatory for each student to carry the transport fee receipt from day one without which no student will be permitted to avail the Transport Facility.**

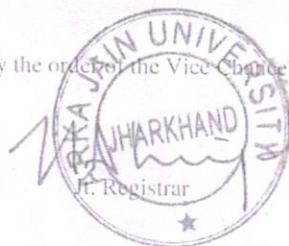
After the due date of transport fee submission, if a student is found availing the transport service without paying the applicable fee, s/he will be liable for penalty as per the provisions laid out in the notice dated February 16, 2024 bearing the notice number AJU/R/650 (attached herewith for reference).

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By the order of the Vice Chancellor







Notice No: AJU/R/822

Date: 30<sup>th</sup> August, 2025

**NOTICE**

Ref Notice No: AJU/R/816 dated 20<sup>th</sup> August, 2025, AJU/R/810 dated 31<sup>st</sup> July, 2025 & AJU/R/774 dated 17<sup>th</sup> April, 2025

**Sub: - Regarding Availing Transport Facility (Optional) for 1<sup>st</sup> Year Students, Batch 2025 (Except Nursing)**

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4. Last date of submission of Transportation Facility Form, along with the requisite fee, has been extended till 10<sup>th</sup> September, 2025.
5. If any student intends to avail the transport service after the above-mentioned due date, late fine of ₹1,000/- would be charged in addition to the transport fee (as applicable).
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12. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Registrar Office situated at the 1<sup>st</sup> floor of Block A in the University Campus for any related information/query.
13. There will be no refund in case of a government order to stop the plying of buses due to any exigency.
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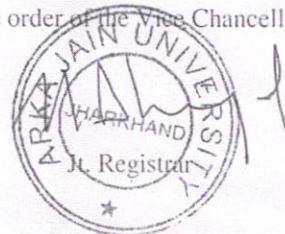
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By the order of the Vice Chancellor







Notice No: AJU/R/816

Date: 20<sup>th</sup> August, 2025

**NOTICE**

**Ref Notice No: AJU/R/810 dated 31<sup>st</sup> July, 2025 & AJU/R/774 dated 17<sup>th</sup> April, 2025**

**Sub: - Regarding Availing Transport Facility (Optional) for 1<sup>st</sup> Year Students, Batch 2025 (Except Nursing)**

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9. **Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time.**
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12. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Registrar Office situated at the 1<sup>st</sup> floor of Block A in the University Campus for any related information/query.
13. There will be no refund in case of a government order to stop the plying of buses due to any exigency.
14. **No separate reminder notice will be sent in the next semester regarding the pending transport fee.**
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By the order of the Vice Chancellor







Notice No: AJU/R/810

Date: 31<sup>st</sup> July, 2025

**NOTICE**

**Ref. Notice No: AJU/R/774 dated 17<sup>th</sup> April, 2025**

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3. Transport facility is optional and not compulsory.
4. **Last date of submission of Transportation Facility Form, along with the requisite fee has been extended till 20<sup>th</sup> August, 2025; that is, Wednesday.**
5. Transport facility is valid only for this session (From day of commencement of classes till June 2026).
6. Students should carry one passport size photograph with themselves (mandatory).
7. Students are instructed to submit the filled-in transport facility form with the fee of ₹10,000/- for Non-Gamharia and ₹6,500/- for Gamharia location either at the Admission Office @ Dhatkidih or at the University Campus, on or before 20<sup>th</sup> August, 2025, that is, Wednesday.
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11. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time in this regard or contact the Registrar Office situated at the 1<sup>st</sup> floor of Block A in the University Campus for any related information/query.
12. There will be no refund, in case of a government order to stop the plying of buses due to any exigency.
13. **No separate reminder notice will be sent in the next semester regarding the pending transport fee.**
14. The University might introduce transport facility option from Ghatshila route **only if a sufficient number of student's express interest in opting for it.** If the service is introduced, detailed notification in this regard would be shared separately at a later point of time.

**Note: - It is mandatory for each student to carry the transport fee receipt from day one without which no student will be permitted to avail the Transport Facility.**

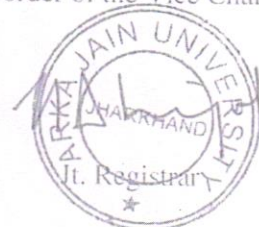
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Notice No: AJU/R/774

Date: 17<sup>th</sup> April, 2025

**NOTICE**

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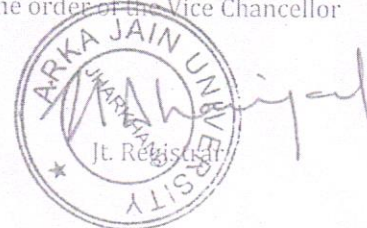
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7. Person Concerned

By the order of the Vice Chancellor







Notice No: AJU/R/650

Date: 16<sup>th</sup> February, 2024

**NOTICE**

**Subject:-** Penalty for boarding the University Bus without opting for Transport Service.

It has been observed during random inspections that some students are using the University Transport facility without opting for the same.

Such a practice is against the university norms.

Hence, it has been decided by the Transport Committee that for the **first time offenders**, a **penalty of ₹ 500** would be imposed, a **penalty of ₹ 1000** for **second-time defaulters** & a **penalty of ₹ 1000 & annual transport fee** would be charged from **third-time defaulters**.

You are required to take note of the same.

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