



**NOTICE**

**Sub: - Regarding Introduction of Transportation Facility from Ghatshila to University Campus from the session 2025-26 for the period of July 2025–May 2026.**

This is to inform students of Batch 2025, all programmes that the University is introducing transportation facility from **Ghatshila to the University Campus from the Academic Session 2025–26**, covering the period **July 2025 to May 2026**. If any student is interested in opting for the University Transport Facility for session 2025-26, s/he may download the transport application form from the from the website (from the Forms & Format sub-section under the 'Academics section'), Form name - "**Transport Application Form (Ghatshila to University Campus)**".

1. Transportation facility will be available to students of Batch 2025, all programmes from the month of July 2025 to May 2026.
2. Transport Fee for the Academic Year 2025-26 is ₹32,000/- for the students boarding from Ghatshila Location to University Campus. The **annual transportation fee** is payable in two installments of **₹16,000 per semester**.
3. The bus will operate in a **single shift**:
  - **Departure from Ghatshila (Fuldungri Chawk):** 06:00 AM (via Jadugora, Sundernagar, to Gamharia Campus)
  - **Arrival at University Campus:** 07:50 AM
  - **Departure from University Campus:** 04:45 PM

**Note:** No transport facility will be provided for other shifts.
4. The bus will **pick up students en route** from Ghatshila to the University.
5. Transport facility is optional and not compulsory.
6. **Last date of submission of Transportation Facility Form is extended, along with the requisite fee, till 31<sup>st</sup> August, 2025.**
7. **If any student intends to avail the transport service after the above-mentioned due date, late fine of ₹1,000/- would be charged in addition to the transport fee (as applicable).**
8. Students should carry one passport size photograph with themselves (mandatory).
9. Students are instructed to submit the filled-in transport facility form along with the odd semester transport fee of ₹16,000/- either at the Admission Office @ Dhatkidih or at the University Campus, on or before **31<sup>st</sup> August, 2025**.
10. **Transport facility, once opted for, is meant for the entire academic session irrespective of its usage by the student. The facility to pay transport fee semester-wise is only for the convenience of the students. It doesn't imply that a student can pay the fee for one semester and opt out of the transport facility in the next semester. If a student discontinues availing the transport facility in the middle of the academic session, s/he still needs to pay the transport fee as applicable for the entire academic session irrespective of whether s/he is availing the facility or not at that point of time.**
11. Please note that the payment of transportation fee can be done only at the fees counter situated at the Admission Office @ Dhatkidih or at the University Campus.
12. To avail the Transportation Facility, student must follow the Transportation notices issued from time to time or contact the Student Support center, Registrar Office situated at the 1<sup>st</sup> floor of Block A in the Campus for any related information/query.
13. There will be no refund, in case of a government order to stop the plying of buses due to any exigency.
14. **No separate reminder notice will be sent in the next semester regarding the pending transport fee.**

**Note 1: - It is mandatory for each student to carry the transport fee receipt/ Transport ID card all the time while using the facility. Without it, no student will be permitted to avail the Transport Facility.**

After the due date of fee submission, if a student is found availing the transport service without paying the applicable fee, s/he will be liable for penalty as per the provisions laid out in the notice dated February 16, 2024 bearing the notice number AJU/R/650 (attached herewith for reference).

For any query related to transport facility, contact Ms. Alisha @ 0657-2312005

Copy to:

1. PS to Vice Chancellor
2. PS to Pro Vice-Chancellor
3. PS to Director
4. Office of the Registrar
5. CC to Transport Chairman
6. Director Campus /DSW
7. Finance Officer
8. Dean/ HOD/ PC of the School/Department
9. All Officers
10. Concerned Personnel

By the order of the Vice Chancellor





Notice No: AJU/R/650

Date: 16<sup>th</sup> February, 2024

NOTICE

Subject:- Penalty for boarding the University Bus without opting for Transport Service.

It has been observed during random inspections that some students are using the University Transport facility without opting for the same.

Such a practice is against the university norms.

Hence, it has been decided by the Transport Committee that for the first time offenders, a penalty of ₹ 500 would be imposed, a penalty of ₹ 1000 for second-time defaulters & a penalty of ₹ 1000 & annual transport fee would be charged from third-time defaulters.

You are required to take note of the same.

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2. PS to Director
3. Director Campus /DSW
4. Finance Office
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

