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**SCHOOL OF COMMERCE AND MANAGEMENT**

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Department of Management

NOTICE

**Ref No: AJU/SCoM/DoM/MBA/2025/016**

**Date: 14/08/2025**

This is to inform all students of the MBA Batch 2024–2026 that the **1st and 2nd Internal Examinations** will be conducted **jointly on 20th September 2025**. Students are advised to take note of the following important points:

- 1. Attendance Eligibility:**  
You will be permitted to appear only for those subjects in which you meet the prescribed attendance criteria.  
Attendance for this internal examination will be calculated from **1st August 2025 to 15th September 2025**.
- 2. Next Internal Attendance Cycle:** Attendance for the subsequent internal examination will be counted from **16th September 2025**.
- 3. Corporate Internship Extensions:**  
Any personal arrangement for extending a corporate internship **beyond 31st July 2025** will not be considered for attendance purposes. Only internships (and extensions) **processed and approved through the Department/University** will qualify for any exemption.
- 4.** No application for attendance consideration, of any nature, will be entertained.

All students are directed to strictly adhere to the above guidelines. Ignorance of these instructions will not be accepted as an excuse for non-compliance.

  
**Dr. Urvashi Thakur**  
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Dept. of Management  
School of Commerce & Management

**HoD, MBA**

**School of Commerce and Management**

**ARKA JAIN University, Jharkhand**

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