

CIRCULAR

ARKA JAIN
University
Jharkhand

SCHOOL OF COMMERCE & MANAGEMENT

Department of Management
NOTICERef No: AJU/SCoM/DoM/2025/989

Date: 14.03.2025

This is to inform all the students of MBA, Semester-II, Batch-2024-2026 & Semester-IV, Batch-2023-2025, that MBA, Department of Management, School of Commerce & Management shall organise a session on "Mastering the Job Hunt- Interview Skills & HR Insights."

Details of the Session-

Details of the guest speaker- Atashi Roy, Entrepreneur, CEO, Quest Business Solution

Date of the event- 25-03-2025

Time of the event- 11:00 am onwards

Venue- Smart Room, Block F, Room No. – 629

Event Convener- Dr. Urvashi Thakur, HoD, MBA, Department of Management

Event Coordinator- Mr. Shailesh Kumar Dubey, Faculty, MBA, Department of Management

Dr. Urvashi Thakur
HoD, MBA
Dept. of Management
School of Commerce & Management
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School of Commerce and Management
ARKA JAIN University, Jharkhand

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SESSION ON MASTERING THE JOB HUNT: INTERVIEW SKILLS AND HR INSIGHTS

Date of Event	25-03-2025
Name of the Event	Session on Mastering The Job Hunt: Interview Skills and HR Insights
Type of the Event	Session by External Industrial Expert(5.1.2),Soft Skill (5.1.3)
Conducted by	Department of Management - MBA
No. Of Participants	51 (Target Group – MBA Semester II & IV)

OBJECTIVE:

Target Group – MBA Semester II & IV

- To equip students with essential skills for excelling in job interviews and presenting themselves confidently.
- To enhance students' understanding of HR expectations and the evolving landscape of HR roles in modern workplaces.
- To develop students' ability to identify and articulate their key strengths effectively.
- To guide students on professional communication and effective approaches when connecting with HR professionals for hiring opportunities.

DETAILS:

The session will begin with an introduction to the evolving landscape of HR roles, emphasizing the changes and expectations in modern hiring practices. It will focus on empowering students with practical skills to make a positive impression during interviews and maximize their chances of securing their desired roles.

The session covers the following key topics:

1. **Evolving HR Roles:** Understanding how HR functions have transformed and what recruiters look for in candidates.
2. **Presenting Yourself in Interviews:** Tips on building confidence, body language, and articulating responses effectively.
3. **Interview Do's and Don'ts:** A practical guide to common mistakes and best practices to leave a lasting impression.
4. **Identifying Key Strengths:** Techniques to recognize and present strengths that align with the job profile.
5. **Approaching HR Professionals:** Crafting personalized messages and follow-ups to make meaningful professional connections.

Throughout the session, students will engage in interactive discussions, participate in mock interviews, and receive personalized feedback to build their confidence and readiness for real-world interviews.

OUTCOME:

By the end of the session, students will achieve the following learning outcomes:

- **Confident Presentation Skills:** Master the art of presenting oneself professionally and confidently in interviews.
- **Enhanced Interview Techniques:** Understand key do's and don'ts to make a positive impact.
- **Strength Identification:** Learn to highlight personal strengths and align them with job requirements.
- **Proactive HR Engagement:** Develop strategies to approach HR professionals effectively for hiring opportunities.
- **Career Readiness:** Gain valuable insights into the evolving HR landscape, preparing students to meet current job market expectations.

This session will empower students to navigate the job application process confidently and build lasting professional relationships with HR professionals, enhancing their employability and career prospects.

POSTER OF THE EVENT












Department of Management (MBA)
School of Commerce & Management

MBA , Department of Management
Organizes
Session
on
Mastering the Job Hunt: Interview Skills and HR Insights
Date - 25/03/2025 Time - 11:00 A.M

Convenor : Dr. Urvashi Thakur
Coordinator : Mr. Shailesh Kumar Dubey


ATASHI ROY
Entrepreneur
CEO, QUEST BUSINESS SOLUTION

PHOTOS OF THE EVENT

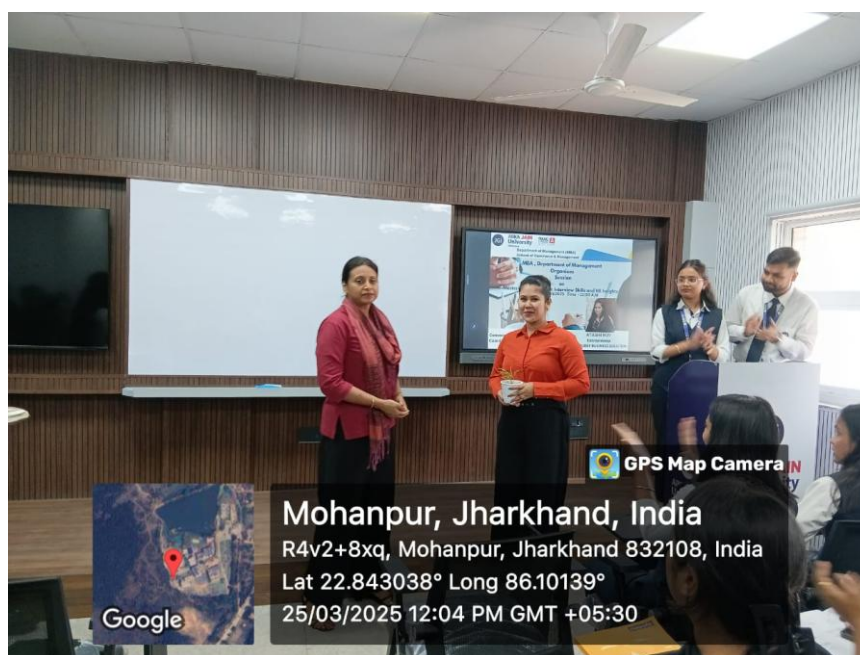


Fig.1- Presenting a shawl and a sample to the guest speaker.



Fig.2- Students attending a session on interview skills and HR insights.



Fig. 3- Students engaging in activities to master job hunt techniques.



Fig. 4- Students participating in activities to refine their job-hunting skills.

LIST OF PARTICIPANTS

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DEPARTMENT OF MANAGEMENT (MBA)

NAME OF THE EVENT- MASTERING THE JOB HUNT

RESOURCE PERSON- MR. SHAILESH KUMAR DUBEY / ATASHI ROY

DATE- 25-03-2025

Sl No.	ENROLLMENT NUMBER	NAME OF THE STUDENT	Signature
1.	AJU/240222	Richa Bhandawaj	Richa B.
2.	AJU/240748	Anjali Singh	Anjali Singh
3.	AJU/241228	Hasan Farhan	Hasan
4.	AJU/241684	Shadaf Rahman	Shadaf
5.	AJU/240145	Anurag Kumar	Anurag Kumar
6.	AJU/241320	Chavva Tiwari	Chavva
7.	AJU/241535	Komsleeka Dey	Komsleeka
8.	AJU/241715	Raj Mohini Bhatt	Raj Mohini
9.	AJU/240018	Anushka Singh	Anushka
10.	AJU/240104	Kundan Ranjan Tiwary	Kundan Ranjan Tiwary
11.	AJU/240084	Meeraj Raut	Meeraj Raut
12.	AJU/240098	Somkalp Shandilya	Somkalp
13.	AJU/240138	Syed Amaan	Syed Amaan
14.	AJU/242203	Shubham Prasad.	Shubham
15.	AJU/240959	Manjani Enam	Manjani

Dr. Urvashi Thakur

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RESOURCE PERSON- MR. SHAILESH KUMAR DUBEY / ATASHI ROY

DATE- 25-03-2025

Sl No.	ENROLLMENT NUMBER	NAME OF THE STUDENT	Signature
16.	AJU/242218	Pratim Jha	Pratim
17.	AJU/242194	Shubham Ray Pandey	Shubham
18.	AJU/241410	ANKIT KUMAR	Ankit Pandey
20.	AJU/242052	ROHIT KUMAR	Rohit Kumar
21.	ASU/241511	Arjun Kumar Yadav	Arjun Yadav
22.	ASU/241744	Piyush Yadav	Piyush
23.	AJU/240024	Akhimanshu Pradhan	Akhimanshu
24.	AJU/242172	Ishaan Anand	Ishaan Anand
25.	AJU/242071	Priyash Kumar	Priyash Kumar
26.	AJU/240129	Komal	Komal
27.	AJU/240186	Sauresh Hari	Sauresh
28.	AJU/240167	Sweta Kumari	Sweta
29.	AJU/240705	Sambidhi Suman	Sambidhi
30.	ASU/240631	Chintu Kumar	Chintu
31.	AJU/240347	Raima Patra	Raima

Dr. Urvashi Thakur

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RESOURCE PERSON- MR. SHAILESH KUMAR DUBEY *ATASHI ROY*

DATE- 25-03-2025

Sl No.	ENROLLMENT NUMBER	NAME OF THE STUDENT	Signature
32.	AJU/241462	Sucharita Nag	<i>Sucharita</i>
33.	AJU/241443	Sonali Kar	<i>Sonali Kar</i>
34.	AJU/240821	Anshu Jha	<i>Anshu Jha</i>
35.	AJU/241672	Manish Patel	<i>Manish</i>
36.	AJU/241983	Priyanshu Kumari	<i>Priyanshu Kumari</i>
37.	AJU/241850	Mou Chakraborty.	<i>Mou</i>
38.	AJU/240142	VISHAL KUMAR DUBEY	<i>Vishal</i>
39.	AJU/240149	VICKY ORAHAN	<i>Vicky Orahan</i>
40.	AJU/240023	Rahul Ranjan	<i>Rahul</i>
41.	AJU/241243	PRYUSH RAT	<i>Pryush</i>
42.	AJU/241152	Abhinav K. Singh.	<i>Abhinav</i>
43.	AJU/241555	Amiti Kumari	<i>Amiti</i>
44.	AJU/240359	B. Ashish Paul	<i>Ashish</i>
45.	AJU/240069	B. Gayatri Rao	<i>Gayatri</i>
46.	AJU/232011	Saif Ali	<i>Saif Ali</i>

Dr. Urvasi Thakur
Dr. Urvasi Thakur

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