



APPLICATION FORM FOR AVAILING TRANSPORT FACILITY FROM GHATSHILA (ACADEMIC YEAR 2025 – 26)

Transport facility, once opted for, is applicable for entire academic year & cannot be cancelled in between, irrespective of the usage of the facility.

Recent passport
size colour photograph
(with Blue /
White Background)

DATE OF SUBMISSION _____

FILL IN CAPITAL LETTERS ONLY

(THIS FORM SHOULD ONLY BE FILLED UP BY APPLICANTS APPLYING TO AVAIL TRANSPORT FACILITY AFTER CHECKING THE ROUTE AND LOCATION)

STUDENT DETAILS

Student Name :

Father's/Guardian's Name :

Programme :

Admission Form No / Enrollment No. : Year : 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐

Address : (As per AADHAR Card)

 Pin Code :

Mobile No. : WhatsApp no. :

E-Mail ID :

TRANSPORTATION DETAILS

Route No. : Preferred Boarding Pt 1 Preferred Boarding Pt 2

Date :

Sincerely,

(Signature of the Student)

FOR OFFICE USE ONLY

(To be filled by University Official)

DATE OF SUBMISSION _____

Transportation facility ones opted is applicable for one full academic year & can not be cancelled in between, irrespective of usage of the facility.

Student Name :

Transportation opted for the year : _____

Admission Form No / Enrollment No. :

Type of Transport : Ghatshila ☐ Transportation Fees Applicable :

Transportation Request Approved : Yes ☐ No ☐ Route No. : Preferred Boarding Point

Remarks if any

Name of University Official

Recent passport
size colour photograph
(with Blue /
White Background)

Signature

DECLARATION-CUM-UNDERTAKING FOR AVAILING TRANSPORT FACILITY

Student Name :

Enrollment No. :

Programme : Batch :

Fees Applicable : ☐ ₹ 32,000/- For July 2025 - May 2026 (Ghatshila)

₹ 16,000 to be deposited along with the transport facility application form. ₹ 16,000 needs to be deposited along with the next semester fee. No separate notice will be issued in this regard.

* With reference to the notice no AJU/R/795 dated June 30th 2025, I hereby understand and agree to opt for transport facility for the month, that is, July 2025 to May 2026.

(Signature of the Student)

Date : ____ / ____ / ____

UNDERTAKING

- **To avail the transport facility, it is compulsory to fill separate transport application form. For enquiry, contact admission office at Dhatkidih / Campus.**
- **Transportation facility, once opted for, is applicable for entire academic year & cannot be cancelled in between, irrespective of usage of the facility.**
- **Once transportation facility is opted, students are liable to pay full fees or transportation for entire academic year, irrespective of usage of facility or due to late enrollment for transportation facility, for whatever other reason.**
- **Schedule of payment of transportation fees is same as schedule of semester fees payment. In case of late payment, same fine will be applicable as it is for semester fees payment.**
- **There will be no separate notice / reminder for payment of transportation fees. Notice regarding payment of semester fees should also be considered as notice for payment of transportation fees.**
- **If a student cancels his/her admission, no transportation fee will be refunded under any circumstances.**
- **The University will be able to introduce the Transport facility from Ghatshila only if a sufficient number of students opt for it.**

- 1 University transport is not mandatory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
- 2 University may provide transport facility, on its own or through other arrangement, as deemed fit
- 3 Transportation facility cannot be claimed as a matter of right.
- 4 The students who wish to avail the university transport should submit transport request form, along with a photo, at the beginning of every academic year, as per the time line provided by the university authorities in this regard.
- 5 One academic year for transportation is considered as from beginning of odd semester (Sem 1, 3, 5 or 9) to the end of semester end exam of even semester (Sem 2, 4, 6, 8 or 10) or 11 months whichever is earlier, after which transport facility, if opted for, will lapse. To continue the same, students have to reapply as per the schedule announced by the University.
- 6 It is mandatory for the student to carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for it.
- 7 The boarding / dropping point should be mentioned clearly in the application form. The student should not change the dropping point or route, without proper permission.
- 8 By opting to avail the university transport facility, student agrees to pay the fee for entire year. The transport fee should be paid as per the schedule provided by the university and the fee, once paid, will not be refunded under any circumstances.
- 9 Payment of by-annual fee (Semester-wise) is for the convenience of student; hence it is not permissible to discontinue the bus service any time during the year. Once you opt for bus service, you also agree to pay the entire fee for the year (as decided by the university management) as per schedule irrespective of whether service was availed by you or not.
- 10 The transport fees for the academic year 2025-2026 is as follows.
 - a) Ghatshila-Rs: 16,000/- per year (for those who are boarding bus from Ghatshila) Fee can be paid Semester wise (Odd Semester-Rs.16,000/- and even semester Rs.16.000/-)
- 11 The bus will operate in a single shift:
 - a) Departure from Ghatshila (Fuldungri Chowk) : 06:00 AM (via Jadugora & Sundernagar to Gamharia Campus)
 - b) Arrival at University Campus: 07:50 AM
 - c) Departure from University Campus: 04:45 PM
 - d) No transport facility will be provided for other shifts.
- 12 The transport charges will be notified every year at least 2 months in advance and transportation fees is subject to conditions prevailing at the time of notification.
- 13 The students travelling by the university bus should occupy the seats as per availability and should not create any disturbance for other students and staff.

- 14 Strict discipline should be maintained inside the university bus. All rules and regulations of discipline as applicable for the university campus are also applicable while travelling by the bus.
- 15 All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be considered as an excuse for any dispute/claim.
- 16 Students are expected to carry the transport ID card whenever travelling by the university bus.
- 17 University reserves the right and has the full authority of inspecting the transport vehicle or any of student's personal belongings during transition or otherwise in or outside the university anytime.
- 18 Additional transport charge / fee for industrial visits, tours, bridge courses, workshops, practicals, training, placement visits or for visiting such other places / events as applicable as may have been specified by the university from time to time, in addition to the transport fee for the academic sessions.
- 19 University shall not be liable for any damage, loss, accident and / or mis-happening caused to the student while being inside the transport vehicle or otherwise.
- 20 Student shall be liable to pay for any damage caused by him/her to the transport vehicle or provisions therein either alone or jointly with others and shall also be subject to face disciplinary action(s) as decided by the university. In such a case, transport facility may be terminated and s/he may be rusticated from the university.
- 21 In case of any dispute, the decision of the university management will be final and binding on the student.
- 22 The university can change, alter, amend any or all of the above rules and regulations at any point of time and the same will be binding on the student.
- 23 During random inspection, if any student is found using the university transport facility without opting for the same, a penalty of ₹ 500 would be imposed on the first-time defaulters. A penalty of ₹ 1000 and annual transport fee would be charged for Second-time defaulters.

Note : The university will not be able to introduce the Transport facility from Ghatshila only if a sufficient number of students opt for it.

Date

Signature of Applicant

DECLARATION

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility

Date

Name

Signature

UNDERTAKING

- To avail the transport facility, it is compulsory to fill separate transport application form. For enquiry, contact admission office at Dhatkidih / Campus.
- Transportation facility once opted is applicable for one full academic year & cannot be cancelled in between, irrespective of usage of the facility.
- Once transportation facility opted, students are liable to pay full fees of transportation for one academic year, irrespective of usage of facility or due to late enrollment for transportation facility, for whatever may be the reason.
- Schedule of payment of transportation fees is same as schedule of semester fees payment. In case of late payment, same fine will be applicable as it is for semester fees payment.
- There will be no separate notice / reminder will be given for payment of transportation fees. Notice regarding payment of semester fees should also be considered as notice for payment of transportation fees.
- There will be no separate notice / reminder will be given for payment of transportation fees. Notice regarding payment of semester fees should also be considered as notice for payment of transportation fees.
- The University will be able to introduce the Transport facility from Ghatshila only if a sufficient number of students opt for it.

I, the undersigned, hereby solemnly affirm and declare that:

1. I will govern by and adhere to the provisions of the Act, Statutes, Regulation, Rules, Orders, Instruction, Guidelines, Code of conduct, Policies, Directions, Standing orders etc. (here after jointly referred to as " Rules and Regulations ") that may be in force or applicable or are framed from time to time by the ARKA JAIN University (here in after referred to as "AJU" or "University" and shall also include its constituent / affiliate Institution(s), sponsoring body, associate (s), sister concern (s) and other units, as applicable); whether by specific order in writing or otherwise.
2. I understand that the university may provide me transport facility, as its own or through other arrangement, as deem fit.
3. I agree that I shall not been titled to claim this facility as a matter of right.
4. I agree that I shall board the transport vehicle from the assigned boarding point / Location only.
5. I understand that the university has the full authority for the inspection of the transport vehicle or any of my personal belongings during transition otherwise in or outside the university at any time.
6. I understand that transport vehicle allotted and various provisions and facilities in the vehicle may vary and change from time to time, as decided by the university.
7. I agree that I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when he concerned authorities as for.
8. I agree that the university shall not be liable for any damage, loss, accident and / or mishappening caused to me while being in the transport vehicle or otherwise.
9. I understand and agree that I shall be liable to pay the transport charges /fee for the industrial visits, tours, bridge courses, workshops, practical, training, placement visits or for visiting such other place / events as may have specified by the university from time to time, in addition to the transport fee for the academic sessions(s).
10. I understand that the transport fees for the academic year 2025-2026 is as follows as per notice no. AJU/R/795 dated June 30th 2025.
 - a) Ghatshila - Rs. 16,000/-per year (for those who are boarding bus from Gamharia) Fee can be paid Semester wise (Odd Semester - ₹ 16,000/-and even semester ₹ 16,000/-).
11. The bus will operate in a single shift:
 - a) Departure from Ghatshila (Fuldungri Chowk) : 06:00 AM (via Jadugora & Sundernagar to Gamharia Campus)
 - b) Arrival at University Campus: 07:50 AM
 - c) Departure from University Campus: 04:45 PM
 - d) No transport facility will be provided for other shifts.
12. I understand and agree that the transport fee and related charges are subject to revision from time to time as decided by the university.
13. One academic year for transportation is considered as from beginning of odd semester (Sem 1, 3, 5 or 9) to the end of semester end exam of even semester (Sem 2, 4, 6, 8 or 10) or 11 months whichever is earlier, after which transport facility, if opted for, will lapse. To continue the same, students have to reapply as per the schedule announced by the University.
14. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also subject to face disciplinary action(s) as decided by the university. In that case my transport facility may be stopped and I may be rusticated from the university which I shall accept.
15. I understand and agree that the university reserves the right to frame, amend, revoke, repeal and enforce the Rules and Regulation, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with Rules and Regulation applicable from time to time; the university shall not be responsible for in forming me separately in any manner.

SIGNATURE OF PARENT / LEGAL GUARDIAN
(Optional)

DATE

SIGNATURE OF APPLICANT

TRANSPORTATION RULES AND REGULATIONS

1. University transport is not mandatory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
2. The students who want to use the university transport should submit transport request form along with a photo at the beginning of every academic year, as per the time line given by university authorities.
3. The boarding / dropping point should be given clearly in the requisition form.
4. Payment of by-annual fees (Semester wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fees for the year (as decided by management) as per schedule irrespective of whether service was availed by you or not. No reminder notice will be issued during the next semester regarding the transport pending fee.
5. The transport charges will be notified every year at least 2 months in advance and is subject to condition prevailing at the time of decision.
6. The students should not change the boarding / dropping point, or routes without proper permission.
7. The students travelling in the university bus should occupy the seats as per availability and should not create any disturbance to other students and staff.
8. Strict discipline should be maintained inside the university bus. All rules and regulation of discipline applicable for the university campus is also applicable while travelling in the bus.
9. All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be an excuse for any dispute/claim.
10. Students are expected to carry the transport ID card while travelling.
11. During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, he will be asked to submit the transport fees for the entire year.
12. In case of any dispute, the decision of the management will be final and binding on the student.
13. The university can change, after, amend any of the above rules at any point of time and it will be binding on the student.

Note : The university will not be able to introduce the Transport facility from Ghatshila only if a sufficient number of students opt for it.

DECLARATION

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility

Date

Name

Signature



MORNING ROUTE

ROUTE 1
Ghatshila, (Fuldungri Chowk)
Jadugora
Sundernagar
Gamharia Campus

Note:- The timing for this will be informed shortly

CONTACT :
9155999750 / 9155999751