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**SCHOOL OF COMMERCE AND MANAGEMENT**

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Department of Management

NOTICE

**Ref No: AJU/SCoM/DoM/MBA/2025/007**

**Date: 18/07/2025**

This is to inform the concerned students that the Department of Management - MBA, School of Commerce and Management is conducting a '**Short Term Certificate Course on Applied Human Resource Management**'.

The Course has been meticulously designed to equip the learners with practical HR tools, documentation skills, and statutory compliance procedures relevant to Indian organizations, with a hands-on understanding of job-related design, analysis, evaluation, compensation structuring, employee lifecycle management, and regulatory reporting.

**Details of the Short Term Certificate Course:-**

- 1. Course Co-ordinator** - Dr. Abhishek Upadhyay
- 2. Duration of the Course** - 30 Hours
- 3. Commencement Date of the Course** - 22.07.2025
- 4. Registration Link of the Course** - <https://forms.gle/HgH9Eonx61pWPbKg9>
- 5. Who Can Register?**
  - The students of MBA Semester III (Batch 2024-26) HR Specialization, Department of Management, School of Commerce and Management,
  - All other students of HR Specialization of any schools/ departments,
  - Any other interested student of the University.

**Dr. Urvashi Thakur**  
HoD, MBA  
Dept. of Management  
School of Commerce & Management

**HOD, MBA**  
**School of Commerce and Management**

**ARKA JAIN University, Jharkhand**

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