



DEPARTMENT SCHOOL OF PHARMACY NOTICE

AJU/SOHAS/115/25

Date:25-04-2025

It is hereby notified to the students of B. Pharm and D. Pharm (2024 admission batch) that they need to fulfil the documentation work for their Internship Training at various Government Hospitals as per Directorate of Health, Jharkhand. In this regard they need to coordinate with their class coordinators. Process need to be completed by 15th May 2025 so that the students can start their internship by July 2025. In first phase we will release first 30 students. The attendance of those students who will be engaged with Internship Training will be marked on register as Field Visit (FV) Attendance. The students need to fill the google spreadsheet shared with them to provide their data for internship, which template is provided below for reference. Following are the documents they need to handover Academic Coordinator Ms Nahid Akhtar for approval from Dean, School of Pharmacy before the student starts his/her internship in the opted hospital.

Documents required

- 1- Aadhar.
- 2- Passport size photograph 3 copy to be affixed on the Contract form
- 3- An application to the hospital authority for the internship
- 4- Matriculation certificate photocopy
- 5- I-card/registration card photocopy
- 6- Requisite amount as directed by the hospital authority either in chalan or draft.
- 7- Last Examination Mark sheet from the Institution.

Template for the data needs to be filled by the student on google spreadsheet shared before 15th May 2025

Sl. No	Enrolment No.	Name of Student	Father's name	Category	Date of Birth	Name of Hospital with Address
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Dean
School of Pharmacy
ARKA JAIN University Jharkhand

Dean
School of Pharmacy

Copy to
Office of the Registrar
IQAC
Class Coordinators
Academic Coordinator
Internal Audit In-charge (Nahid Akhtar)
ERP Coordinator
ERP in-charge
In charge website
Office Record

Student WhatsApp group