



Notice No: AJU/R/773

Date: 17th April, 2025

NOTICE

Sub:- Regarding Opting for or Leaving University Hostel Facility (Optional) for all the Female Students

This is to inform all the female students of the University that those who are interested to avail for or Leaving the University Hostel facility for the Academic Year 2025-26, need to fill the Hostel Application Form 2025-26 or Hostel Leaving Form latest by 31st May, 2025. **The Academic year 2024-25 will end on 31st May, 2025.**

Following points should be kept into consideration in this regard:

1. The Hostel will reopen from 1st June, 2025 for the present university female students (2nd, 3rd, 4th, 5th Year).
2. Such female students who intend to opt for the Hostel facility need to submit a fresh Hostel Application Form and clear pending Hostel Fee, if any.
3. The Hostel Fee for Non-AC Room is ₹8,500/- per month and for AC-Room is ₹10,000/- per month:
 - i) The above charge includes Transportation Facility from Hostel to Campus.
 - ii) In case a student vacates the hostel in-between the session, irrespective of the duration for which she availed the Hostel facility, she needs to re-apply for availing the University Transportation Facility, if required, and pay the annual charge for the same as applicable.
4. Students can submit Hostel fee either at Admission Office in Dhatkidih or at Registrar Office in University Campus.
5. Students need to go through all the Terms & Conditions / Rules & Regulations properly before filling the Hostel Application Form 2025-26.
6. Students who are willing to opt for Hostel facility can download the hostel form from the University website, www.arkajainuniversity.ac.in following the path **Academic ---- Forms/Format ---- Hostel Application Form 2025-26.**
7. The filled-in hostel form can be submitted either at Admission Office in Dhatkidih or at Registrar Office in University Campus. Alternatively, scanned copy of the filled-in form can be sent to studentsupport@arkajainuniversity.ac.in.
8. **Having medical insurance coverage is crucial for students, and the university is taking steps to ensure that they're protected. If students don't have their own insurance, the university's plan can provide a safety net. However, it's also important for students to be aware of the charges associated with the university's medical insurance plan and factor that into their expenses.**
9. The check-in time on the first day will be between 9.00 AM to 6.00 PM. Please inform the Hostel 1 Warden @ 0657-3595452, Hostel 2 Warden @ 0657-3566173 and Hostel 3 Warden @ 0657-4509500 a day before arrival.
10. Every student submitting Hostel Application Form will receive a Hostel & Room Allotment Letter through e-mail.
11. It is mandatory to bring Hostel Allotment Letter on the first day of arrival at the hostel. The Hostel Allotment Letter needs to be produced before the Hostel in-charge.
12. The Hostel Room Allotment will be done on "first-come-first-served" basis as per the availability of the room.
No change request will be entertained in this regard.

Note:- Calculation of month will begin from the date of Allotment Letter of the Hostel, and not from the date of joining the Hostel.

For any further query related to dues, filling the Hostel Application Form 2024-25 and submission; please contact Ms. Shailly @ 0657-2312005.

Copy to:

1. PS to Vice Chancellor
2. PS to Director
3. Director Campus /DSW
4. Finance Officer
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

