



Notice No: AJU/R/772

Date: 17<sup>th</sup> April, 2025

**NOTICE**

**Sub:- Regarding Availing Hostel Facility (Optional) for First-year Female Students, Batch 2025**

This is to inform all the first-year female students of the Batch 2025 that those who are interested to avail for hostel facility for the Academic Year 2025-26, need to submit the Hostel Security Money along with the duly-filled Hostel Application Form latest by 31<sup>st</sup> July, 2025.

Following points should be kept into consideration in this regard:

1. The Hostel facility will be available from the day of commencement of orientation of the program.
2. Students who wish to opt for the Hostel facility need to fill the Hostel Application Form.
3. The Hostel Fee for Non-AC Room is ₹8,500/- per month and for AC-Room is ₹10,000/- per month:
  - i) The above charge includes Transportation Facility from Hostel to Campus.
  - ii) In case a student vacates the hostel in-between the session, irrespective of the duration for which she availed the Hostel facility, she needs to re-apply for availing the University Transportation Facility, if required, and pay the annual charge for the same as applicable.
4. Students can submit Hostel fee either at Admission Office in Dhatkidih or at Registrar Office in University Campus.
5. Students need to go through all the Terms & Conditions / Rules & Regulations properly before filling the Hostel Application Form.
6. Students who are willing to opt for Hostel facility can download the hostel form from the website, [www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in) following the path  
**Academic ---- Forms/Format ---- Hostel Application Form 2025-26.**
7. Filled-in hostel form can be submitted either at Admission Office in Dhatkidih or at Registrar Office in University Campus. Alternatively, scanned copy of the filled-in form can be sent to [studentsupport@arkajainuniversity.ac.in](mailto:studentsupport@arkajainuniversity.ac.in).
8. **Having medical insurance coverage is crucial for students, and the university is taking steps to ensure that they're protected. If students don't have their own insurance, the university's plan can provide a safety net. However, it's also important for students to be aware of the charges associated with the university's medical insurance plan and factor that into their expenses.**
9. The check-in time on the first day will be between 9.00 AM to 6.00 PM. Please inform the Hostel 1 Warden @ 0657-3595452, Hostel 2 Warden @ 0657-3566173 and Hostel 3 Warden @ 0657-4509500 a day before arrival.
10. Every student submitting Hostel Application Form will receive a confirmation through e-mail in this regard after depositing the Hostel Security amount of ₹10,000/- for Non-AC Room & ₹20,000/- for AC Room.
11. It is mandatory to bring Hostel Allotment Letter on the first day of arrival at the hostel. The Hostel Allotment Letter needs to be produced before the Hostel in-charge after collecting the same from the respective Hostel Warden.
12. The Hostel Room Allotment will be on first-come-first-served basis as per the availability of the room.  
**No change request will be entertained in this regard.**

**Note:- Calculation of month will begin from the date of Allotment Letter of the Hostel, and not from the date of joining the Hostel.**

For any further query related to dues, downloading the Hostel Application Form 2025-26 and submission; please contact Ms. Shailly @ 0657-2312005.

Copy to:

1. PS to Vice Chancellor
2. Registrar
3. Director Campus /DSW
4. Finance Office
5. Deans/HODs/PCs of various Schools
6. All Officers
7. Concerned Personnel

By the order of the Vice Chancellor

