

Bajaj Auto Credit Limited

Graduate Executive Trainee

Job Profile Details

Placement Cycle

ARKA JAIN University - Placements 2024-25

Job Location

Bihar, Jharkhand, Northeast, Odisha, West Bengal (Select in the Google form)

Date of Visit

NA

Position Type

Full Time

Expected Hires

NA

Sector

Business Development

CTC

INR 350000

Category

Level 2 - General

Description

- Level:L4

- Department: DMS

- Designation: Graduate Executive Trainee

- Responsible for: Allocation of portfolio to vendor

- Location: PAN India

- Preferred Age: Maximum 30 years

- Qualification: Any Graduate

- Reporting to: Area Manager

- Nature of Role: Individual Performer

KEY PERFORMANCE AREA

- Achieving the bucket wise resolution as per the target

- Reducing the flow rate to the next buckets

- Managing the Agencies & monitoring their performance

SKILLSET REQUIRED

- Negotiation skills

- Managing Teams

- Relationship management

- Result oriented

- Multi tasking

ROLEPROFILE/JOB RESPONSIBILITIES

- Allocation of portfolio to vendor basis the past performance trend and FOS availability, creating adequate man power capacity for the portfolio.

- Review cases with FOS/TL and work assignment basis the disposition code.

- Coordinating with agency resources and doing the call

planning for better resolution, ensuring appropriate support to the agency on difficult cases.

- Receipt book & Reposits allocation and auditing periodically
- Agency billing closure within 60 days of the work completed
- Ensuring prior approvals in repo cases & helping the agency manage repo related issues.
- Handling collection/repo related customer service issues/escalations.
- Coordinating with legal team for initiating legal actions against chronic defaulters & dealing with enforcement agencies in cases filed against BACL by customers/third parties.
- BK Resolution with agency and FOs level need to be tracked&
- Flow rates to next BKT needs to be restricted on the location you are handling.
- Remove the non-performing FOs and recruit the fresh team and train as and when required.
- CRM queries need to be closed as per the TAT
- RCU audit queries must be reverted before TAT and implementation of committed action at field level.
- Receipt book discrepancies need to be discussed with agency and ensure no reoccurrence of such issues in field.
- HHT 100% utilization and report to be submitted to ACM/RCM on regular basis.
- HHT not working need to be informed to IT team for need of support.

Apply	Goo gle for m t o App ly 7/4 P r e - / 2 5 Placeme 6 nt Talk/ p m Online - Session M o f o r nda doubts y	Deadline : 06/04/2025 before - 9 pm	Link to apply: https://forms.gle/p6TBW16AdxYeguqP7 Meeting ID: 486 539 568 073 P a s s c o d e : p6US63f7 Link: https://teams.microsoft.com/join/486539568073?pwd=p6US63f7
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Open for Courses

- Jain - Arka Jain University Jharkhand

BBA

1. Marketing
2. Human Resources
3. Business Administration & Management
4. Commerce
5. Entrepreneurship
6. Finance & Financial Management
7. Accounting
8. Banking
9. Digital Marketing
10. Finance
11. Marketing
12. Human Resource

B.Com (Hons.)

1. Accounting
2. Finance & Financial Management
3. Marketing
4. Human Resources
5. Commerce
6. Data Science
7. Finance
8. Marketing
9. Human Resource
10. Finance

B.Sc

1. Information Technology

BA (Hons.)

1. English
2. English

B.Tech

1. Mechanical
2. Computer Science
3. Electrical & Electronics Engineering
4. Computer Science & Engineering
5. Civil
6. Civil Engineering
7. Electronics & Electrical Communication Engineering
8. Computer Application
9. Electrical Engineering
10. Mechanical Engineering
11. Mechanical Engineering

12. Electrical and Electronics Engineering
13. Computer Science Engineering
14. Computer Engineering
15. Communication & Computer Science
16. Information Technology

Eligibility Criteria

B.Com (Hons.)	<i>All students are eligible</i>
BBA	<i>All students are eligible</i>
BA (Hons.)	<i>All students are eligible</i>
B.Sc	<i>All students are eligible</i>
B.Tech	<i>All students are eligible</i>
Work Experience Criteria	No work experience based criteria defined yet!
Allowed Genders	[Y] Male students [Y] Female students [Y] Other Genders
Backlogs	Students with any number of ongoing backlogs are eligible

Hiring Workflow

Pre-placement Talk	Venue : Bajaj Auto Credit Online PPT today @ 6 pm Time : 07 Apr 2025, 05:50 PM IST
Online test	Venue : Online Time : 15 Apr 2025, 05:00 PM IST
Technical interview	<i>No Venue/Time specified</i>
HR interview	<i>No Venue/Time specified</i>

Additional Info

No additional information