



EXAMINATION DEPARTMENT

Ref.No.AJU/Exam./2025/691(B)

08th Feb 2025

NOTIFICATION [TM]

Sub: Examination Form Fill up Process of Regular/Backlog **Polytechnic – 3rd Semester**

This is informed that **IMPORTANT INFORMATION & GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS** are given hereunder for the adherence of all concerned.

A. IMPORTANT INFORMATION for the Students:

1. **Examination Fee** will be applicable as under for the different Programs: -

Sl. No	Program Name	Examination Fee (in Rs).
1.	Polytechnic (ME & EEE)	Rs 1000 /-

2. Examination Form fill up date will be from **10th Feb, 2025 to 28th Feb, 2025**.

3. It is compulsory for all concerned students to **FILL UP THE EXAMINATION FORM** within due date only.

4. Tentative date for commencement of Examinations is from **15th March, 2025 Onwards**.

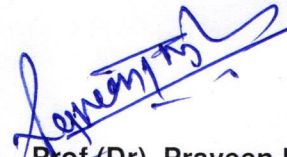
B. GUIDELINES FOR EXAMINATION FORM FILL-UP PROCESS:-

1. Student need to submit their following documents to the Department :-

- Examination Form duly signed by Dean / Program Coordinator**
- Self-Signed NO DUES Form**
- Examination Fee receipt**

Spl. Note – Students are instructed to ensure that their Migration / TC must be submitted to record cell.

This is issued by order of the Competent Authority.


Prof (Dr). Praveen K. Thakur
CONTROLLER OF EXAMINATION
ARKA JAIN University, Jharkhand
Controller of Examinations