



## Notification

AJU/Exam./2024/Mise.

November, 2024

### **SUB: RE-EVALUATION FORM FILL UP PROCESS**

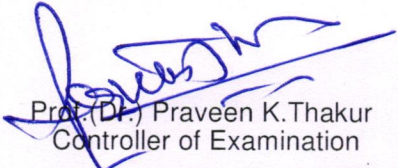
This notification supersedes the earlier notification with reference AJU/Exam./2020/Mise., dated August 24, 2020. Further it is hereby informed to the students of Arka Jain University that, as per re-evaluation rules notified by the University, interested students may apply for the Re-evaluation of answer book(s), on prescribed application form, within 15 days of Result Publication Date under following rules.

- Re-evaluation is permitted only in the University Theory Examinations.
- Re-evaluation is not permitted in the case of Practical examinations, Viva-voce, project report, sessional / internal assessment and dissertations.
- Student can apply for Re-evaluation of his/her answer books only.
- Fee once submitted will not be refunded in any case.

### **GUIDELINES FOR RE - EVALUATION FORM FILL UP PROCESS**

1. Go to the “**e - form**” section under Examination tab under the heading “**Academics**” in the main menu of AJU official Web site ([www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in)) and download the **Re-evaluation form** or **Collect the form from Examination Department**.
2. Then, duly **filled form** should be submitted to **Examination Department along with requisite fee [Rs. 1000/- for Re-Evaluation per subject/course]**

By order of the Competent Authority



Prof. (Dr.) Praveen K. Thakur  
Controller of Examination

**CONTROLLER OF EXAMINATION**  
**ARKA JAIN University, Jharkhand**

Enclosure - Re-evaluation Form



**Re-evaluation Form**

Details of Candidate: (Fill in CAPITAL LETTER)

NAME OF CANDIDATE:	
STUDENT ENROLLMENT NO:	
STUDENT ROLL NO:	
COURSE / DEPARTMENT:	
RESULT PUBLICATION DATE:	

Subject / Papers for which re-evaluation is / are required:

Name of Examination	Subject Name	Existing Grade	Remarks, if any (For Office)

**UNDERTAKING**

I ..... have carefully read and understood the instructions overleaf. I solemnly confirm that the information furnished by me is correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Candidate