



Notice No: AJU/R/698

Date: 22<sup>nd</sup> August, 2024

**NOTICE**

**Regarding University Security Deposit Refund (If Applicable)**

This is for the information of students of pass out batches 2019, 2020, 2021, 2022 and 2023 that you can claim the security deposit (as applicable), if not claimed already and eligible for the same, by providing your details (university-related and bank-related).

The university security deposit refund form can be downloaded by following the path:

<https://arkajainuniversity.ac.in/academics/forms-formats/>

Fill the downloaded form and email the filled-in form to [studentrecord@arkajainuniversity.ac.in](mailto:studentrecord@arkajainuniversity.ac.in) along with the soft copies of self-attested photocopies of id-card and the first page of the bank passbook/ cancelled cheque.

Alternatively, you may submit the filled-in form, along with the hard copies of self-attested photocopies of id-card and the first page of the bank passbook/ cancelled cheque at the Record Cell situated in Office of the Registrar, First Floor in Block A of the University.

Copy to:

1. PS to Vice Chancellor
2. Registrar
3. Director Campus /DSW
4. Finance Officer
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

