



# APPLICATION FORM FOR AVAILING TRANSPORT FACILITY

(ACADEMIC YEAR 2024 – 25)

Transport facility, once opted for, is applicable for entire academic year & cannot be cancelled in between, irrespective of the usage of the facility.

Recent passport  
size colour photograph  
(with Blue /  
White Background )

DATE OF SUBMISSION \_\_\_\_\_

## FILL IN CAPITAL LETTERS ONLY

(THIS FORM SHOULD ONLY BE FILLED UP BY APPLICANTS APPLYING TO AVAIL TRANSPORT FACILITY AFTER CHECKING THE ROUTE AND LOCATION)

## STUDENT DETAILS

Student Name :

Father's/Guardian's Name :

Programme :

Admission Form No / Enrollment No. :  Year: 1<sup>st</sup> ☐ 2<sup>nd</sup> ☐ 3<sup>rd</sup> ☐ 4<sup>th</sup> ☐

Address : ( As per AADHAR Card )

Pin Code :

Mobile No. :  WhatsApp no. :

E-Mail ID :

## TRANSPORTATION DETAILS

Route No. :  Preferred Boarding Pt 1  Preferred Boarding Pt 2

Date :

Sincerely,

(Signature of the Student)

## FOR OFFICE USE ONLY

(To be filled by University Official)

DATE OF SUBMISSION \_\_\_\_\_

Transportation facility ones opted is applicable for one full academic year & can not be cancelled in between, irrespective of usage of the facility.

Student Name :

Transportation opted for the year : \_\_\_\_\_

Admission Form No / Enrollment No. :

Type of Transport : Non-Gamharia ☐ Gamharia ☐ Transportation Fees Applicable :

Transportation Request Approved : Yes ☐ No ☐ Route No. :  Preferred Boarding Point

Remarks if any

Name of University Official

Signature

Recent passport  
size colour photograph  
(with Blue /  
White Background )

# DECLARATION-CUM-UNDERTAKING FOR AVAILING TRANSPORT FACILITY

Student Name :			
Enrollment No. :			
Programme :		Batch :	

Fees Applicable :	<input type="checkbox"/>	<b>₹ 20,000/- For August 2024 – June 2025 ( Non Gamharia )</b> ₹ 10,000 to be deposited along with the transport facility application form. ₹ 10,000 needs to be deposited along with the next semester fee. No separate notice will be issued in this regard.
	<input type="checkbox"/>	<b>₹ 13,000/- For August 2024 – June 2025 ( Gamharia )</b> ₹ 6,500 to be deposited along with the transport facility application form. ₹ 6,500 needs to be deposited along with the next semester fee. No separate notice will be issued in this regard.

Student's Signature

Date : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## BUS ROUTE

ROUTE 1 - (BUS No. 1 & 9 )	TIME
Sonari (Sai Mandir Chowk)	06:55
Sonari Nurse Quater	06:57
Sonari Kagal Nagar	07:00
Kadma Uliyan Bramhanand	07:03
Kadma Market	07:05
Kadma Ganesh Ground	07:10
Kadma Police Station	07:12
Hotel Sonnet	07:15
Tanishq (Bistupur)	07:18
Womens College	07:20
Share-Punjab Chowk	07:30
Gamaharia Campus	07:50

ROUTE 4 - (BUS No. 6 & 14)	TIME
R.D Tata Square	06:55
Burmamines (Jamipol)	06:57
Station	07:00
Tata Pigment	07:05
Jugsalai Phatak	07:07
Voltas	07:10
Share - Punjab Chowk	07:15
Gamaharia Campus	07:45

ROUTE 2 - (BUS No. 2,3 & 13)	TIME
Govindpur (Anna Chowk)	06:20
Hudco	06:25
Plaza	06:30
Millennium park	06:35
Goldy store (Birsanagar)	06:40
Suraj Petrol Pump / LFS	06:44
Telco Stadium	06:48
Hill TopSchool	06:50
Telco Club	06:52
Telco Labour Bureau	06:54
Tinplate Chowk	07:00
Golmuri Chowk	07:02
R.D T ata Square	07:05
Sakchi Gurudwara	07:10
Bistupur Police Station	07:15
Voltas Building	07:20
Adityapur Reliance Fresh	07:25
Gamaharia Lal Building	07:35
Gamaharia Campus	07:50

ROUTE 6 - (BUS No. 4, 11 & 15)	TIME
Dimna Chowk/Chepapul	06:35
Sankosai/ Road No. 17	06:37
Rajasthan Dharamshala / Ghandi Maidan	06:40
Mango Chowk (Brijbasi)	06:45
Sakchi D M Library	06:50
City Office Dhatkidih	07:00
Kadma Ganesh Ground	07:03
Kadma Police Station	07:05
Hotel Sonnet	07:08
Bistupur Police Station	07:12
Voltas	07:17
Share-Punjab Chowk	07:25
Gamaharia Campus	07:45

ROUTE 3 - (BUS No. 5,8 & 12 )	TIME
New Baridih Chowk / Bajrangbali Mandir	06:40
Baridih Chowk	06:42
Sidhgora (Food Plaza)	06:45
Agrico Chowk	06:50
Bhalubasa Old Hanuman Mandir	06:52
Sakchi Sitla Mandir	06:55
Sakchi (D.M Library)	07:00
Dhatkidih City Office	07:03
Kadma Ganesh Ground	07:05
Kadma Police Station	07:07
Hotel Sonnet	07:09
Bistupur Police Station	07:11
Women's College	07:13
Adityapur Reliance Fresh	07:15
Gamaharia Campus	07:45

ROUTE 5 - (BUS No. 7 & 10 )	TIME
Hostel Adityapur	07:10
Adityapur Reliance Fresh	07:15
Akashwani Chowk	07:17
S Type Chowk	07:20
NIT Chowk	07:25
Gamaharia Lal Building	07:32
Gamaharia Campus	07:45

(Signature of the Student)

# UNDERTAKING

- To avail the transport facility, it is compulsory to fill separate transport application form. For enquiry, contact admission office at Dhatkidih / Campus.
- Transportation facility once opted is applicable for one full academic year & cannot be cancelled in between, irrespective of usage of the facility.
- Once transportation facility opted, students are liable to pay full fees of transportation for one academic year, irrespective of usage of facility or due to late enrollment for transportation facility, for whatever may be the reason.
- Schedule of payment of transportation fees is same as schedule of semester fees payment. In case of late payment, same fine will be applicable as it is for semester fees payment.
- There will be no separate notice / reminder will be given for payment of transportation fees. Notice regarding payment of semester fees should also be considered as notice for payment of transportation fees.

- 1 University transport is not mandatory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
- 2 University may provide transport facility, on its own or through other arrangement, as deemed fit
- 3 Transportation facility cannot be claimed as a matter of right.
- 4 The students who wish to avail the university transport should submit transport request form, along with a photo, at the beginning of every academic year, as per the time line provided by the university authorities in this regard.
- 5 One academic year for transportation is considered as from beginning of odd semester (Sem 1, 3, 5, 7 or 9) to the end of semester end exam of even semester (Sem 2, 4, 6, 8 or 10) or 11 months whichever is earlier, after which transport facility, if opted for, will lapse. To continue the same, students have to reapply as per the schedule announced by the University.
- 6 It is mandatory for the student to carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for it.
- 7 The boarding / deboarding point should be mentioned clearly in the requisition form. The students should not change the deboarding / dropping point, or route, without proper permission.
- 8 By opting to avail the university transport facility, student agrees to pay the fee for entire year. The transport fee should be paid as per the schedule provided by the university and the fee, once paid, will not be refunded under any circumstances.
- 9 Payment of by-annual fee (Semester-wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fee for the year (as decided by the university management) as per schedule irrespective of whether service was availed by you or not.
- 10 I understand that the transport fees for the academic year 2024-2025.
  - a) Non-Gamharia - Rs. 20,000/- per year (for those who are boarding bus from any location except Gamharia) Fee can be paid Semester wise (Odd Semester-Rs. 10,000/- and Even Semester Rs. 10,000/-)
  - b) Gamharia -Rs: 13,000/- per year (for those who are boarding bus from Gamharia) Fee can be paid Semester wise (Odd Semester-Rs. 6,500/- and even semester Rs. 6,500/-)
- 11 The transport charges will be notified every year at least 2 months in advance and transportation fees is subject to conditions prevailing at the time of notification.
- 12 The students travelling by the university bus should occupy the seats as per availability and should not create any disturbance for other students and staff.
- 13 Strict discipline should be maintained inside the university bus. All rules and regulations of discipline as applicable for the university campus are also applicable while travelling by the bus.

- 14 All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be considered as an excuse for any dispute/claim.
- 15 Students are expected to carry the transport ID card whenever travelling by the university bus.
- 16 University reserves the right and has the full authority of inspecting the transport vehicle or any of student's personal belongings during transition otherwise in or outside the university anytime.
- 17 Additional transport charge /fee for industrial visits, tours, bridge courses, workshops, practicals, training, placement visits or for visiting such other places / events are applicable as may have been specified by the university from time to time, in addition to the transport fee for the academic sessions(s).
- 19 During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, s/he will be asked to submit the transport fees for the entire year.  
University shall not be liable for any damage, loss, accident and / or mis-happening caused to the student while being inside the transport vehicle or otherwise.
- 20 Student shall be liable to pay for any damage caused by him/her to the transport vehicle or provisions therein either alone or jointly with others and shall also be subject to face disciplinary action(s) as decided by the university. In such a case, transport facility may be terminated and s/he may be rusticated from the university.
- 21 In case of any dispute, the decision of the university management will be final and binding on the student.
- 22 The university can change, alter, amend any or all of the above rules and regulations at any point of time and the same will be binding on the student.
- 23 During random inspection, if any student is found using the university transport facility without opting for the same, a penalty of ₹ 500 would be imposed on the first-time defaulters, a penalty of ₹ 1000 for second-time defaulters and a penalty of ₹ 1000 & annual transport fee would be charged from third-time defaulters.

---

*Date*

---

*Signature of Applicant*

## **DECLARATION**

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility

---

**Date**

---

**Name**

---

**Signature**

# TRANSPORTATION RULES AND REGULATIONS

1. University transport is not mandatory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
2. The students who want to use the university transport should submit transport request form along with a photo at the beginning of every academic year, as per the time line given by university authorities.
3. The boarding / dropping point should be given clearly in the requisition form.
4. Payment of by-annual fees (Semester wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fees for the year (as decided by management) as per schedule irrespective of whether service was availed by you or not. No reminder notice will be issued during the next semester regarding the transport pending fee.
5. The transport charges will be notified every year at least 2 months in advance and is subject to condition prevailing at the time of decision.
6. The students should not change the boarding / dropping point, or routes without proper permission.
7. The students travelling in the university bus should occupy the seats as per availability and should not create any disturbance to other students and staff.
8. Strict discipline should be maintained inside the university bus. All rules and regulation of discipline applicable for the university campus is also applicable while travelling in the bus.
9. All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be an excuse for any dispute/claim.
10. Students are expected to carry the transport ID card while travelling.
11. During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, he will be asked to submit the transport fees for the entire year.
12. In case of any dispute, the decision of the management will be final and binding on the student.
13. The university can change, after, amend any of the above rules at any point of time and it will be binding on the student.

## DECLARATION

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility

---

**Date**

---

**Name**

---

**Signature**