



Notice No: AJU/R/651

Date: 19<sup>th</sup> February, 2024

**NOTICE**

**Sub:- Regarding Availing Hostel Facility (Optional) for First-year Female Students, Batch 2024**

This is to inform all the first-year female students that those who are interested in opting for hostel facility for the Academic Year 2024-25, need to submit the Hostel Security Money along with the duly-filled Hostel Application Form before 31<sup>st</sup> July, 2024.

Following points should be kept into consideration in this regard:

1. The Hostel facility will be available from the day of commencement of orientation of the program.
2. Students who wish to opt for the Hostel facility need to fill the Hostel Application Form.
3. The Hostel Fee for Non-AC Room is ₹8,500/- and for AC-Room is ₹10,000/- per month:
  - (i) The above charge includes Transportation Facility from Hostel to Campus.
  - (ii) In case a student vacates the hostel in-between the session, irrespective of the duration for which she availed the Hostel facility, she needs to reapply for availing the University Transportation Facility, if required, and pay the annual charge for the same as applicable.
4. Students can submit Hostel fee either at Admission Office in Dhatkidih or at Registrar Office in Campus.
5. Students need to go through all the Terms & Conditions / Rules & Regulations properly before filling the Hostel Application Form.
6. Students who are willing to opt for Hostel facility can download the hostel form from the website, [www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in) following the path **Academic ---- Forms/Format ---- Hostel Application Form 2024-25.**
7. Filled-in hostel form can be submitted either at Admission Office in Dhatkidih or at Registrar Office in Campus. Alternatively, scanned copy of the filled-in form can be sent to **studentsupport@arkajainuniversity.ac.in**.
8. The check-in time on the first day will be between 9.00 AM to 6.00 PM. Please inform the Hostel 1 Warden @ 0657-3595452 and Hostel 2 Warden @ 0657-3566173 a day before arrival.
9. Every student submitting Hostel Application Form will receive a Hostel & Room Allotment Letter through e-mail after depositing the Hostel Security amount of ₹10,000/- for Non-AC Room & ₹20,000/- for AC Room.
10. It is mandatory to bring Hostel Allotment Letter on the first day of arrival at the hostel. The Hostel Allotment Letter needs to be produced before the Hostel in-charge.
11. The Hostel Room Allotment will be on first-come-first-served basis as per the availability of the room.

**Note:- Calculation of month will begin from the date of Allotment Letter of the Hostel, and not from the date of joining the Hostel.**

For any further query related to dues, downloading the Hostel Application Form 2024-25 and submission; please contact Ms. Shailly @ 0657-2312005.

Copy to:

1. PS to Vice Chancellor
2. PS to Director
3. Director Campus /DSW
4. Finance Officer
5. Dean/ HOD/ PC of the School/Department
6. All Officers
7. Person Concerned

By the order of the Vice Chancellor

