



**ARKA JAIN
University**
Jharkhand

**SCHOOL OF HUMANITIES
DEPARTMENT OF ENGLISH**

Ref. No.: AJU/BAENG/09/2024

Date: 05-02-2024

**CIRCULAR
CLASS ATTENDANCE**

This is to notify all the Students of B.A English (H) Semester II, Batch 2023, Semester IV, Batch 2022 and Semester VI Batch 2021 that attendance below 70% neither will be allowed to sit for Internal Examination nor End Semester Examination.

Please take a print out of this notice and get it signed by your parent/Guardian submitted it to Programme Coordinator's office by Thursday 8 February 2024.

Ms. Rajkumari Ghosh
Programme Coordinator
Dept. of English

**Program Co-ordinator
School of Humanities**

Copy To:

- PS to Hon'ble Vice Chancellor
- PS to Hon'ble Director Sir
- PS to Hon'ble Registrar Sir
- AJU website
- Academic Coordinator
- Office file
- Notice board
- Students groups (Email)

Name of Student	Enrollment Number	Signature

Name of Parent /Guardian and Signature