



SCHOOL OF COMMERCE & MANAGEMENT

Department of Management

NOTICE

Ref No: AJU/SCoM/DoM/2023/370

Date: 22.09.2023

As a part of the *Value Added Programmes* of 'Short Term Certification Courses', the Department of MBA notifies the following schedule for the **30-Hour Short-term Certification Course in 'Accounting for Beginners'**.

The Course is open to all the Faculty, Staff and Students of ARKA JAIN University, Jharkhand. The enrolment details, eligibility criteria and further details are mentioned in the enclosed Poster and the Brochure.

Commencement Date:	30/09/2023
Day & Time:	Every Saturday as per the schedule
Mode:	Offline (At University Campus)

Dr. Urvashi Thakur

HoD, MBA

Department of Management

School of Commerce & Management

HoD, MBA

School of Commerce and Management

ARKA JAIN University, Jharkhand

Copy for the information:

1. PS to the Vice-Chancellor
2. PS to the Director
3. PS to the Registrar
4. Controller of Examinations
5. In charge Web services for Website Updation
6. Notice Board
7. Guard File