



**EXAMINATION DEPARTMENT**

Ref.No.: - AJU/Exam. /2023/..592.....

Date: - August 23, 2023.

**NOTIFICATION**

**Sub: Special Examination Form Fill up Process for B. Pharmacy Student's to clear backlogs in any semester.**

**This is to inform concerned students of B. Pharmacy who so ever having BACKLOG in their previous semesters if any.**

**In view of the above some IMPORTANT INFORMATION [A] & GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS [B] are given hereunder for the adherence of all concerned.**

**A. IMPORTANT INFORMATION for the Students: -**

1. Examination Form fill up date will be from **August 25<sup>th</sup>, 2023 to August 31<sup>st</sup>, 2023 without fine.**
2. Examination Form fill up date with **late fine of Rs. 500/-** will be from **September 01<sup>st</sup>, 2023 to September 03<sup>rd</sup>, 2023.**
3. **Students list [backlog]** will be uploaded on the website on **August 24<sup>th</sup>, 2023.**  
[Note: - Eligible students are instructed to email to [examhelp@arkajainuniversity.ac.in](mailto:examhelp@arkajainuniversity.ac.in) on or before 30/08/2023] for addition or deletion of their name in the list.]
4. **Applicable Examination Fee is mentioned in the list for each semester** will be paid by the students.
5. It is compulsory for all concerned students to **FILL UP THE EXAMINATION FORM** within due date only.
6. Tentative date for commencement of Examinations is from **September 2<sup>nd</sup> Week, 2023 onwards.**

**B. GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS: -**

1. **Go to the "Examination (e-Notice) [uploaded on August 24, 2023]"** section under the heading "**Academics**" in the main menu of AJU official Web site ([www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in)) and **check your name in the given list.**
2. **All students whose name is in the list published, are advised to pay Exam fee Offline at University Campus [8.30 AM to 4.30 PM] during working days.**

This is issued by order of the competent authority.

*for*  
*Kamal*

**Controller of Examinations**