

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT
PLACEMENT OPPORTUNITY @ CII (CONFEDERATION OF INDIAN INDUSTRY)

NOTICE NO.: AJU/T&P/PG/0076/22-23

DATE: 21/06/2023

NAME OF COMPANY: Confederation of Indian Industry

Registrations will close on 22nd June Thursday 2023 @ 11:00 am

COMPANY PROFILE:

The Confederation of Indian Industry (CII) works to create and sustain an environment conducive to the development of India, partnering Industry, Government and civil society, through advisory and consultative processes.

For more than 125 years, CII has been engaged in shaping India's development journey and works proactively on transforming Indian Industry's engagement in national development. With its extensive network across the country and the world, CII serves as a reference point for Indian industry and the international business community.

As India strategizes for the next 25 years to India@100, Indian industry must scale the competitiveness ladder to drive growth. CII, with the Theme for 2023-24 as 'Towards a Competitive and Sustainable India@100: Growth, Inclusiveness, Globalisation, Building Trust' has prioritized 6 action themes that will catalyse the journey of the country towards the vision of India@100.

WEBSITE LINK: www.cii.in

NAME OF THE POSITION VACANT: Executive

JOB ROLE & RESPONSIBILITIES: Proactively market Conferences/ Training Programmes and other similar offerings of the state office/region, Preparation of Concept Notes and promotional content for Flyer, Website, Brochures, mailers etc., Provide Administrative/ Logistics support for all major events.

KEY COMPETENCIES REQUIRED :

- Good Written and Verbal Communication Skills
- Good Interpersonal Skills
- Proactive and Multitasker
- Analytical Ability

- Good Organization skills
- Good in understanding of financial/revenues models in own area of work
- Ability to provide Administrative/ logistics support

ELIGIBILITY: MBA

REMUNERATION OFFERED: CTC INR 3.5 LPA to 4 LPA

JOB LOCATION: Jamshedpur, Ranchi, Bhubaneswar, Patna, Raipur, Kolkata, Siliguri

GENDER: Both Male & Female

SELECTION PROCESS: 3-4 round of Interview

PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/aXkh4cU5GX8HUzx89>

02. Students registered with the T & P Department for placements are only eligible.

03. Please note that it is mandatory to submit the above form to nominate successfully.

04. The form can be submitted only once, thus please be cautious while filling up the form.

05. The Resume File name must be the student's own name.

06. Registrations will close on 22nd June Thursday 2023 @ 11:00 am


07. One student can Register only once, thus be cautious while registering.

08. Please Note: The Registration process will automatically turn off after the provided deadline.

09. You are advised to read & understand the disclaimer below before applying for this opportunity.

10. For queries you may write a mail to placements@arkajainuniversity.ac.in.

Sd/-



HEAD – TRAINING & PLACEMENT

Disclaimer: The above Notice is based on the information as shared by the employer. The employer reserves the right to change or modify the afore-mentioned job details without any prior information. The Training & Placement Department and the University will not be responsible for any deviation. Nominating or applying for the vacancy/job profile indicates your agreement to all the Terms &

Conditions/Training & Placement Department Placement Policy, in these terms, as modified from time to time. Therefore students are strictly advised to read clearly & understand the Placement Policy (Procedural & Behavioral both) laid by the AJU Training & Placement Department, before applying for the above-mentioned profile.