



Notice No:-AJU / R/571

Date: 28<sup>th</sup> April, 2023

**NOTICE TO ALL THE STUDENTS FOR OPTING AND LEAVING HOSTEL FACILITY**

This is to inform all the students that those who are interested in for opting and leaving a hostel facility for the academic year 2023-24 need to fill out the **Hostel Application Form** and **Hostel leaving Form** before 31-May -2023. The academic year 2022-23 will end on 31st May 2023.

1. The hostel will reopen from 01-June-2023 for existing students (2nd, 3rd, 4th Year).
2. Students who wish to opt hostel facility need to submit a fresh application and clear the hostel fee if any.
3. The hostel Application Form is available on the University website [www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in). Academic ----- Forms/Format -----Hostel Application Form.
4. Students who are willing to leave the hostel can download the hostel leaving form from the website Academic -----Forms/Format -----Hostel Leaving Form.
5. Please note that the hostel fee is applicable for Non AC 7500/-and AC 9000/-per month.
6. Any student leaves the hostel after 6 months in that case Rs 2500/-will be deducted and Rs 5000/- if leaves before 6 months.
7. Hostel Form will be submitted only to the registrar's office on campus, in no case hostel application from will be accepted in the city office. Online hostel application from can be sent to [studentsupport@arkajainuniversity.ac.in](mailto:studentsupport@arkajainuniversity.ac.in).
8. 1st day check-in time to the hostel will be only between 9:00 am to 6:00 pm, please inform the hostel ward (0657-3558805) a day before arrival.
9. Every student submitting hostel application form will receive a hostel and room allotment letter after depositing hostel security of Rs 10000/-Non Ac & 20000 for AC.
10. Payment for the hostel fee is 5th of every month after that fine will be applicable i.e. Rs 25/- per day.
11. The students are instructed to call only at the hostel landline number @ 0657-2312005 and in case of emergency on the hostel warden's personal number.

**Note:-Calculation of month will start from the date of allotment letter of the hostel, not the date of joining the hostel.**

For the further query related to dues, downloading hostel application form 2023-24 and submission please contact to Ms Shailly @ 0657-2312005.

Copy to:

1. PS to Vice Chancellor
2. PS to Director
3. Director Campus /DSW
4. Finance Officer
5. Dean's/PC of the department
6. All Officers Personal Concern

By the order of the Vice Chancellor

