

HOSTEL LEAVING APPLICATION

From,

Date _____

Student Name _____

Batch / Stream _____

Roll No _____

Mobile No _____

To
The _____

Subject :- Hostel Leaving Application

Dear Sir / Madam,

I understand and accept that my total outstanding as on _____ is Rs. _____. I also assure that i will pay my hostel outstanding amount by date _____.

I would like to receive the information regarding the hostel and I am **interested** ☐ / **not interested** ☐ in joining the hostel again.

Please issue me NOC for leaving the Hostel. I will handover all hostel belongings of university to hostel official. please send NOC to my email Id _____ and whatsapp no _____.

Thanking You,

Parents Signature

Date

Student Signature

Date

FOR OFFICE USE ONLY

Application Status

Accepted

☐

Rejected

☐

Hostel Administrator Signature

Date

Any Comments