

### **EXAMINATION DEPARTMENT**

Ref. No.: - AJU/Exam. /2023/S/L.C Exam

Date: - April 4, 2023.

#### **NOTIFICATION**

Sub: A - Special / Last Chance Examination Form Fill up Process for the students who enrolled in the year – 2017 (Diploma / UG) & 2018 / `2019 (PG)

## B – Exceptional Special Cases [Rare of the rarest medical & other cases]

A - This is to inform concerned students [Who so ever enrolled in the Year – 2017 (Diploma/UG) & 2018/2019 (PG)] that Examination Department has planned Special / Last Chance Examination Form Fill up Process ONLY for THOSE students who enrolled in the year 2017 (Diploma/UG) & 2018/2019 (PG) and had backlog in their previous semesters [Odd / Even].

**B** - Some Exceptional Special Cases [Rare of the rarest medical & other cases] are also be taken into consideration.

NOTE - Students under both categories [ A & B] are instructed to informed us on or before April 10<sup>th</sup> 2023 via sending an E-mail to examhelp@arkajainuniversity.ac.in, if they want to apply under the above categories; the case will be scrutinized and if found suitable under the above categories then only they will be allowed to appear in the Examination after due Examination form fill up process.

This is LAST OPPORTUNTY for all such students to clear their backlogs, if any.

In view of the above some IMPORTANT INFORMATION [C] & GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS [D] are given hereunder for the adherence of all concerned.

### C - IMPORTANT INFORMATION for the Students: -

- 1. Students list will be uploaded on the website on April 05, 2023.
- 2. Examination Form fill up date will be from April 06th, 2023 to April 15th, 2023.
- 3. Applicable Examination Fee is mentioned in the list for each semester will be paid by the students.
- 4. It is compulsory for all concerned students to FILL UP THE EXAMINATION FORM within due date only.
- Tentative date for commencement of Examinations 3<sup>rd</sup> or 4<sup>th</sup> week of April, 2023 onwards.

# D - GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS: -

- 6. Go to the "Examination (e-Notice)" section under the heading "Academics" in the main menu of AJU official Web site (<a href="www.arkajainuniversity.ac.in">www.arkajainuniversity.ac.in</a>) and check your name in the given list [uploaded on April 05, 2023].
- 7. All students whose name is in the list published, are advised to pay Exam fee Offline at University Campus [8.30 AM to 4.30 PM] during working days.

This is issued by order of Competent Authority.

Prof. (Dr.) Praveen K. Thakur

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