



Report on Short Term Certification Course On Personnel Effectiveness and Personality Development Held on 7th February 2022 to 16th February 2022 (30 hours in 10 days)

Date of Event	7th February 2022 to 17th February 2022
Name and Type of Event	Short Term Certification Course On Personnel Effectiveness and Personality Development
Conducted by	SCHOOL OF PHARMACY, ARKA JAIN University
No. Of Participant	17

Personnel Effectiveness and Personality Development

A short term certification course on Personnel Effectiveness and Personality Development was organized from 07th February 2022 to 16th February 2022 at School of Pharmacy, ARKA JAIN University. On this occasion MS.SNIGDHA RANI BEHERA Associate Professor, School of Pharmacy, ARKA JAIN University, has instructed the students as Resource Person. Dr. Jotirmaya Sahoo, Dean, School of Pharmacy has developed and designed the course. Miss Yogita Kmari, Asst. Professor, School of Pharmacy coordinated the program. The objective of the course is, to develop greater understanding and acceptance of self and others, discover personal strengths and weaknesses to enhance self-confidence and self-image. It helps gain confidence, self-esteem, and positive impact on one's communication skills and the way one sees the world. Students should develop an outgoing and impressive personality that will enhance the quality of learning. Personal Effectiveness is the capacity to transfer ideas and information clearly in order to create a positive and energetic impact. It helps in gaining a clearer understanding of self-awareness which also helps in forming relationships with others and reduce personal stress. This factor greatly influences the personal effectiveness of an individual, because the more we learn, the more 'effective' we become because 'effectiveness' is nothing but being more productive and doing things competently in a timely manner. Time management is another feature that plays a very vital role in increasing the personal effectiveness of an individual because effectiveness is all about being well organized. The course is structured with five modules for ten days. Every day there will be 3 hours of classes. At the end the students appeared assignments and assessment to qualify the course. Honourable Vice Chancellor Dr. S.S. Razi, Director Mr. Amit Shrivastav, Registrar Mr. Jasbir Singh Dhanjal and Dean Student Welfare Mr. Angad Tiwari, Head of The Department of CS & IT Mr. Arbind Pandey and CFO Mrs. Richa Garg along with other eminent persons of the University felicitated Ms. Snigdha Rani Behera offering with

flower bouquet and shawl. On last day a certificate of appreciation presented to Ms. Snigdha Rani Behera and Dr Kirtimaya Mishra. Students were awarded with certificates after successful completion of 10 days (30 hours) course. On completion of course, students learnt many things about Personality Development. It helps gain confidence, self-esteem, and positive impact on one's communication skills and the way one sees the world. Students should develop an outgoing and impressive personality that will enhance the quality of learning. They improve their leadership abilities by honing their own abilities. Helps develop leadership skills, assertiveness, increase capability to handle peer pressure and bullies along with time management, team work, decision making or taking initiatives.

Poster of the Event

SCHOOL OF PHARMACY
30 HOURS SHORT-TERM CERTIFICATION COURSE
"On Personnel Effectiveness & Personality Development"

JGI
ARKA JAIN University
 Jharkhand (India)

Resource Person
 Ms. Snigdha Rani Behera

Resource Person
 Dr. Kirtimaya Mishra

07TH - 16TH FEBRUARY 2022

FOR: ALL UNIVERSITY STUDENTS

COURSE DEVELOPER- DR. JYOTIRMAYA SAHOO | COORDINATOR- MS. YOGITA KUMARI



