

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT

INTERNSHIP CUM PLACEMENT OPPORTUNITY @ MILES EDUCATION

NOTICE NO.: AJU/T&P/UG/0001/22-23

DATE: 05/05/2022

NAME OF COMPANY: MILES EDUCATION

Registration Deadline: 4:00 pm, 5th MAY 2022.

COMPANY PROFILE:

Miles up skills students and professionals to help them be future-ready and enable their career progression. Founded by Harvard and Stanford alumni, Miles offers industry-recognized certifications in finance and accounting, digital marketing, branding and advertising, human resources, business leadership, business analytics, and emerging technologies.

JOB PROFILE: Marketing Intern (Marketing Interns will become full-time Relationship Managers on the successful completion of their 3 months internships.)

INTERN RESPONSIBILITIES:

- Working closely with the Manager or assigned staff member, and completing all allocated tasks.
- Conducting desktop research, or gathering information through surveys or by speaking to corporates and students of the college.
- Counselling students on the various product offerings of Miles
- Attending and participating in meetings, workshops, events, and exhibitions.
- Liaising with clients, vendors, and suppliers on behalf of the company's managers.
- Updating documents and sales records.
- Reviewing sales performance against sales targets.
- Observing and carrying out sales processes.
- Identifying potential weaknesses and offering improvement suggestions.
- Assisting managers with negotiations.
- Keeping a log of everything learned and delivering presentations to staff and other stakeholders.

INTERN PROFILE:

- Strong self-motivation.
- Ability to work alone or as part of a team.
- Has a spare laptop and a mobile phone for official work.
- Ability to remain calm in fast-paced environments.

- Superb interpersonal skills.
- Basic understanding of working on a CRM
- Logical and Lateral thinking with a positive attitude

REMUNERATION:

Rs. 10k to 15K pm during 3 months internship. On successful completion of Internship will join as Relationship Manager with annual pay of Rs. 2.4LPA – Rs. 3.0 LPA.

COURSE ELIGIBLE: BBA/BCOM**ELIGIBLE PASSING YEAR:** 2023**GENDER ELIGIBLE:** Both Male & Female**TENTATIVE JOINING DATE/PERIOD:** Immediate**SELECTION PROCESS:**

Details will be shared before interview

PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/vYJGXyspEGFC56dG9>

02. Students registered with the T&P Department for placements are only eligible.

03. Please note that it is mandatory to submit the above form to nominate successfully.

04. The form can be submitted only once, thus please be cautious while filling up the form.

05. The Resume File name must be the student's own name.

06. Registration Deadline: 4:00 pm, 5th MAY 2022.

07. Please Note: The Registration process will automatically turn off after the provided deadline.

08. One student can Register only once, thus be cautious while registering.

09. You are advised to read & understand the disclaimer below before applying for this opportunity.

10. For queries you may WhatsApp @ 7279900530 (Ms. Zeba Bukhtayar - Sr. Executive Training and Placement Department)

Sd/-

**HEAD – TRAINING & PLACEMENTS**

Disclaimer: The above Notice is based on the information as shared by the employer. The employer reserves the right to change or modify the afore-mentioned job details without any prior information. The Training & Placement Department and the University will not be responsible for any deviation. Nominating or applying for

the vacancy/job profile indicates your agreement to all the Terms & Conditions/Training & Placement Department Placement Policy, in these terms, as modified from time to time. Therefore students are strictly advised to read clearly & understand the Placement Policy (Procedural & Behavioral both) laid by the AJU Training & Placement Department, before applying for the above-mentioned profile