

## Report on Resume Writing Skill held on 26.02.2022

<b>Date of Event</b>	<b>26.02.2022</b>
<b>Name and Type of Event</b>	<b>Workshop on “Resume Writing Skills”.</b>
<b>Conducted by</b>	<b>Dr. Padmaja Tripathy &amp; Mr. Gouri Shankar Paul</b>
<b>Number of Participants</b>	<b>98</b>

The Resource person **Dr. Padmaja Tripathy and Mr. Gouri Shankar** were the Assistant Professor of the School of Science and IT, ARKA JAIN University, Jamshedpur.

She had completed her Ph.D. in Mechanical Engineering from National Institute of Technology, Rourkela in the year 2020. She had 3.5 years of experience in academia and research. She has published **06** research papers in well reputed international peer reviewed journals, **05** book chapters, **08** national and international conferences. Apart from her research work she is actively involved in teaching engineering students. Currently she is working as an Assistant Professor in ARKA JAIN University, Jamshedpur.

He had completed his Masters in English from University of Calcutta in the year 2011. Currently he had enrolled his name in PhD in the field of English Literature from Vidyasagar University, Kolkata. He had 5.5 years of experience in Academics as well as Industrial experience of 4 years. He had published 01 International Journals and 2 National Journals at ISJER and RBU, West Bengal. He now working as an Assistant Professor in the Dept: of Engineering & IT at ARKA JAIN University, Jamshedpur

The coordinators, Dr. Padmaja Tripathy and Mr. Gouri Shankar Paul gave informative and illuminating lectures with valuable content on the event, Resume Writing Skills, which took place on an online platform by the department of Engineering & IT, ARKA JAIN University, Jamshedpur. The session was very valuable both for B.Tech. and Polytechnic students. The importance of skills required to write resume with appropriate and chronological orders for the students of B.Tech and Polytechnic. This will helped the students to write the resume efficiently and could optimize the utilization in the areas of jobs in any organizations. The students were able to demonstrated to state their hypothesis clearly, ensuring that it will be both reasonable and testable in their respective areas. An instruction has been given to students to write the Resume at last. Students were instructed to write clearly and directly for better explanation of the concepts. Following layout guidelines, format of the thesis and check spelling and grammar were also instructed.

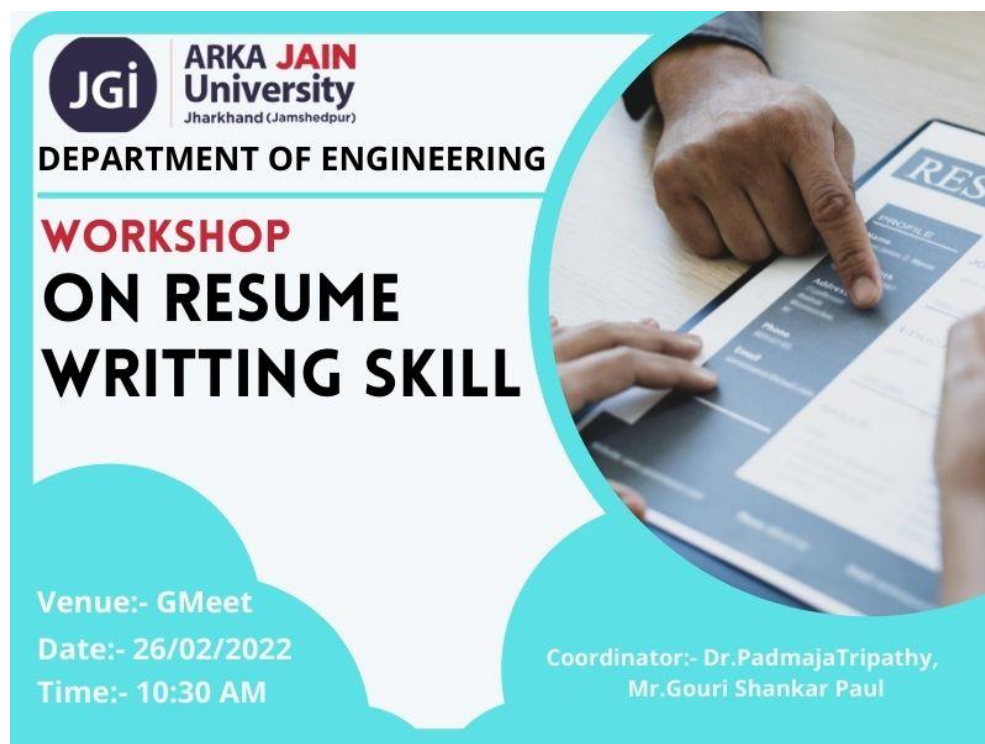
### **About the Speaker:-**

**Mr. Gouri Shankar Paul** is Assistant Professor in the School of Engineering & IT at ARKA JAIN University, Jamshedpur. He had completed his Masters in English from University of Calcutta in the year 2011. Currently he had enrolled his name in PhD in the field of English Literature from Vidyasagar University, Kolkata. He had 5.5 years of experience in Academics as well as Industrial experience of 4 years. He had published 01 International Journals and 2 National Journals at ISJER and RBU, West Bengal.

### **Venue and Participants:-**

Workshop was conducted on Room No. 102, Block C. **Total participants attended were 98 from B.Tech. and Diploma.** Total numbers of student registered were attendees were 187.

### **Event Poster**



**JGI** | **ARKA JAIN University**  
Jharkhand (Jamshedpur)

**DEPARTMENT OF ENGINEERING**

**WORKSHOP**  
**ON RESUME**  
**WRITTING SKILL**

Venue:- GMeet  
Date:- 26/02/2022  
Time:- 10:30 AM

Coordinator:- Dr.PadmajaTripathy,  
Mr.Gouri Shankar Paul

