

NOTICE

Ref No.:AJU/SCOM/Uni.Reo/15

19-02-2022

This is to notify all concerned in accordance with the announcement of Jharkhand State Government regarding reopening of University, School of Commerce and Management, has decided to commence the offline classes with effect from 21st February, 2022 for the Final Year students of MBA, and Second & Final Year students of BBA & B. Com (H), as per the following schedule.

Students shall follow the existing Time-Table.

MBA:

| Course | Semester | Days & Timing | Block / Floor / Room No |
|--------|----------|---|---|
| MBA | | Monday to Saturday - 08:00 AM - 03:00 PM | • Block 5 – Ground Floor – 102 (Marketing & HR) & Block 5– 301 (Finance) |

B. Com (H):

| Course | Semester | Timing | Block / Floor / Room No |
|-----------|----------|--|--|
| B.Com (H) | IV | Thursday, Friday & Saturday 08:00 AM - 12:30 PM | Block 5 – Ground Floor – 107 |
| B.Com (H) | | Monday, Tuesday & Wednesday 08:00 AM - 12:30 PM | • Block 5 – Ground Floor – 104/107 (Finance – 104, HR – 107, Marketing – 207) |

BBA:

| Course | Semester | Timing | Block / Floor / Room No |
|--------|----------|--|--|
| BBA | IV | Monday, Tuesday & Wednesday 08:00 AM - 12:30 PM | Block 5 – Ground Floor – 101 |
| BBA | VI | Thursday, Friday & Saturday 08:00 AM - 12:30 PM | Block 5 – Ground Floor Section A & B – 101 Section C & D - 104 Specialization Classes - (Finance – 207, HR – 101, Marketing – 104) |

- Classes for BA Economics Semester VI shall continue in Online Mode till further notice.
- ID card is mandatory and in no case students will be allowed in the campus without card. Students not having their card may apply for the same in the city office only and after obtaining their ID card, they will be allowed in campus.
- For MBA, uniform is mandatory from Monday to Thursday, Friday formals and Saturday Decent casuals

For BBA and B. Com (H), uniform is mandatory on Monday and Thursday and rest other days, decent casuals.

- Students will not be allowed to stay in the campus beyond classroom timings.
- Four wheelers of students will not be allowed in the campus.
- Two Wheeler entry will be allowed from Gate No.3, and after parking students have to enter from Gate No 2, following COVID – 19 protocols (Thermal Scanning, Register Entry and ID card checking)
- Students who opt for on-campus, must also submit the student/parent declaration form. Declaration form can be downloaded from COVID 19 page of university website.
- Students coming to campus are advised to bring their own mask (3 layered N95) in adequate numbers, hand sanitizers, plates, spoons and tumblers.
- For more information on SOP, please refer to COVID 19 page of University website.
- Students and parents are requested to support and cooperate for any decision made by the University.

Dr. Charu Wadhwa Program Coordinator MBA **Prof. Priya Raman**Program Coordinator
B. Com (H)

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Prof. Abhishek UpadhyayOfficiating Program Coordinator
BBA

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Copy for information & necessary action please: -

- 1. PS to the Vice-Chancellor
- 2. PS to the Director
- 3. PS to the Registrar
- 4. Controller of Examinations
- 5. In charge Web services for Website
- 6. Notice Board
- 7. Guard File