

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT

PLACEMENT OPPORTUNITY @ COLLABERA

NOTICE NO.: AJU/T&P/UG/0027/21-22

DATE: 07-01-2022

NAME OF COMPANY: COLLABERA

NAME OF PAYROLL COMPANY: COLLABERA

Registration Deadline is 12:00 pm, 8th January 2022

COMPANY PROFILE:

Collabera is ranked among the top 10 Information Technology (IT) and professional staffing firms in the U.S., with more than \$750 million in sales revenue and a global presence that represents approximately 16,000+ professionals across North America, Asia Pacific and Europe. They support their clients with a strong recruitment model and a sincere commitment to their success, which is why more than 90% of their enterprise clients rank them amongst their top three staffing suppliers by performance.

They are committed to exceeding their clients' needs, while maintaining a high level of employee satisfaction. Their employees are the cornerstone of their success and they want to see them grow. They've created an opportunity-rich environment and promote lifelong learning for our employees. As a result of these efforts, we have been recognized by Staffing Industry Analysts (SIA) as the "Best Staffing Firm to Work For" – seven consecutive years since 2012. **Collabera** provides services such as staff augmentation, managed services and professional search services to Fortune 500 corporations across the globe.

Awards and Recognitions

- Staffing Industry Analysts: Best Staffing Firm to Work For (2018, 2017, 2016, 2015, 2014, 2013, 2012)
- Staffing Industry Analysts: Largest U.S. Staffing Firms (2016, 2015, 2014, 2013)
- Staffing Industry Analysts: Largest Minority-Owned IT Staffing Firm in the U.S.

WEBSITE: www.collabera.com

JOB TITLE: Talent Specialist

REMUNERATION OFFERED:

- Initial salary of INR 24,000/Month for first 6 months.
- After 6 months', salary will be INR 27,000/Month for next 6 months.
- After 1 year, salary will be INR 30,000/Month

ELIGIBLE COURSE: BBA/BCOM/BCA/BTECH

ELIGIBLE PASSING YEAR: 2022

ELIGIBLE GENDER: MALE/FEMALE

SHIFT TIMINGS: US shift (06.00 PM IST to 04.00 AM IST)

KEY SKILLS:

- Excellent written and verbal communication skills
- Negotiation & Convincing Skills
- Proficiency with MS Office
- Organization/Coordination Skills
- Relationship Management skills
- Learning Agility
- Go getter attitude

JOB LOCATION: Vadodara, Gujarat

JOB DESCRIPTION:

- ❖ **Review** the job description; **understand** the requirements of the clients and accordingly execute a **search plan** for identifying potential candidates to fit the requirement.
- ❖ **Source** candidates using multiple channels like job portals, internal database, social media etc.
- ❖ **Assess** applicant's relevant experience, knowledge, skills and competencies
- ❖ **Scheduling, coordination and ownership** of end to end recruitment cycle.
- ❖ Build strong candidate **relationship & credibility** to leverage their trust for getting referrals.
- ❖ **Negotiating** wage rates and other terms of employment and gain commitment from candidates for current and future job requirements
- ❖ **Submitting** candidate's resume to the hiring managers for further scrutiny or consideration.
- ❖ Timely communication with the candidates and **keeping them posted** with updates on their candidature.
- ❖ **Partner** with our onsite sales team in North America to understand the client's needs and requirements
- ❖ **Engage** regularly on an ongoing basis with the candidates through email, voice & video calls.

BENEFITS:

- ❖ Awards & Recognition
- ❖ Best Incentive Plans
- ❖ Medical Insurance
- ❖ Earned Leaves
- ❖ Leave Travel Allowance
- ❖ Provident Fund Scheme
- ❖ Individual Development Plans
- ❖ Salary Advance Scheme
- ❖ Certifications / Higher Education
- ❖ Corporate Discount for Employees
- ❖ Employee Wellness Program
- ❖ Team Outing

IN-HOUSE FACILITIES:

- ❖ Cafeteria
- ❖ ATM
- ❖ Chill-out Zone
- ❖ Library
- ❖ Indoor Game Club

SELECTION PROCESS (Virtual):

- a) **Pre-placement Presentation**
- b) **Online Test**
- c) **Group Discussion**
- d) **Personal Interviews**

TENTATIVE DATE OF JOINING: Immediate (Leave will be provided during semester examination)

TRAINING & DEVELOPMENT:

They provide extensive training which grooms the selected candidates into professional Talent Specialist. **Collabera invests INR 2 Lacs per candidate in providing this training without charging anything to candidate.** At the same time, they pay the determined salary to candidates who are in training. Considering this, they are looking for a minimum commitment of 11 Months with the organization. **Candidates will be signing Training Agreement of 11 Months.**

TERMS & CONDITIONS

1. The 'Employee' agrees to undergo training as and when it will be arranged by the Company. The training shall be conducted in house/ outside as per the discretion of the Company.
2. The Employee shall, on completion of his training forthwith return to the Company and resume duty and shall serve the Company for a minimum period of 11 months from the date of Joining.
3. **The Employee further agrees that in case he/she leaves the services of the Company before completion of 11 Months period, Employee undertakes to pay to the Company, an amount of Rs 60,000/- (Rupees Sixty Thousand Only) as liquidated damages.**

PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/tWBKKvcrzy22Zdbz5>

- 02.** Students registered with the T&P Department for placements, are only eligible.
- 03.** Already placed & debarred students are not eligible.
- 04.** Updated list of debarred students is available with the respective Faculty Coordinators.
- 05.** Please note that it is mandatory to submit the above form to nominate successfully.
- 06.** The form can be submitted only once, thus please be cautious while filling up the form.
- 07.** The Resume File name must be student's own name.
- 08. Registration deadline for Nomination is 12:00 pm, 08th January, 2022.**
- 09.** The Registration process will automatically turn off after the provided deadline.
- 10.** One student can Register only once, thus be cautious while registering.
- 11.** You are advised to read & understand the disclaimer below before applying for this opportunity.
- 12. Coordinating Training & Placement Manager: Mr. Rahul Rej (WhatsApp @ 9831664615).**

Sd/-



HEAD – TRAINING & PLACEMENTS

Disclaimer: The above Notice is based on the information as shared by the employer. The employer reserves the right to change or modify the afore-mentioned job details without any prior information. The Training & Placement Department and the University will not be responsible for any deviation. Nominating or applying for the vacancy/job profile indicates your agreement to all the Terms & Conditions/Training & Placement Department Placement Policy, in these terms, as modified from time to time. Therefore students are strictly advised to read clearly & understand the Placement Policy (Procedural & Behavioral both) laid by the AJU Training & Placement Department, before applying for the above-mentioned profile.

