

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT

PLACEMENT OPPORTUNITY @ SRVA EDUCATION

NOTICE NO.: AJU/T&P/PG/0013/21-22

DATE: 30-10-2021

NAME OF COMPANY: SRVA EDUCATION PRIVATE LTD.

PAYROLL COMPANY NAME: SRVA EDUCATION PRIVATE LTD.

Registration deadline is 10:00 am, 1st November 2021.

ABOUT COMPANY:

With a vision to provide quality education to students and working professionals, as well as, providing professional services to education institutes, **SRVA Education is conceptualized on the principle of “Delivering Quality Education Conveniently”.**

SRVA Education covers the core aspects of Marketing, Management, IT and Administrative Support to institutes in order to upgrade the standard of higher education. One or more of these areas are often found neglected by the institutes and by outsourcing these important aspects clients can be sure to expand the operations in length and breadth more efficiently. **This way they are one step closer to bridge the gap between education seekers (students/working professionals) and education providers (institutes).** Their aim is to cater students with the course of their choice through internet, and making online education more accessible and convenient for students as well as students.

The company believes in providing the quality education with relevance to the present times and in alignment with industry requirements and trends with the help of renowned institutes.

Their services are in perfect alignment with Indian Government’s vision of skill development and upgradation of educational systems. **They aim to make professionals more skilled, professional and knowledgeable so that they become an asset for the company they work for.** They aim to reach maximum number of students, and keep them well informed about the course of their choice.

WEBSITE: <https://www.srva.in/about-us/>

JOB DESIGNATION: Assistance Manager - Admission

WORK PROFILE: Sales & Marketing

ELIGIBLE COURSE: MBA; Passing Year 2022

ELIGIBLE GENDER: Male/Female

SELECTION PROCESS: Offline/Online, To be shared accordingly depending on the covid scenario at that point of time.

WORK LOCATION: New Delhi

WORKING DAYS: 6 days a Week (Mon - Sat)

TENTATIVE JOINING DATE/PERIOD: After Course Completion (Or as decided by HR)

ANY BOND/SECURITY DEPOSIT: No

JOB DESCRIPTION:

- Nurturing new prospects.
- Counselling corporate and professionals by giving career guidance
- Assistance with activities to promote educational institution
- Maintaining fruitful relationships with existing candidates
- Meeting & counselling prospective Corporate of various industries

KEY-SKILLS REQUIRED:

- Strong communication both English and Hindi.
- Good convincing power to enhance the growth.
- Attention to details and a quick learner.
- Excellent time management and organization.
- Leadership quality and team management.

SALARY OFFERED: CTC for Post Graduate – INR 4.86 Lakhs per Annum

SALARY STRUCTURE			
		Amount (Per month)	Amount (Per annum)
Basic Salary		12,000.00	1,44,000.00
House Rent Allowance		10,000.00	1,20,000.00
Conveyance		3,000.00	36,000.00
Mobile Reimbursement		500	6,000.00
Daily Travel Reimbursement	(Only for the days of field work @ Rs.150 per working day)	3,000.00	36,000.00
Performance Incentive (PI)	(This incentive amount is applicable to sales team members after full targets are assigned from the 4th month of joining. Generally the first 3 months targets are on the lower side hence the incentive payable is less. Incentive amount may vary based on the targets)	10,000.00	1,20,000.00
Performance Bonus (Annual)	(Payable based on the achievement of targets for the year and continuity in the organization for at least 1 year)	2,000.00	24,000.00

Total: Rs. Four Lacs Eighty Six Thousand only p.a.	40,500.00	4,86,000.00
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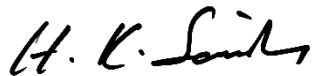
PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/yesj8JAXcG2MVmV7A>

02. Students registered with the T&P Department for placements, are only eligible.
03. Please note that it is mandatory to submit the above form to nominate successfully.
04. The form can be submitted only once, thus please be cautious while filling up the form.
05. The Resume File name must be student's own name.
06. Registration deadline for Nomination is till 10:00 am, 1st November 2021.
07. One student can Register only once, thus be cautious while registering.
08. Please Note: The Registration process will automatically turn off after the provided deadline.
09. You are advised to read & understand the disclaimer below before applying for this opportunity.
10. For queries you may WhatsApp @ 9572832227 (Mr. Shashi – Training & Placement Officer, AJU).

Sd/-



HEAD – TRAINING & PLACEMENTS

Disclaimer: The above Notice is based on the information as shared by the employer. The employer reserves the right to change or modify the afore-mentioned job details without any prior information. The Training & Placement Department and the University will not be responsible for any deviation. Nominating or applying for the vacancy/job profile indicates your agreement to all the Terms & Conditions/Training & Placement Department Placement Policy, in these terms, as modified from time to time. Therefore students are strictly advised to read clearly & understand the Placement Policy (Procedural & Behavioral both) laid by the AJU Training & Placement Department, before applying for the above-mentioned profile.