



ARKA JAIN
University
Jharkhand (Jamshedpur)

2arambh '21

INDUCTION & ORIENTATION PROGRAMME
FOR THE BATCH - 2021





Dear Prospective Student,

We are delighted that you have been offered admission to various school of study at ARKA JAIN University, and we look forward to welcoming you to campus.

As we are all aware that due to situation emerges out of COVID-19, University campus is now partially open and you will be informed as and when we get the instruction from the government to completely open the campus. After getting the order from the government, timing of your class and schedule will be informed to you keeping government's instruction in consideration. Till then, All the activities will be conducted in hybrid mode (Online & Offline).

However, University is well equipped to start your classes and activities digitally (online). Please find below the details related to commencement of session for various course of study (Online):

Sl.No	DESCRIPTION	SCHEDULE	CONTACT NO REGARDING ORIENTATION SESSION
1.	Issuance of ID card / University Enrollment no & Class / Section Roll No (mode - online)	During Orientation Week	Enrolment No, Section No and Roll No will be published online. For Id card, pl follow instruction No 3
2.	Commencement of Online / Offline Orientation week - B.Pharma / D.Pharma	Week - 3, September 2021	B. Pharma / D. Pharma Dr.Jyotirmaya Sahoo - 8249108741
3.	Commencement of Online / Offline Orientation week - BBA / BCA / B.Com/ MCA / BA / B.Sc (Biotech)/ B.Sc.(Optom) / BBA LLB	Week - 1, October 2021	BBA - Mr.Biman Maity - 9231833963 B. Com - Ms. Priya Raman - 9798110889 BCA/MCA - Prof Arvind Pandey- 8709825596 BA / B.Sc. (Biotech)/B.Sc.(Optom) - Prof.Usha Kiran Barla - 87977 85569 BBA LLB - Prof. Nehru Beniwal - 8266952460 / 9368298596
4.	Commencement of Online / Offline Orientation week - MBA	Week - 3, October 2021	MBA - Dr Charu - 7992440393
5.	Commencement of Online Orientation Week - Polytechnic	Week - 4, October 2021	Polytechnic - Prof.Ashwani- 8210353795
6.	Commencement of Online Orientation Week - B.Tech	Week - 4, October 2021	B.Tech - Prof.Ashwani -8210353795
7.	Offline - Welcome of new students at campus & NAVOTSAV - Gandhi - Shastri Jayanti cum Navratri Celebration	8th & 9th October 2021	Respective Head of the School



Please note important instruction as below:

1. Exact schedule of Online / Offline AARAMBH – 2021 - Commencement & Orientation week will be informed by respective Dean / HOD of the school at least a week in advance and will be put up on the departmental notice board in the university website.
2. Your regular online/offline classes will start immediately after your online/offline orientation is over. Exact date and schedule of orientation and classes will be shared with you on your email id and departmental notice board during orientation.
3. You are instructed to complete all formalities related to your documents and fees in order to obtain your id card. After completing the formalities, Copy of ID card will be distributed during offline orientation day at campus. Post which, it will be distributed from Registrar office in Block I only.
4. Pl apply for transportation on or before (if already not applied) 9th October 2021, after which transportation will be given only if seats are available. Please note there is a separate transportation form, which needs to be filled by everyone wish to opt for transportation facility. For transportation form, please download the same from website (Forms & Formats Section under academic) or hard copy can be collected from campus only. Please note, transportation fees will be charged only from the month, when campus starts.
5. Along with this notice, we are sending you uniform details on your email and you may place your order as per your convenience.

1 (One) months of grace time will be given after opening of campus, after which you will not be allowed in the campus without proper uniform (2 days in a week is compulsory).
6. You are instructed to submit correct email id and Whats App no so the you can be contacted and get complete information as and when sent to you by course instructor or HODs. Our admission team will contact you shortly to get your correct email id and whatsapp no (if already not submitted).
7. In order to ensure social distancing, please avoid visiting city office or campus as we are well equipped to complete all above mentioned formalities online. Please visit only if necessary or being called to do so. In case of any clarification, please contact us 0657-2220285
8. Above notice is subjected to change in case any new situation emerges out of any adverse development related to COVID-19.

All the best and we are looking forward to welcome you all.



NOTICE

Subject: Related to Transport Facility (Optional) for students of 1st Year Batch 2021

This is to inform all the students of 1st year that if any student is interested in opting for transport facility may obtain the transport application form from Registrar Office @ Campus or can download the same from the Website (Form & Format Section under Academics) Transport facility will be made available to the students of 1st Year from the month When the Offline classes starts.

- Transport facility will be made available to the students of 1st Year from the month When the Offline classes starts.
- Transportation fees will start and charged on Pro- Rata basis only from the month when offline classes Starts.
- In case any order from government to stop the operation of Buses, due to adverse COVID 19 situation , fees paid for the transportation will be adjusted in the next year transport fees/ semester fees after deducting nominal amount of rs 250/month. Under no circumstances transportation fees ones paid will be refunded (of the duration of Lockdown)
- Transport facility is optional and not compulsory
- Last date of submission of transportation form is 9.10.2021
- Transportation will be made available from When the Offline Classes Starts
- Student must paste one passport size coloured photograph in the application form
- On or before 9.10.2021, students are instructed to submit the form and Transport fees Rs 5000/- at Registrar office @ campus or email the Form with Payment receipt at studentsupport@arkajainuniversity.ac.in
- Transportation facility once opted is applicable for one full academic year & cannot be cancelled in between, irrespective of usage of the facility.

This is also to update you that ARKA JAIN University has collaborated with FINANCEPEER, a lending platform, which can finance your fees at zero percent interest charges and you get to pay to the lender in 6 EMIs.

In this regard you can meet Mr. Anish at Admission office or call at 9693400131 or directly you can call the FINANCEPEER @ 8368236843 / 9389223394 / 8929113841 to know more about the loan facility.

For any query related to this please contact @ 8235078003 / 9534244878.

By the Order of the Hon'ble Vice Chancellor

Registrar

Special Note :

During Induction / Orientation between 1st Oct to 7th Oct, you will have to present one day in the campus to attend offline orientation. There will be a special arrangement of buses will be made by the university for all the interested students. Detail of the Offline Date & Schedule of buses will be communicated during the orientation.