

Report on Online National Webinar on E-mail Writing Held on

<u>24.07.2021</u>

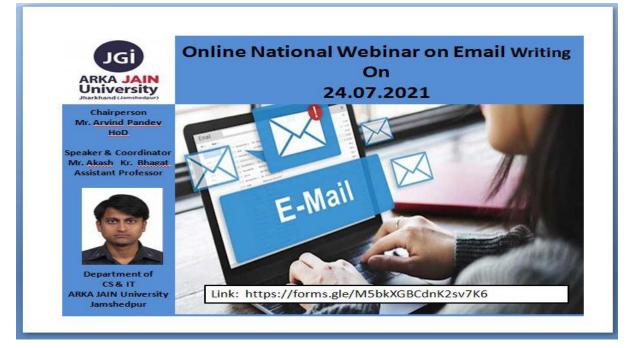
Date of Event	24.07.2021
Name and Type of Event	National Webinar on E-mail Writing.
Conducted by	Mr. Akash Kumar Bhagat, Mr. Arvind Kumar Pandey
No. Of Participant	54

One day Online Workshop was organized on "E-mail Writing" for the students of BCA and MCA on 24th July, 2021. The event was organized by Mr Akash Kumar Bhagat & Mr Arvind Kumar Pandey, Head of CS and IT Department. The speaker for the event was Mr. Akash Kumar Bhagat, Assitant Professor at ARKA JAIN University, Jamshedpur, Jharkhand. Mr. Akash Kumar Bhagat has over 8 years of work experience in teaching BCA, MCA & B. Tech students different Engineering Colleges of Jain Group of Institutions. He is also having experience in Training & Placement of UG & PG students of various engineering Colleges.

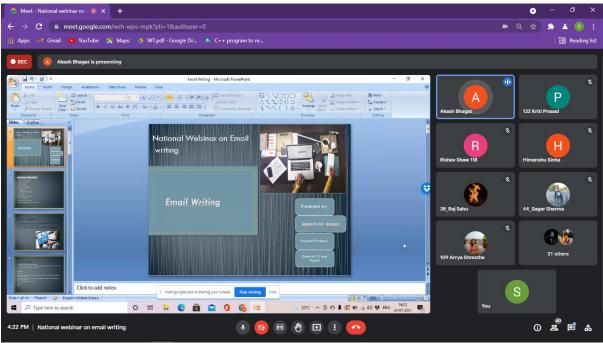
This event was based on the study of writing E-mail, various types of email and it's importance with respect to official purposes. Various means and ways were discussed by the Speaker Akash Kumar Bhagat. to perform well in any interview Participants from different cities of the country participates in this workshop. 81 participants participated in this event. They were from PG & UG background. The event was organized through Goggle meet.

The event was started by 4 PM and continued till 5 PM. The event started with the welcome note by Mr Arvind Kumar Pandey. Then came the moment when Mr. Akash Kumar took over and shared his precious knowledge and information on Tips & Traps of Email writing. The session came to a close at around 6 pm with a vote of thanks and after a short feedback session. The participants were awarded with participation certificate. It was a very successful workshop appreciated by the participants.

Poster of the Event:-



Photos of the Event:-



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Notice of the Event:

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E Constantina de la constant	Department of Computer Science & Information Technology Ref. Nat. AULIUS (SATURES 2012) Date: 09.07.2021	
	<u>NOTICE</u> Dear Students,	
	Department of Computer Science & IT is comparing a Variant Weshnar on Enail Writing on 24 ⁸ July 2021. The tuning of the weshnar is from 4.00 PM till 6:00 PM. It is suggested to all the statebate to participate in the Weshnar. For the same, every student need to register with the link given below. https://docs.google.com/forms/d/c/IFAInOLSFJZXRiiFLIOL: csT60/VFORG60R1U06(OWmsGAcm8kSPPsRg/slewform?xc=0&c=0&w=1& flr=0	
	The Registration link will be active till $11:00\ AM-20^{n}\ July.$	
	Arvind Kumar Pandey Head. CS & T ARKA JAD University, Justiand	
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Registration Link of the Event:

https://forms.gle/M5bkXGBCdnK2sv7K6

List of Participants:

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Feedback of Participants:

Email addre s	Name (Block s letters)	Pho ne nu mb er	Addre ss	Coll ege na me / Sch ool na me	Co urs e na me	How would you rate the Overall webinar experien ce	How useful did you think this event was for	Would you recom mend this webin ar to others ?	The instruc tor simula ted my interes t in the webin ar	instruc tor	How do you rate overall service ?		Any Sugges tions?		
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