



NOTICE FOR BRANCH CHANGE

Ref. No. AJU/AD/ENGG/172/2021-22

Date:19/07/2021

Applications for change of Branch as per rules for B.Tech/Polytechnic Program are invited for session 2021-22.

Only those students will be eligible for consideration for change of branch after second semester, who have

- a) Completed all the credits prescribed in the first semesters and Second semester of their studies with **No Backlog**.
- b) Obtained a CGPA, at end of the second semester, not lower than 7.5 for a change to another discipline.

Students are hereby informed that application submitted for Change of Branch cannot be withdrawn thereafter and any change of branch allotted by the University shall be final.

All eligible students may apply through mail (ashwini.kumar@arkajainuniversity.ac.in) in prescribed application form /Format by **Saturday 31st July -21**.

No application after the closing date shall be accepted.

Ashwini Kumar

Mr. Ashwini Kumar
Asst. Dean
ARKA JAIN University,
Jharkhand-832108

Copy for information & necessary action please: -

1. PS to The Vice-Chancellor
2. PS to The Director
3. PS to The Registrar
4. Controller of Examination for information
5. In charge Web services for Website
6. Notice Board
7. Guard File

Form for Change of Branch in 3rd Semester Session 2020-21

1. Name:
2. Enrollment No: Roll No.
3. Admission session : Present Branch:
4. Course :- Diploma
5. Details of 1st and 2nd semester Result:----

B.Tech./Diploma Examination	Month and Year of Exam	SGPA	CGPA
1 st Semester			
2 nd Semester			

6. List of Branch as per preferential order:-

Sr. No.	Branch as Per order of preference
1	
2	
3	

The information submitted above is correct and my application may please be considered for Change of Branch as per rules of B.Tech /Diploma Course
I understand that the branch once allotted by university shall be final and acceptable tome.

Dated:-

Signature of Students

(For Official Use Only)	
Verified his/her SGPA/CGPA . The students is eligible for Change of Branch. Forwardedfor Necessary processing.	
Name of the Authorized Person :	
Signature of the Authorized Person :	
Approved By:	
Date:-	Signature of Program Coordinator
Change of Branch allowed fromTo..... In 3 rd Semester B.Tech/Diploma Program during session 2020-21	

Dated: Academics In charge

Previous Roll No:.....New Roll
No:.....

Dated : Registrar