ARKA JAIN University
Jharkhand (Jamshedpur)

JGi

FEE REFUND FORM

PERSONAL DETAILS
(To be filled in the CAPITAL LETTERS only)

Student Name :

Father's Name :

Enrollment No .:   **Roll No :**

Department :   **Program :**   **Semester :**

Hostel Facility : (Yes / No)   **Hostel Name :**   **Room No . :**

Transport Facility : (Yes / No)   **Bus Route No . :**

FEE PAYMENT DETAILS

1st Year Registration Fees :   **Receipt No . :**

Semester Fees :   **Receipt No . :**

Transportation Fees :   **Receipt No . :**

Security Deposit – University   **Receipt No . :**

Security Deposit – Hostel   **Receipt No . :**

REASON'S FOR EXIT

To be Filled by student :

Date : D D M M Y Y Y Y

_____
(Student Signature)

Note: The Original fee Receipts , ID Card & Due Clearance Certificate must be enclosed with the application (as applicable).

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FOR OFFICIAL USE ONLY
(To be filled up by the Registrar office)

Date of Cancellation of Admission : D D M M Y Y Y Y   **Date of Commencement of Classes :** D D M M Y Y Y Y

FEE AMOUNT TO BE REFUNDED

1st Year Registration Fees :   **Semester Fees :**

Security Deposit – University :   **Transportation Fees :**

Security Deposit – Hostel :

Remarks

Date : D D M M Y Y Y Y

_____
Verified by

FOR ACCOUNTS OFFICE USE ONLY

Fees Payment received mode : Online ☐ Cash ☐ Cheque ☐ DD ☐   **Amount of Fees Received :**

Fee Amount to be refunded :   **Date of Refund :**

Remarks :

_____
Verified by

_____
Date

_____
Signature of Approval Authority

APPROVAL AUTHORITY

Remarks :

Date : D D M M Y Y Y Y

_____
Signature & Stamp (Registrar)