

ARKA JAIN UNIVERSITY

TRAINING & PLACEMENT DEPARTMENT

PLACEMENT OPPORTUNITY @ PAPERPEDIA

NOTICE NO.: AJU/T&P/PG/0039/20-21

DATE: 15/07/2021

NAME OF COMPANY: PAPERPEDIA PVT. LTD.

PAYROLL COMPANY NAME: PAPERPEDIA PVT. LTD.

OFFICIAL WEBSITE: <https://www.pperia.net/>

Registration Deadline is 10:00 am, 16th July 2021

COMPANY PROFILE:

Paperpedia was founded in the year 2015, with a vision of excelling in the domain of academic consultancy and since then, the company has never looked back. **It started off with a team of 10 writers who with their excellent academic skills and professionalism helped the company to grow.** Back in 2015, what was a vision for them is now their reality. They have hundreds of clients who place their trust and confidence on your quality assured work and guidance. **Today, Paperpedia has a global presence in the market and has its offices in New Delhi, Shanghai and Sydney.**

They always look for providing high-quality academic writing solutions to their global clients. With a motto to help and support the clients meeting their academic needs and expectations, they crave for creating the best-quality content which exceeds the usual industry-level academic writing standards. **By providing clients with high-standard solutions, they make sure that there is no obstacle in their path of academic prospects and career.**

OPPORTUNITY – 1 (FOR MBA in Finance)

JOB DESIGNATION: Academic Writer (Finance)

JOB LOCATION: Pune (Work from Home until normalcy)

ELIGIBLE COURSE & SPECIALIZATION: MBA (Finance)

ELIGIBLE PASSING YEAR: 2021

ELIGIBLE GENDER: Male/Female

SALARY PACKAGE OFFERED: INR 6.00 Lakhs per Annum

SELECTION PROCESS/ROUNDS:

Round 1: Online Test

Round 2: A 9 Day Evaluative Training Programme

TENTATIVE JOINING DATE/PERIOD: Immediate

NO. OF VACANCIES: Approx. 30

JOB ROLE & RESPONSIBILITIES:

- Possess thorough knowledge of the specialized field and write the research materials according to client needs.
- Assist clients in understanding the requirements of their projects and provide writing samples.
- Conduct both primary and secondary academic research to meet the research needs of the clients.
- Collaborate with peer team to undertake interdisciplinary projects.
- Knowledge transfer to team members to make collaborative learning environment.
- To learn new academic and software skills.

ELIGIBILITY CRITERIA:

Candidates should have 65% and above through-out their academics.

SKILLSET REQUIRED:

- Knowledge of Company's Valuation, Accounting and Financial ratios, Cash Flows
- Knowledge of MS Office- Excel, Word, and PowerPoint
- Good Writing Skills

PREFERRED:

- Knowledge of Quantitative finance (DCF, Bond Valuation, Regression, Portfolio Management, Derivatives, International Finance, Financial Modelling etc.)
- Knowledge of SQL, Database Management, Advanced Excel (formulae), ERP, SAP-FI, etc.

ANY BOND/SECURITY AMOUNT: None

OPPORTUNITY – 2 (FOR MBA in Marketing)

JOB DESIGNATION: Academic Writer

JOB LOCATION: Pune (Work from Home until normalcy)

ELIGIBLE COURSE & SPECIALIZATION: MBA (Marketing)

ELIGIBLE PASSING YEAR: 2021

ELIGIBLE GENDER: Male/Female

SALARY PACKAGE OFFERED: INR 4.80 Lakhs per Annum

SELECTION PROCESS/ROUNDS:

Round 1: Online Test (3 Hours Duration)

Round 2: A 9 Day Evaluative Training Programme

TENTATIVE JOINING DATE/PERIOD: Tentatively around 1st Week of August

NO. OF VACANCIES: Approx. 30

JOB ROLE & RESPONSIBILITIES:

- Possess thorough knowledge of the specialized field and write the research materials according to client needs.

- Assist clients in understanding the requirements of their projects and provide writing samples.
- Conduct both primary and secondary academic research to meet the research needs of the clients.
- Collaborate with peer team to undertake interdisciplinary projects.
- Knowledge transfer to team members to make collaborative learning environment.
- To learn new academic and software skills.

ELIGIBILITY CRITERIA:

Candidates should have 65% and above through-out their academics.

SKILLSET REQUIRED:

- Knowledge of MS Office-Excel, Word, and Power Point
- Good Writing Skills

PREFERRED:

- Experience of working in research field
- Knowledge of SPSS, Business Analytics
- Composed and Delivered Academic Articles and Research Papers

ANY BOND/SECURITY AMOUNT: None

PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/W5QAxqjnbaJTV37Q9>

02. Students registered with the T&P Department for placements, are only eligible.

03. Already placed & debarred students are not eligible.

04. Updated list of debarred students is available with the respective HODs.

05. Please note that it is mandatory to submit the above form to nominate successfully.

06. The form can be submitted only once, thus please be cautious while filling up the form.

07. The Resume File name must be student's own name.

08. Registration deadline for Nomination is 10:00 am, 16th July 2021.


09. One student can Register only once, thus be cautious while registering.

10. Please Note: The Registration process will automatically turn off after the provided deadline.

11. You are advised to read & understand the disclaimer below before applying for this opportunity.

12. Coordinating Training & Placement Officer: Mr. Shashi (WhatsApp @ 9572832227 regarding queries).

Sd/-



HEAD – TRAINING & PLACEMENTS

Disclaimer: The above Notice is based on the information as shared by the employer. The employer reserves the right to change or modify the afore-mentioned job details without any prior information. The Training & Placement Department and the University will not be responsible for any deviation. Nominating or applying for the vacancy/job profile indicates your agreement to all the Terms & Conditions/Training & Placement Department Placement Policy, in these terms, as modified from time to time. Therefore students are strictly advised to read clearly & understand the Placement Policy (Procedural & Behavioral both) laid by the AJU Training & Placement Department, before applying for the above-mentioned profile.