

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT

PLACEMENT OPPORTUNITY @ SRVA EDUCATION

NOTICE NO.: AJU/T&P/PG/0023/20-21

DATE: 12-04-2021

NAME OF COMPANY: SRVA EDUCATION PRIVATE LTD.
PAYROLL COMPANY NAME: SRVA EDUCATION PRIVATE LTD.

ABOUT COMPANY:

With a vision to provide quality education to students and working professionals, as well as, providing professional services to education institutes, **SRVA Education is conceptualized on the principle of “Delivering Quality Education Conveniently”.**

SRVA Education covers the core aspects of Marketing, Management, IT and Administrative Support to institutes in order to upgrade the standard of higher education. One or more of these areas are often found neglected by the institutes and by outsourcing these important aspects clients can be sure to expand the operations in length and breadth more efficiently. **This way they are one step closer to bridge the gap between education seekers (students/working professionals) and education providers (institutes). Their aim is to cater students with the course of their choice through internet, and making online education more accessible and convenient for students as well as students.**

The company believes in providing the quality education with relevance to the present times and in alignment with industry requirements and trends with the help of renowned institutes.

Their services are in perfect alignment with Indian Government’s vision of skill development and upgradation of educational systems. **They aim to make professionals more skilled, professional and knowledgeable so that they become an asset for the company they work for. They aim to reach maximum number of students, and keep them well informed about the course of their choice.**

WEBSITE: <https://www.srva.in/about-us/>

Registration deadline for Nomination is till 11:00 am, 13th April 2021.

JOB DESIGNATION: Assistance Manager-Admission

WORK PROFILE: Sales & Marketing

ELIGIBLE COURSE: MBA; Passing Year 2021

ELIGIBLE GENDER: Male & Female Both

SELECTION PROCESS: Virtual Round Interviews (Through Video Conferencing App). Interview details to be shared post shortlisting of profiles by HR.

WORK LOCATION: Ghitorni (South Delhi)

WORKING DAYS: 6 days a Week (Mon - Sat)

TENTATIVE JOINING DATE/PERIOD: After Course Completion

ANY BOND/SECURITY DEPOSIT: No

JOB DESCRIPTION:

- Nurturing new prospects.
- Counselling corporate and professionals by giving career guidance
- Assistance with activities to promote educational institution
- Maintaining fruitful relationships with existing candidates
- Meeting & counselling prospective Corporate of various industries

KEY-SKILLS REQUIRED:

- Strong communication both English and Hindi.
- Good convincing power to enhance the growth.
- Attention to details and a quick learner.
- Excellent time management and organization.
- Leadership quality and team management.

SALARY OFFERED: CTC for Post Graduate – INR 4.68 Lacs per Annum

SALARY STRUCTURE			
		Amount (Per month) IN INR	Amount (Per annum) IN INR
Basic Salary		12,000.00	1,44,000.00
House Rent Allowance		9,000.00	1,08,000.00
Conveyance		2,000.00	24,000.00
Mobile Reimbursement		500	6,000.00
Daily Travel Reimbursement	(Only for the days of field work @ Rs.150 per working day)	3,000.00	36,000.00
Performance Incentive (PI)	(This incentive amount is applicable to sales team members after full targets are assigned from the 4th month of joining.)	10,000.00	1,20,000.00
	Generally first 3 months targets are on lower side hence the incentive payable is less. Incentive amount may vary based on the targets)		
Performance cum Continuity Bonus (Annual)	(Payable based on the achievement of targets for the year and continuity in the organization for at least 1 year)	2,500.00	30,000.00
Total INR Four Lacs Sixty Eight Thousand only p.a.		39,000.00	4,68,000.00

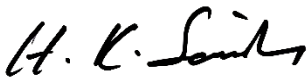
PROCESS OF REGISTRATION:

01. Interested students need to click on the below link or copy/paste the link on Google Chrome (or any other Web Browser) to fill all their details in the provided Google form and should submit to register successfully.

<https://forms.gle/Uij3yTSbu3Jdsoy5>

02. Students registered with the T&P Department for placements, are only eligible.
03. Already placed & debarred students are not eligible.
04. Updated list of debarred students is available with the respective HODs.
05. Please note that it is mandatory to submit the above form to nominate successfully.
06. The form can be submitted only once, thus please be cautious while filling up the form.
07. The Resume File name must be student's own name.
08. Registration deadline for Nomination is till 11:00 am, 13th April 2021.
09. One student can Register only once, thus be cautious while registering.
10. Please Note: The Registration process will automatically turn off after the provided deadline.
11. You are advised to read & understand the disclaimer below before applying for this opportunity.
12. For queries you may WhatsApp @ 9572832227 (Shashi - TPO, AJU)

Sd/-



HEAD – TRAINING & PLACEMENTS

Disclaimer: The above Notice is based on the information as shared by the employer. The University will not be responsible for any deviation.