

EXAMINATION DEPARTMENT

Ref.No.AJU/Exam. /2021/148

Date: March 09, 2021

NOTIFICATION

Sub: Examination Form Fill up Process for B.Voc - 1st Semester End Semester Examination (ESE).

This is to inform to B.Voc – 1st semester students that **IMPORTANT INFORMATION [A] & GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS [B]** are given hereunder for the adherence of all concerned.

A. IMPORTANT INFORMATION for the Students:-

1. Examination Form fill up date will be from **March 15 to March 23, 2021 without fine.**
2. Examination Form fill up date will be from **March 24 to March 27, 2021 with fine Rs 500/-**
3. **Eligible students list** (Regular/Backlog) along with their **Exam form no** will be uploaded on the website on **March 14, 2021.**
4. If any student(s) names were **NOT listed** in the **Eligible students list**, then she/he needs to contact their respective Dean/ Programme Coordinator for further guidance.
5. **Examination Fee Rs 500/-** will be paid by the students for Regular Examination.
6. **Students are instructed to write/fill their alphanumeric e - form no. mandatorily while paying exam fee online or offline.**
7. **Examination fee paid without Examination form no. will not be considered for examination.**
8. **Admit Card** will be displayed in the student's portal and can be downloaded from their w.e.f **March 28, 2021** by the eligible students.
9. It is compulsory for all concerned students to **FILL UP THE EXAMINATION FORM** within due date only.
10. Tentative date for commencement of Examinations is from **April 5, 2021 onwards.**
11. **OFFLINE End Semester Examination** will be conducted.

B. GUIDELINES FOR EXAMINATION FORM FILL UP PROCESS: -

1. **Go to the "Examination (eNotice) [on March 14, 2021]"** section under the heading **"Academics"** in the main menu of AJU official Web site (www.arkajainuniversity.ac.in) and **check your name and e-form no. in the given list.**
2. **All students whose name is in the list published, are advised to pay online or offline examination fee [Rs 500/-] by following mode:-**
 2. A. Online Examination Fee can be paid by going to the following link on website: -
Admissions – Online Payments – Select User Type as Existing Student
 2. B. Offline Examination fee can be paid at City office or University Campus.
3. Online mode or offline, it is mandatory to submit correct Enrolments no / Mobile No / email Id / E-Form No, without which your application will not be processed.

Further, it informed that, in this COVID – 19 pandemic, Students are instructed to follow the Covid – 19 protocols; if they are visiting the campus. Please make sure, you need to wear face mask, maintaining the social distancing and temperature check while entering the campus. You will not be allowed in the campus without these necessary protocols. You are instructed to co – operate with the security authorities in this regard.

This is issued by order of the Hon'ble Vice Chancellor.



(Dr. Praveen K. Thakur)
Controller of Examinations