

SCHOOL OF HUMANITIES
DEPARTMENT (ENGLISH, ECO, JMC and FD)

Ref: H/Campus-physical class/67

Notice

Date: 25-02-2021

Dear Student / Parent

Greeting from the School of Humanities (ARKA JAIN University)

With reference to the notification and announcement made by the State Government of Jharkhand regarding reopening of University campus and hostel, the management of ARKA JAIN University has decided to reopen the University campus progressively in a staggered manner.

In this connection, It is being hereby informed to all the final year students (6th semester) of the **batch 2018** of all the department that your classes shall begin as per existing timetable at university campus in off-line mode from **1st March 2021**. Hence, by strictly following Covid-19 guidelines (SOP) of the government and university, students are being allowed to the campus to attend the classes physically in off-line mode. Student must carry identity card issued by the university, and declaration form submission to the respective department is mandatory for all student while coming to campus. Students are strictly instructed to follow the COVID protocols and directives while at campus. Nevertheless, a time schedule and standard operating procedure (SOP) attached here with this notification for your reference.

NB: Respective department will arrange an online session student orientation about key guidelines and SOP of the resumption of offline classes and reopening of the varsity campus.

Scheduled of Theory Classes

Year/Sem	Department/Course	Offline Commencement of Classes	Timing	Room No
Final year(6 th sem)	BA –ECO BA-JMC BA -ENG BA-FD	1 st March 2021	8am-12.15pm	Eco-311- Block-A Eng-501-Block-B JMC-202-Block-B FD-401,403-Block-A
Second year (4 th sem) & First year (2 nd sem)	BA –ECO BA-JMC BA -ENG BA-FD	To be announced soon		

- As per the guidelines, the classes will continue in the blended mode (Online and On –Campus), adhering to the SOP and safety precautions
 - UG & diploma – Final Year – Offline (at campus), remaining Years – Online till further notice
 - PG – 1st Year and 2nd Year – Offline only (at campus)
- **It's not mandatory to attend the offline classes, till further notice. Students who prefers not to attend offline classes, will be provided with study material related to classroom teaching.**
- Beyond classroom timings, students will not be allowed to stay in the campus.
- **ID card is mandatory and in no case students will be allowed in the campus without card. Students not having their card may apply for the same in the city office only and after obtaining their ID card, they will be allowed in the campus.**
- **Four wheelers of students will not be allowed in the campus.**
- **Two Wheeler entry will be allowed from Gate No.3, and after parking students have to enter from Gate No 2, following COVID – 19 protocols (Thermal Scanning, Register Entry and ID card Checking)**
- **There will be a separate notice regarding transport facility will be circulated to all.**
- Laboratory classes for students coming to campus will be scheduled by the respective departments and will be displayed in the notice board. Laboratories will be functional for extended working hours if need be.
- Students who opt for on-campus, must also submit the student/parent declaration form. Declaration form can be downloaded from COVID – 19 page of university website.

- Students coming to campus are advised to bring their own mask (3 layered N95) in adequate numbers, hand sanitizers, plates, spoons and tumblers.
- For more information on SOP, please refer to COVID – 19 page of University website
- Students who opt for online classes may continue to do so as per the timetable
- Students and parents are requested to support and cooperate for any decision made by University.

Appreciate your patience and Understanding

Warm Regards,

Copy To:

- Academic Coordinator
- All concerned
- AJU website
- Office file
- Students group (WhatsApp)

Sd/

Dr. Rahul Amin
Programme Coordinator
School of Humanities