

## **NOTICE**

## Ref. No. AJU/DSC&M /End Sem/2021/004

16/01/2021

First Semester students of BBA, B.Com (Hons.) and MBA are hereby instructed to note the schedule given hereunder:

Course Completion Date	10 <sup>th</sup> February, 2021
Duration for Tutorial & Remedial / Doubt Clearing classes	11 <sup>th</sup> February – 17 <sup>th</sup> February, 2021
Preparatory Leave	18 <sup>th</sup> February, 2021 till commencement of the semester examinations as notified by COE's office

All the Programme Coordinators are advised to ensure strict compliance of the aforesaid schedule and adequate attention, care must be taken for the new comer First year students' preparation for, engagement and successful participation in the examination process.

Dr. Arunava Narayan Mukherjee

Professor & Dean

School of Commerce and Management

ARKA JAIN University, Jharkhand

## <u>Copy for information & necessary action please</u>:-

- 1. Controller of Examinations
- 2. PS to the Vice-Chancellor
- 3. PS to the Director
- 4. PS to the Registrar
- 5. In charge Web services for Website
- 6. Notice Board
- 7. Guard File