



## Notification

AJU/Exam./2020/Mise.

August 24, 2020

### **SUB: RE - CHECKING FORM FILL UP PROCESS**

It is hereby informed to the students of Arka Jain University that, As per rechecking rules notified by the University, interested students may apply for the Re - checking / Re - evaluation of answer book(s), on prescribed application form along with requisite fee, within 15 days of Result Publication Date under following rules.

- Re-checking is permitted only in the University Theory Examinations.
- Re-checking shall not be permitted in the case of Practical examinations, Viva-voce, project report, sessional / internal assessment and dissertations.
- Student can apply for Re-checking of his/her answer books only.

### **GUIDELINES FOR RE - CHECKING FORM FILL UP PROCESS:-**

1. Go to the “**e - form**” section under Examination tab under the heading “**Academics**” in the main menu of AJU official Web site ([www.arkajainuniversity.ac.in](http://www.arkajainuniversity.ac.in) ) and download the **Re - checking form** or **Collect the form from Examination Department**.
2. Then, duly **filled form** should be submitted to **Examination Department along with requisite fee [fee Rs 200/- (Per subject)] receipt**.

By order of the Hon'ble Vice Chancellor

(Dr. Praveen K.Thakur)  
Controller of Examination

**CONTROLLER OF EXAMINATION**  
**ARKA JAIN University, Jharkhand**

Enclosure - **Re - checking Form**

Re - checking Form



**ARKA JAIN**  
**University**  
Jharkhand

Details of fee remittance

Mode of Remittance <b>Off - line Mode via Fee Counter</b>
Pay Slip No.
Amount:
Date:

Details of Candidate: (Fill in CAPITAL LETTER)

NAME OF CANDIDATE:	
STUDENT ENROLLMENT NO:	
STUDENT ROLL NO:	
COURSE / DEPARTMENT:	
RESULT PUBLICATION DATE:	

Subject / Papers for which re-checking is / are required:

Name of Examination	Subject Name	Existing Grade	Remarks, if any (For Office)

UNDERTAKING

I ..... have carefully read and understood the instructions overleaf. I solemnly confirm that the information furnished by me is correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Candidate