

HOSTEL LEAVING APPLICATION

From,

Date _____

Student Name _____

Course _____

Enrollment No. _____

Mobile No _____

To

The Office of the Registrar

Subject :- Hostel Leaving Application

Dear Sir / Madam,

I understand and accept that my total outstanding as on **31st July 2020** is Rs._____. I also assure that i will pay my hostel outstanding amount by date_____.

I would like to receive the information regarding the reopening the hostel and i am **interested** / **not interested** in joining the hostel again, after lockdown and government approval.

Please issue me NOC for leaving the Hostel. I will hand over all hostel belongings of university to hostel official. Please send NOC to my email Id_____and whatsapp no_____.

Thanking You,

Parents Signature

Date

Student Signature

Date

FOR OFFICE USE ONLY

Application Status

Accepted

Rejected

Authorized Signature

Date

Any Comments