

Date: 25.05.2020

Notice for Change of Branch

Applications for change of Branch as per rules for B.Tech/Polytechnic Program are invited for session 2020-21.

Only those students will be eligible for consideration for change of branch after second semester, who have

- a) Completed all the credits prescribed in the first semesters and Second semester of their studies with No Backlog.
- b) Obtained a CGPA, at end of the second semester, not lower than 7.5 for a change to another discipline.

Students are hereby informed that application submitted for Change of Branch cannot be withdrawn thereafter and any change of branch allotted by the University shall be final.

All eligible students may apply through mail (ashwini.kumar@arkajainuniversity.ac.in) in prescribed application form /Format by **Saturday 6th June-20**.

No application after the closing date shall be accepted.

Mr. Ashwini Kumar
Asst. Dean

Copy to:

- (i) Office of Vice Chancellor for Information
- (ii) Office of Director for Information
- (iii)** Office of Registrar for Information and necessary action
- (iv)** COE for information
- (v) Notice Board
- (vi) Guard File

Form for Change of Branch in 3rd Semester Session 2020-21

1. Name:
2. Enrollment No: Roll No.....
3. Admission session :..... Present Branch:.....
4. Course :-
5. Details of 1st and 2nd semester Result:----

B.Tech./Diploma Examination	Month and Year of Exam	SGPA	CGPA
1 st Semester			
2 nd Semester			

6. List of Branch as per preferential order:-

Sr. No.	Branch as Per order of preference
1	
2	
3	

The information submitted above is correct and my application may please be considered for Change of Branch as per rules of B.Tech /Diploma Course
I understand that the branch once allotted by university shall be final and acceptable to me.

Dated:-

Signature of Students

(For Official Use Only)

Verified his/her SGPA/CGPA . The students is eligible for Change of Branch. Forwarded for Necessary processing.

Name of the Authorized Person :

Signature of the Authorized Person :

Approved By:

Date:-

Signature of Program Coordinator

Change of Branch allowed fromTo.....
In 3rd Semester B.Tech/Diploma Program during session 2020-21

Previous Roll No:.....New Roll No:.....

Dated:

AR(Academics)