

Serial No. : _____

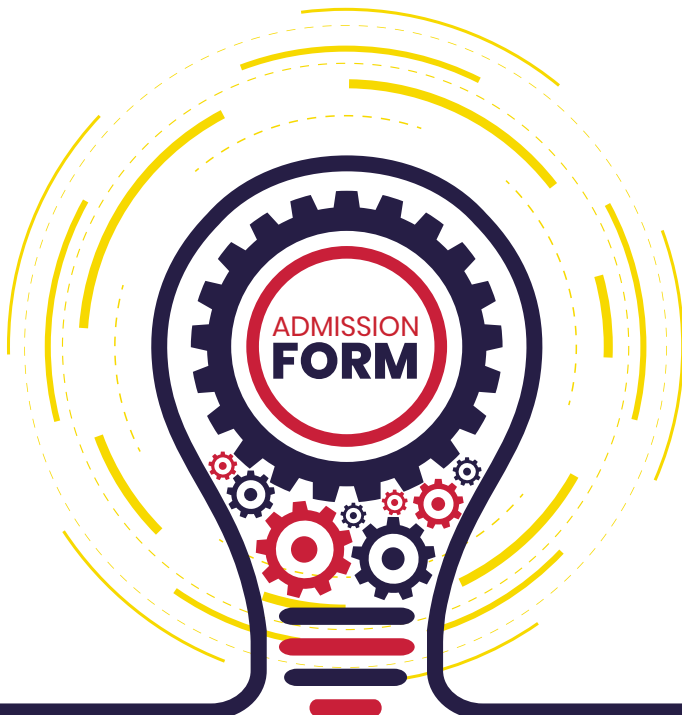


ARKA JAIN
University

Jharkhand (Recognised by **UGC**)

School of Engineering & IT

DIPLOMA



Name : _____

Contact No. : _____

Enrollment No. : _____

IMPORTANT NOTE

I understand that all official communication and instruction from university will only be in english and not in any other language

युनिवर्सिटी से संबंधित हर लिखित संवाद के लिए केवल अँग्रेजी भाषा का उपयोग किया जाएगा

No, Verbal promises / commitment made by any official will be entertained. University will only abide by the rules & regulation mentioned in the application form. You are requested to go through rules & regulation of the university in details before taking admission

किसी भी अधिकारी द्वारा किए गए मौखिक वादे / प्रतिबद्धता का मनोरंजन नहीं किया जाएगा। युनिवर्सिटी केवल आवेदन पत्र में उल्लिखित नियमों और विनियमन का पालन करेगा। आपसे अनुरोध है कि प्रवेश लेने से पहले विवरण में युनिवर्सिटी के नियमों और विनियमन से गुजरें

ADMISSION FORM

Serial No: _____

DATE OF ADMISSION

 / /

BATCH

ENROLLMENT NO

COURSE NAME

 Diploma in _____

COURSE CODE

☐

**MECHANICAL
ENGINEERING**

☐

**ELECTRICAL & ELECTRONICS
ENGINEERING**

☐

**COMPUTER SCIENCE
ENGINEERING**

☐

**CIVIL
ENGINEERING**

Recent passport
size colour photograph
(with Blue /
White Background)

1. Student's Name (Kindly write the full name in block letters and as entered in 10th Marksheets)

Mobile no. 1

Mobile no.2

E-mail ID (Compulsory)

2. (a) Father's Name (As entered in 10th Marksheets)

Mobile No.

Landline No. (with STD code)

E-mail ID

(b) Mother's Name (As entered in 10th Marksheets)

Mobile No.

Landline No. (with STD code)

E-mail ID

3. Permanent Address

City:

State:

Pincode:

4. Correspondence Address (Please ignore if as Permanent Address)

City:

State:

Pincode:

5. Date of Birth (As per Class 10th Certificate):

Day: Month: Year:

6. (a) Aadhar No: _____ (b) PAN No:(Parents) _____

7. Nationality: _____

8. Religion : ☐ Hindu ☐ Muslim ☐ Sikh ☐ Christian If others please specify _____

9. Category (Please tick in the appropriate box): Kindly attach the proof except general category

☐ General ☐ SC ☐ ST ☐ OBC If others please specify _____

10. Blood Group: _____ 11. Domicile of Jharkhand : ☐ Y ☐ N

12. Gender: ☐ Male ☐ Female 13. Is Physically Handicap : ☐ Yes ☐ No

14. Hostel Accommodation Required (Please tick): ☐ Yes ☐ No

15. Transport Facility Required (Please tick): ☐ Yes ☐ No

16. Details of Educational Qualifications :

Qualification	Course	Board / University	School / College	Year of passing	Aggregate Percentage
10th Std					
12th Std					
Any Other					

Details of Class 10th

Board / University	Year of passing	Overall Marks	Overall Marks Obtained	Percentage

Subjects	Max.Marks	Marks Obtained

Details of Class 12th

Board/university	Year of passing	Overall Marks	Overall Marks Obtained	Percentage

Subjects	Max.Marks	Marks Obtained

Details of _____ Any Other (please specify)

Board/university	Year of passing	Overall Marks	Overall Marks Obtained	Percentage

	Semester	Max.Marks	Marks Obtained	Percentage
Year I	I			
	II			
Year II	III			
	IV			
Year III	V			
	VI			

17. If Appeared for any Competitive Exam : (Please mark (✓) against the exam)

☐ JCECEB ☐ AJU CET ☐ Others (Please specify) _____

Mention the Score _____

18. Ex Student @ AJU Yes ☐ No ☐

If Yes, Enrollment No. (Please Specify) _____, Batch _____

19. Declaration to be signed by the Candidate:

I declare that I shall abide by the Statues, Ordinances, Rules, Orders etc. of the University that will be enforced from time to time. I will submit myself to the disciplinary jurisdiction of the Vice-Chancellor and the authorities of the University who may be vested with such power under the Act, Statues, Ordinances and the Rules that have been framed hereunder by the University. I also declare that the information given above is true and complete to the best of my knowledge and belief; and if any of it is found to be incorrect, my admission shall stand cancelled and I shall be liable to such disciplinary action as may be decided by the University. The decision of the University will be final.

Place:

Date:

Full signature of the Candidate: _____

20. Declaration to be signed by the Parent/ Guardian:

I undertake the responsibility of paying all dues of my son/daughter/ward regularly and for his/her due compliance with all rules and regulations that are in force from time to time in the University.

Place:

Date:

Full signature of the Parent / Guardian: _____

For Office use only:

Approved ☐ **Not Approved** ☐

Date: _____

1st Fees Receipt No: _____

Admission Executive Signature

Admission Approval Authority Signature

LIST OF PROGRAM / COURSE NAME

DEPARTMENT	COURSE NAME	CODE	DURATION (IN YEARS)	SEMESTER
School of Commerce & Management	<i>B.COM (H) (With CIMA UK)</i>	1204	3	6
	<i>BBA with Wiley Certified Business Analyst</i>	1206	3	6
	<i>BBA with JUX Certified Skill Diploma Course</i>	1207	3	6
	<i>B.COM with JUX Certified Skill Diploma Course</i>	1208	3	6
	<i>MBA</i>	1301	2	4
School of Humanities	<i>BA – English</i>	2201	3	6
	<i>B.A – Economics</i>	2202	3	6
	<i>B.A – Fashion Design</i>	2203	3	6
	<i>B.A – Journalism & Mass Com</i>	2204	3	6
School of Engineering & IT	<i>Polytechnic : Mechanical (ME)</i>	3101	3	6
	<i>Polytechnic : Electrical & Electronics (EEE)</i>	3102	3	6
	<i>Polytechnic : Computer Science (CS)</i>	3103	3	6
	<i>Polytechnic : Civil (CE)</i>	3104	3	6
	<i>BCA with JUX Certified Skill Diploma Course</i>	3201	3	6
	<i>B.Tech : Mechanical (ME)</i>	3203	4	8
	<i>B.Tech : Electrical & Electronics (EEE)</i>	3204	4	8
	<i>B.Tech : Computer Science (CS)</i>	3205	4	8
	<i>B.Tech : Civil (CE)</i>	3206	4	8
	<i>MCA with JUX Certified Skill Diploma Course</i>	3302	3	6
School of Health & Allied Science	<i>D.Pharma</i>	4101	2	4
	<i>B.Optomety</i>	4201	4	8
	<i>B.Sc – Biotechnology</i>	4202	3	6
	<i>B.Pharma</i>	4203	4	8
School of Research	<i>Doctor of Philosophy – Comm. & Mgmt.</i>	5401	3 Year Minimum Duration	-
	<i>Doctor of Philosophy – English</i>	5402		
	<i>Doctor of Philosophy – Economic</i>	5403		
	<i>Doctor of Philosophy – Mass Comm.</i>	5406		
School of Legal Studies	<i>5 Years Integrated BBA (LLB)</i>	6201	5	10

TRANSPORT FACILITIES APPLICATION FORM

Serial No: _____

NAME _____

COURSE _____

UNIVERSITY ENROLLMENT NO _____

FATHER NAME _____

ROUTE NO _____

PREFERRED BOARDING POINT _____

ADDRESS _____

CITY/TOWN _____ POSTAL CODE _____

CONTACT NO _____ MOBILE NO _____

IMPORTANT NOTE

- **Transport fees applicable for academic year 2020-21 is:**
 (a) Rs 15,000/- (for those who are boarding bus from any location except Gamharia).
 (b) Rs 8000/- (for those who are boarding bus from Gamharia).
- **Transport facilities once opted (by filling up this form) then you need to pay the full transport fee applicable for that academic year (Irrespective of late admission/service not availed by you).**

UNDERTAKING: I, the undersigned hereby solemnly affirm and declare that:

1. I will be governed by and adhere to the provisions of the Act, Statutes, Regulations, Rules, Orders, Instructions, Guidelines, Code of conduct, Policies, Directions, Standing orders etc. (hereafter jointly referred to as "Rules and Regulations") that may be in force or applicable or are framed from time to time by the JGI (hereinafter referred to as "JGI" and shall also include its constituent / affiliated Institution(s), sponsoring body, associate(s), sister concern(s) and other units, as applicable); whether by specific order in writing or otherwise.
2. I understand that the university may provide me transport facility, as its own or through other arrangement, as deem fit.
3. I agree that I shall not be entitled to claim this facility as a matter of right.
4. I agree that I shall board the transport vehicle from the assigned boarding point / Location only.
5. I understand that the university has the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or outside the university at any time.
6. I understand that transport vehicle allotted and various provisions and facilities in the vehicle may vary and change from time to time, as decided by the university.
7. I agree that I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for.
8. I agree that the university shall not be liable for any damage, loss, accident and/or mishap caused to me while being in the transport vehicle or other wise.
9. I understand and agree that I shall be liable to pay the transport charges / fee for the industrial visits, tours, bridge courses, workshops, practical trainings, placement visits or for visiting such other places / events as may specified by the university from time to time, in addition to the transport fee for the academic sessions.
10. I understand that the transport fees for the academic year 2020-2021 is Rs. 15,000/-.
 (a) Rs 15,000/- (for those who are boarding bus from any location except Gamharia) Fee can be paid Semester wise (1 Semester- Rs 7500/- and 2 Semester Rs 7500/-).
 (b) Rs 8000/- (for those who are boarding bus from Gamharia) Fee can be paid Semester wise (1 Semester- Rs 4000/- and 2 Semester Rs 4000/-).
11. I understand and agree that the transport fees is (Yearly) and related charges are subject to revision from time to time as decided by the university.
12. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also subject to face disciplinary action(s) as decided by the university. In that case my transport facility may be stopped and I may be rusticated from the university which I shall accept and so such refund for the same would be entertained.
13. I understand and agree that the university reserves the right to frame, amend, revoke, repeal and enforce the Rules and Regulation, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with Rules and Regulations applicable from time to time; the university shall not be responsible for informing me separately in any manner.
14. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
15. To avail the concessional rate of transport facility from Gamharia, Aadhar Card of student must have a Gamharia Address. Any other request in this case will not be entertained.
16. If Transport ID Card found Duplicate/fake then he/she will be liable to pay for entire yearly fees of transport.

TRANSPORTATION RULES AND REGULATIONS:

1. Using of University transport is not compulsory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
2. The students who want to use the university transport should submit transport request form along with a photo at the beginning of the every academic year, as per the time line given.
3. The boarding / dropping point should be given clearly in the requisition form.
4. By opting (by filling this form) the university transport facility, student agree to pay the fees for entire year. The transport fee should be paid as per the schedule given by the university and the fee once paid will not be refunded under any circumstances.
5. Payment of bi-annual fees (Semester wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fees for the year (as decided by management) as per schedule irrespective of whether service was availed by you or not.
6. The transport charges will be notified every year at least 2 month in advance and is subject to condition prevailing at the time of decision.
7. The students should not change the boarding / dropping point, or routes without proper permission.
8. The students travelling in the university bus should occupy the seats as per availability and should not create any disturbance to other students and staff.
9. Strict discipline should be maintained inside the university bus.
10. All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be an excuse for any dispute / claim.
11. Students are expected to carry the transport ID card while travelling.
12. During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, a fine of Rs.500/-, for 1 time. If the offence is repeated, he may be asked to submit the transport fees for the entire year.
13. In case of any dispute, the decision of the management will be final and binding on the student.
14. The university can change, after, amend any of the above rules at any point of time and it will be binding on the student.

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility.

Date: _____

Full signature of the Parent / Legal Guardian
Specify Relation

Signature of Applicant

TRANSPORT FACILITIES APPLICATION FORM

Serial No: _____

NAME _____

COURSE _____

UNIVERSITY ENROLLMENT NO _____

FATHER NAME _____

ROUTE NO _____

PREFERRED BOARDING POINT _____

ADDRESS _____
 _____ CITY/TOWN _____ POSTAL CODE _____
 CONTACT NO _____ MOBILE NO _____

IMPORTANT NOTE

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 (b) Rs 8000/- (for those who are boarding bus from Gamharia).
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UNDERTAKING: I, the undersigned hereby solemnly affirm and declare that:

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2. I understand that the university may provide me transport facility, as its own or through other arrangement, as deem fit.
3. I agree that I shall not be entitled to claim this facility as a matter of right.
4. I agree that I shall board the transport vehicle from the assigned boarding point / Location only.
5. I understand that the university has the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or outside the university at any time.
6. I understand that transport vehicle allotted and various provisions and facilities in the vehicle may vary and change from time to time, as decided by the university.
7. I agree that I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for.
8. I agree that the university shall not be liable for any damage, loss, accident and/or mishap caused to me while being in the transport vehicle or other wise.
9. I understand and agree that I shall be liable to pay the transport charges / fee for the industrial visits, tours, bridge courses, workshops, practical trainings, placement visits or for visiting such other places / events as may specified by the university from time to time, in addition to the transport fee for the academic sessions.
10. I understand that the transport fees for the academic year 2020-2021 is Rs. 15,000/-.
 (a) Rs 15,000/- (for those who are boarding bus from any location except Gamharia) Fee can be paid Semester wise (1 Semester- Rs 7500/- and 2 Semester Rs 7500/-).
 (b) Rs 8000/- (for those who are boarding bus from Gamharia) Fee can be paid Semester wise (1 Semester- Rs 4000/- and 2 Semester Rs 4000/-).
11. I understand and agree that the transport fees is (Yearly) and related charges are subject to revision from time to time as decided by the university.
12. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also subject to face disciplinary action(s) as decided by the university. In that case my transport facility may be stopped and I may be rusticated from the university which I shall accept and so such refund for the same would be entertained.
13. I understand and agree that the university reserves the right to frame, amend, revoke, repeal and enforce the Rules and Regulation, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with Rules and Regulations applicable from time to time; the university shall not be responsible for informing me separately in any manner.
14. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
15. To avail the concessional rate of transport facility from Gamharia, Aadhar Card of student must have a Gamharia Address. Any other request in this case will not be entertained.
16. If Transport ID Card found Duplicate/fake then he/she will be liable to pay for entire yearly fees of transport.

TRANSPORTATION RULES AND REGULATIONS:

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2. The students who want to use the university transport should submit transport request form along with a photo at the beginning of the every academic year, as per the time line given.
3. The boarding / dropping point should be given clearly in the requisition form.
4. By opting (by filling this form) the university transport facility, student agree to pay the fees for entire year. The transport fee should be paid as per the schedule given by the university and the fee once paid will not be refunded under any circumstances.
5. Payment of bi-annual fees (Semester wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fees for the year (as decided by management) as per schedule irrespective of whether service was availed by you or not.
6. The transport charges will be notified every year at least 2 month in advance and is subject to condition prevailing at the time of decision.
7. The students should not change the boarding / dropping point, or routes without proper permission.
8. The students travelling in the university bus should occupy the seats as per availability and should not create any disturbance to other students and staff.
9. Strict discipline should be maintained inside the university bus.
10. All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be an excuse for any dispute / claim.
11. Students are expected to carry the transport ID card while travelling.
12. During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, a fine of Rs.500/-, for 1 time. If the offence is repeated, he may be asked to submit the transport fees for the entire year.
13. In case of any dispute, the decision of the management will be final and binding on the student.
14. The university can change, after, amend any of the above rules at any point of time and it will be binding on the student.

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility.

Date: _____

Full signature of the Parent / Legal Guardian
Specify Relation

Signature of Applicant

UNDERTAKING BY THE APPLICANT

I, the undersigned, _____ S/D/o _____ aged about _____ years

Residence of _____, applying for admission to the ARKA JAIN University, Jharkhand

(hereinafter referred to as "the University") do hereby solemnly affirm and undertake that:

IMPORTANT NOTE

I understand that all official communication and instruction from university will only be in english and not in any other language.

यूनिवर्सिटी से संबंधित हर लिखित संवाद के लिए केवल अंग्रेज़ी भाषा का उपयोग किया जाएगा।

- 1) All information submitted to the University vide the Admission Application form(s) or otherwise in any manner, is complete, factually correct and accurate to the best of my knowledge and is authentic and in case it is found at any time that I have concealed, suppressed or distorted any information/fact, my admission to the University shall stand cancelled and I shall have no claim for refund of fee or otherwise whatsoever against the University. Fee and other charges already paid by me, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- 2) The University reserves the right to reject my application form(s) in case not found fit by the University.
- 3) I have read and understood all the contents of the Prospectus 2020 / Student Handbook 2020 and accept the same and also agree to abide by all the terms and conditions enforced by the University from time to time.
- 4) I will adhere to the provisions of the ARKA JAIN University Act and Statutes, Regulations, Ordinances and Rules made there under; and further Orders, Instructions, Guidelines, Codes, Policies, Directions, Standing orders etc. (hereinafter jointly referred to as "Rules & Regulations") as enforced from time to time by the University and its constituent(s), affiliate(s), sponsoring body, associate(s), successor(s), sister concern(s) and other units, as applicable. Failure or default or ignorance on my part with regard to adherence of Rules & Regulations in any manner shall entitle the University to take any action against me and in that eventuality I shall have no claim for refund of fee or otherwise against the University.
- 5) The University shall be entitled to make mandatory for me to participate in various academic, co-curricular, extracurricular and other activities including but not limited to research, training, industrial visits, seminar, study tours, placements and other activities at State or National level, on payment of such fee and charges or otherwise as and when deemed fit by the University.
- 6) The University reserves the right to introduce, alter or withdraw at any time, any programme or facility and also to revise the fees and other charges in respect of any programme or facility as deem appropriate from time to time.
- 7) I clearly understand that my admission stands as provisional and confirmation of my admission shall be subject to the satisfaction of all the eligibility conditions and other requirements as prescribed by the University. Failure or default on account of submission of fee(s) or any document(s) or fulfilment of any condition(s) as prescribed by the University shall entitle the University to cancel my admission and/ or to impose any penalty or to take any other action against me and I shall have no claim for refund of fee or otherwise whatsoever against the University.
- 8) I shall be liable to pay for any damage caused by me to the property of the University either alone or jointly with others, apart from any disciplinary action(s) imposed on me by the University.
- 9) I shall be liable to pay for the fee(s) as mentioned in the fees schedule, total fee applicable form and any other charges as applicable. Failure or default on my part with regard to payment of outstanding fee in any manner shall entitled the university to take any action against me and may lead to cancellation of provisional enrolment at any stage of the admission.
- 10) All tangible and intangible materials developed by me (individually or jointly with others) during my study at the University including but not limited to books, software, new technologies, formulae, notes, slides, papers, CD's, Formulations, Drawings, Paintings, Photographs, Sculptures, Designs, Models, audios, videos, films etc. will invariably be the property of the University and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting with, assigning to, broadcasting, telecasting, printing etc. shall lie with the University without any compensation to me unless otherwise decided by the University. The University shall be entitled at all times to use my personal and other information available with the University in any form for such purposes as deemed appropriate, for which no further consent is required.
- 11) Failure or any sort of default or ignorance with regard to submission of any information or fulfilment (compliance) of any condition or requirements including signing or attestation of any documents(s) as required by the University, whether deliberately or unintentionally shall not relieve me or my parents/guardian of the implication thereof and the decision of the University will be binding for all the matters concerned.

- 12) I am medically fit and have no communicable and serious diseases including fits, any sort of attacks or otherwise which would have rendered me in eligible for my study or stay at the University, however, in case any expenditure is incurred by the University on my treatment for any illness or disease or personal injury or otherwise, it shall be paid/reimbursed by me or my parent/guardian.
- 13) I shall study at the University for the complete duration of the programme and if due to any reason, I leave /withdraw at any time before the completion of programme, I shall have no claim for refund of fee or other charges already paid or whatsoever against the University. Fee and other charges, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration already paid of the programme.
- 14) I will not carry out any business activity in and outside the University Campus either on my own or jointly with any student(s) / staff member(s) or any other person unless specifically permitted in writing by the University.
- 15) I will not promote or engage in or participate in any kind of social, ritual, religious, political or such like other activities in and outside the precincts of the University, unless specific ally permitted in writing by the University.
- 16) Delay or default in making any provision in respect of my study, residential facility, transport facility or any other facility will not entitle me to claim any compensation or refund or any other right from the University.
- 17) In case I am an International Applicant, it shall be my responsibility to get visa and to abide by the laws and fulfill all required formalities of India and other country (as applicable) for my stay and study at the University, apart from the conditions laid down by the University from time to time.
- 18) In case I have applied for and allotted hostel Facility, you will abide by all the rules & regulations of hostel
- 19) In case I have applied for and allotted Transport Facility:-
 - i. I agree that the University may provide me transport facility, at its own or through other arrangement, as deem fit.
 - ii. I shall not be entitled to claim transport facility as a matter of right.
 - iii. I shall board the transport vehicle from the assigned boarding point/location only.
 - iv. I agree that the University shall have the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or otherwise in or outside the University at any time.
 - v. I agree that the University reserves the right to withdraw or to change the transport vehicle allotted and various provisions and facilities in the vehicle from time to time, as deem appropriate by the University.
 - vi. I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for and in case of not carrying the identity card, I shall be liable to pay the fine as imposed by the University.
 - vii. I agree that the University shall not be liable for any damage, loss, accident, and/or mishappening caused to me or my belongings while being in the transport vehicle or otherwise.
 - viii. I agree that in case the University is not able to arrange for transport facility for specific period due to any reason whatsoever, I shall make my own arrangements for the transport facility at my own cost; and I shall not be entitled to claim any compensation from the University.
 - ix. I shall be liable to pay the transport fee for the industrial visits, tours, bridge courses/ subjects, workshops, practical, training, placement visits or for visiting such other place/events as may be specified by the University from time to time, in addition to the transport fee for the academic session(s) as and if prescribed.
 - x. In case it is found at any time that I am subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case I am detained at any time on account of disciplinary misconduct or any other reason whatsoever, I shall be liable to leave this facility as and when directed by the University. Allotment of transport facility in the next term/semester shall be solely at the discretion of the University.
 - xi. I agree that the transport fee and related charges are subject to revision from time to time as decided by the University.
 - xii. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also be subject to face disciplinary action(s) as decided by the University.
 - xiii. I agree that the University reserves the right to frame, amend, revoke, repeal and enforce the Rules & Regulations, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with the Rules & Regulations applicable from time to time; the University shall not be responsible for informing me separately in any manner.
 - xiv. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
- 20) I clearly understand I have to submit my original TC and Migration, failing to do so my provisional admission stands cancelled within the stipulated time given by the University. I shall have no claim for refund of fee or otherwise whatsoever against the University.
- 21) I agree that if at any stage, it is found that my admission in any course on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate, shall liable to be cancelled forthwith, without any notice at any time during the course of his / her studies by the University.

- 22) I agree that I will obey the code of conduct of the university and do not indulge in any kind of in-discipline activity while in and off university campus further I have never been expelled or debarred from admission in any institute / University in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found untrue, I am aware that my admission is liable to be cancelled.
- 23) In case of any dispute on any matter or for any unforeseen issues arising, that are not covered in the student handbook /prospectus or interpretation of any content of this, the decision of the University shall be final and binding on me and others concerned.
- 24) I agree that the university reserves the right to frame, amend, revoke, repeal and enforce the rules & regulations, as and when deem fit and it shall be my responsibility to keep myself well verse and updated with the rules & regulations applicable from time to time; the university shall not be responsible for informing me separately in any manner.
- 25) I agree that the Courts only in Seraikela Kharsawan district shall have the jurisdiction over all disputes arising in relation to my admission, study and stay at University and in respect of any other matter pertaining to the University in any respect.
- 26) Students are only entitled for admission in ARKA JAIN university after clearances in AJU Combined Entrance Test and candidates name should be in the merit list.

Signature of Applicant

Date

VERIFICATION

I, above named applicant does hereby verify that all the contents of this undertaking are true and correct to best of my knowledge and nothing has been concealed therein. In case any deviation is found, I myself shall be responsible for the consequences thereof.

Place _____

Date _____

Signature of Applicant

INDEMNIFICATION

(by Applicant)

I the undersigned, _____ S/D/o _____ do hereby indemnify the ARKA JAIN University and its constituents, affiliates, sponsoring body, associates, successors, sister concerns and other units, as applicable against;

- 1) All actions, causes, suits, proceedings (including civil and criminal), accounts, claims, liabilities (including statutory liabilities), penalties, demands and costs (including without limitation legal costs), awards, damages, losses and expenses, whatsoever, arising on account of my action or inaction or otherwise during the tenure of my programme at the University or thereafter and against all consequences arising thereof.
- 2) All rights and claims by myself, my dependants, next of kin or other legal representatives for compensation for any mishappening in terms of death, suicide, disability, infections, diseases, loss or damage of any kind caused to me in person or otherwise at any point of time in any manner due to any reason, including but not limited during industrial visits, training, tours, conduct of practical, working in laboratories or workshops, stay in residential facility, traveling in the transport or otherwise, within or outside the precincts of the University; and for any loss or damage of cash or valuables or my personal belongings of all kinds including mobile phones, PC, laptop, jewellery or any other personal belongings; and
- 3) All the consequences arising, in case anything goes wrong or against the contents of the Undertaking given to the University; and I myself shall be responsible for all consequences whatsoever; and the University shall not be liable in any regard

Place _____

Date _____

Signature of Applicant

INDEMNIFICATION

(by Parents/Guardian)

The undersigned, _____ S/D/o _____ in the capacity of _____ (Father/Mother/Guardian, specify relation) of the above named applicant do hereby indemnify the University and its constituents, affiliates, sponsoring body, associates, successors, sister concerns and other units, as applicable against

- 1) All actions, causes, suits, proceedings (including civil and criminal), accounts, claims, liabilities (including statutory liabilities), penalties, demands and costs (including without limitation legal costs), awards, damages, losses and expenses, whatsoever, arising on account of action or inaction or otherwise during the tenure of my ward's programme at the University or thereafter and against all consequences arising thereof
- 2) All rights and claims by my above said ward, myself, my dependants, next of kin or other legal representatives for compensation for any mishappening in terms of death, suicide, disability, infections, diseases, loss or damage of any kind caused to my above said ward in person or otherwise at any point of time in any manner due to any reason, including but not limited during industrial visits, training, tours, conduct of practical, working in laboratories or workshops, stay in residential accommodation, travelling in the transport or otherwise, within or outside the precincts of the University; and for any loss or damage of cash or valuables or his personal belongings of all kinds including mobile phones, PC, laptop, jewellery or any other personal belongings; and
- 3) All the consequences arising, in case anything goes wrong or against the contents of the Undertaking given by my ward to the University; and I myself and my ward shall be responsible for all consequences whatsoever; and the University shall not be liable in any regard

Place _____

Date _____

Signature of Parents/Guardian

UNDERTAKING BY THE APPLICANT

I, the undersigned, _____ S/D/o _____ aged about _____ years

Residence of _____, applying for admission to the ARKA JAIN University, Jharkhand

(hereinafter referred to as "the University") do hereby solemnly affirm and undertake that:

IMPORTANT NOTE

I understand that all official communication and instruction from university will only be in english and not in any other language.

यूनिवर्सिटी से संबंधित हर लिखित संवाद के लिए केवल अंग्रेज़ी भाषा का उपयोग किया जाएगा।

- 1) All information submitted to the University vide the Admission Application form(s) or otherwise in any manner, is complete, factually correct and accurate to the best of my knowledge and is authentic and in case it is found at any time that I have concealed, suppressed or distorted any information/fact, my admission to the University shall stand cancelled and I shall have no claim for refund of fee or otherwise whatsoever against the University. Fee and other charges already paid by me, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- 2) The University reserves the right to reject my application form(s) in case not found fit by the University.
- 3) I have read and understood all the contents of the Prospectus 2020 / Student Handbook 2020 and accept the same and also agree to abide by all the terms and conditions enforced by the University from time to time.
- 4) I will adhere to the provisions of the ARKA JAIN University Act and Statutes, Regulations, Ordinances and Rules made there under; and further Orders, Instructions, Guidelines, Codes, Policies, Directions, Standing orders etc. (hereinafter jointly referred to as "Rules & Regulations") as enforced from time to time by the University and its constituent(s), affiliate(s), sponsoring body, associate(s), successor(s), sister concern(s) and other units, as applicable. Failure or default or ignorance on my part with regard to adherence of Rules & Regulations in any manner shall entitle the University to take any action against me and in that eventuality I shall have no claim for refund of fee or otherwise against the University.
- 5) The University shall be entitled to make mandatory for me to participate in various academic, co-curricular, extracurricular and other activities including but not limited to research, training, industrial visits, seminar, study tours, placements and other activities at State or National level, on payment of such fee and charges or otherwise as and when deemed fit by the University.
- 6) The University reserves the right to introduce, alter or withdraw at any time, any programme or facility and also to revise the fees and other charges in respect of any programme or facility as deem appropriate from time to time.
- 7) I clearly understand that my admission stands as provisional and confirmation of my admission shall be subject to the satisfaction of all the eligibility conditions and other requirements as prescribed by the University. Failure or default on account of submission of fee(s) or any document(s) or fulfilment of any condition(s) as prescribed by the University shall entitle the University to cancel my admission and/ or to impose any penalty or to take any other action against me and I shall have no claim for refund of fee or otherwise whatsoever against the University.
- 8) I shall be liable to pay for any damage caused by me to the property of the University either alone or jointly with others, apart from any disciplinary action(s) imposed on me by the University.
- 9) I shall be liable to pay for the fee(s) as mentioned in the fees schedule, total fee applicable form and any other charges as applicable. Failure or default on my part with regard to payment of outstanding fee in any manner shall entitle the university to take any action against me and may lead to cancellation of provisional enrolment at any stage of the admission.
- 10) All tangible and intangible materials developed by me (individually or jointly with others) during my study at the University including but not limited to books, software, new technologies, formulae, notes, slides, papers, CD's, Formulations, Drawings, Paintings, Photographs, Sculptures, Designs, Models, audios, videos, films etc. will invariably be the property of the University and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting with, assigning to, broadcasting, telecasting, printing etc. shall lie with the University without any compensation to me unless otherwise decided by the University. The University shall be entitled at all times to use my personal and other information available with the University in any form for such purposes as deemed appropriate, for which no further consent is required.
- 11) Failure or any sort of default or ignorance with regard to submission of any information or fulfilment (compliance) of any condition or requirements including signing or attestation of any documents(s) as required by the University, whether deliberately or unintentionally shall not relieve me or my parents/guardian of the implication thereof and the decision of the University will be binding for all the matters concerned.

- 12) I am medically fit and have no communicable and serious diseases including fits, any sort of attacks or otherwise which would have rendered me in eligible for my study or stay at the University, however, in case any expenditure is incurred by the University on my treatment for any illness or disease or personal injury or otherwise, it shall be paid/reimbursed by me or my parent/guardian.
- 13) I shall study at the University for the complete duration of the programme and if due to any reason, I leave /withdraw at any time before the completion of programme, I shall have no claim for refund of fee or other charges already paid or whatsoever against the University. Fee and other charges, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration already paid of the programme.
- 14) I will not carry out any business activity in and outside the University Campus either on my own or jointly with any student(s) / staff member(s) or any other person unless specifically permitted in writing by the University.
- 15) I will not promote or engage in or participate in any kind of social, ritual, religious, political or such like other activities in and outside the precincts of the University, unless specific ally permitted in writing by the University.
- 16) Delay or default in making any provision in respect of my study, residential facility, transport facility or any other facility will not entitle me to claim any compensation or refund or any other right from the University.
- 17) In case I am an International Applicant, it shall be my responsibility to get visa and to abide by the laws and fulfill all required formalities of India and other country (as applicable) for my stay and study at the University, apart from the conditions laid down by the University from time to time.
- 18) In case I have applied for and allotted hostel Facility, you will abide by all the rules & regulations of hostel
- 19) In case I have applied for and allotted Transport Facility:-
 - i. I agree that the University may provide me transport facility, at its own or through other arrangement, as deem fit.
 - ii. I shall not be entitled to claim transport facility as a matter of right.
 - iii. I shall board the transport vehicle from the assigned boarding point/location only.
 - iv. I agree that the University shall have the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or otherwise in or outside the University at any time.
 - v. I agree that the University reserves the right to withdraw or to change the transport vehicle allotted and various provisions and facilities in the vehicle from time to time, as deem appropriate by the University.
 - vi. I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for and in case of not carrying the identity card, I shall be liable to pay the fine as imposed by the University.
 - vii. I agree that the University shall not be liable for any damage, loss, accident, and/or mishappening caused to me or my belongings while being in the transport vehicle or otherwise.
 - viii. I agree that in case the University is not able to arrange for transport facility for specific period due to any reason whatsoever, I shall make my own arrangements for the transport facility at my own cost; and I shall not be entitled to claim any compensation from the University.
 - ix. I shall be liable to pay the transport fee for the industrial visits, tours, bridge courses/ subjects, workshops, practical, training, placement visits or for visiting such other place/events as may be specified by the University from time to time, in addition to the transport fee for the academic session(s) as and if prescribed.
 - x. In case it is found at any time that I am subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case I am detained at any time on account of disciplinary misconduct or any other reason whatsoever, I shall be liable to leave this facility as and when directed by the University. Allotment of transport facility in the next term/semester shall be solely at the discretion of the University.
 - xi. I agree that the transport fee and related charges are subject to revision from time to time as decided by the University.
 - xii. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also be subject to face disciplinary action(s) as decided by the University.
 - xiii. I agree that the University reserves the right to frame, amend, revoke, repeal and enforce the Rules & Regulations, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with the Rules & Regulations applicable from time to time; the University shall not be responsible for informing me separately in any manner.
 - xiv. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
- 20) I clearly understand I have to submit my original TC and Migration, failing to do so my provisional admission stands cancelled within the stipulated time given by the University. I shall have no claim for refund of fee or otherwise whatsoever against the University.
- 21) I agree that if at any stage, it is found that my admission in any course on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate, shall liable to be cancelled forthwith, without any notice at any time during the course of his / her studies by the University.

- 22) I agree that I will obey the code of conduct of the university and do not indulge in any kind of in-discipline activity while in and off university campus further I have never been expelled or debarred from admission in any institute / University in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found untrue, I am aware that my admission is liable to be cancelled.
- 23) In case of any dispute on any matter or for any unforeseen issues arising, that are not covered in the student handbook /prospectus or interpretation of any content of this, the decision of the University shall be final and binding on me and others concerned.
- 24) I agree that the university reserves the right to frame, amend, revoke, repeal and enforce the rules & regulations, as and when deem fit and it shall be my responsibility to keep myself well verse and updated with the rules & regulations applicable from time to time; the university shall not be responsible for informing me separately in any manner.
- 25) I agree that the Courts only in Seraikela Kharsawan district shall have the jurisdiction over all disputes arising in relation to my admission, study and stay at University and in respect of any other matter pertaining to the University in any respect.
- 26) Students are only entitled for admission in ARKA JAIN university after clearances in AJU Combined Entrance Test and candidates name should be in the merit list.

Signature of Applicant

Date

ANTI RAGGING - ANNEXURE I

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student) with Enrolment number/ Roll No. _____
s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____
(name of the University), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in
Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the Provisions
contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that: -
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that: -
 - (a) I will obey the code of conduct of the institute and do not indulge in any kind of in-discipline activity while in and off the institution's campus.
 - (b) I will solely responsible for any kind of accident / mishap caused on account of the above mentioned clause (6.a)

Declared this _____ day of _____ month of _____ year.

Signature of Applicant

Name of Applicant

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

Oath Commissioner

ANTI RAGGING - ANNEXURE II

AFFIDAVIT BY PARENT/ GUARDIAN

I, _____ (full name of PARENT/GUARDIAN) father/mother/guardian of _____ (full name of student) with Enrolment Number/Roll no. _____ having been admitted to _____ (name of the University), have received or downloaded a copy of UGC Regulation on curbing the Menace of Ragging in Higher Educational Institution, 2009, (here in after called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that: -
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that: -
 - (a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-discipline activity while in and off the institution's campus.
 - (b) My ward will solely responsible for any kind of accident / mishap caused on account of the above mentioned clause (6.a)

Declared this _____ day of _____ month of _____ year.

Name _____ Telephone/mobile no. _____
Address _____

Signature of Deponent

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

Oath Commissioner

ANTI – RAGGING DOCUMENT

The Discipline and Anti Ragging Cell, established according to the regulations of the UGC, is the moral police of our university. The Cell's responsibility is to ensure that students maintain discipline in the classrooms and within the university campus. Members of the cell regularly go on rounds to each and every classroom to make note of errant behaviour and to make sure that the university campus is free from ragging and eve teasing. The Cell takes severe punitive action against students indulging in such heinous activities.

Students may approach any member of discipline & anti ragging cell or they may also approach any of their other teachers to make their complaints regarding any other indiscipline issue.

Students may also express their grievances online by writing a mail to sdcell@arkajainuniversity.ac.in and copy to registrar@arkajainuniversity.ac.in

Students are requested to note that making a complaint is serious and therefore they are to use this power in a responsible manner. At the same time, the university assures students that once a complaint is made, it will be treated with sensitivity and confidentiality.

Member Of Discipline & Anti Ragging Cell:

Reference: Registrar Office Letter No AJU /R/114/17-18 effective from 02.04.2018

S.No	Name	Designation	Contact No
1	Dr.Angad Tiwary	Chairman	85076 35242
2	Mr.Arvind Pandey	Member Secretary	87098 25596
3	Mr.Ashwini Kumar	Member	99738 46391
4	Mr.Paras Nath Mishra	Member	85410 26773
5	Mr.Jigar Rupani	Member	94307 28775
6	Mrs. Pompei Das Sengupta	Member	75410 97576
7	Mr. Ashish Kumar	Member	91133 84955

The Vice Chancellor, ARKA JAIN University, will nominate replacements in the above committee as and when required. Students may feel free to express their grievances online by writing a mail or by approaching these members personally in order to seek help.

GAP CERTIFICATE

I, _____ S/D/o _____ and resident
of _____
_____ do hereby solemnly state & affirm as under:

- 1) That I am a resident of above said address.
- 2) That I have passed _____ Class in the year _____ from _____ School/College/Institute/University.
- 3) That I have not joined/admitted in any School/College/Institute due to _____. (Reason)
_____.
- 4) That there is a GAP in my studies from _____ to _____.
- 5) That during this period I was not involved in any offence or in an illegal activity and that no Criminal case is pending against me in any court of law.
- 6) That I command a good reputation and respect in general public.
- 7) That I have not availed post matric scholarship for the same programme name or course from any College/University/Institute.

Signature of Deponent

Name

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found in correct at any stage then my admission can be cancelled by the University.

Date _____

Place _____

Signature of Deponent

Name

Signature / Stamp of advocate (Notary)

(As Applicable)

FEES DECLARATION FORM

SCHOOL	COURSE NAME	COURSE DURATION	FEES	
School of Commerce & Management	BBA	3 year (6 semester)	Rs. 30,000/Semester	One Time Security Deposit - Rs. 3000/- (Refundable / Adjustable)
	BBA (Digital Marketing / Financial & Investment Analysis)	3 year (6 semester)	Rs. 40,000/Semester	
	BBA with Wiley Certified Business Analyst	3 year (6 semester)	Rs. 45,000/Semester	
	B. Com (H)	3 year (6 semester)	Rs. 25,000/Semester	One Time Admission Fee - Rs. 5000/- only (1st year only)
	B. Com (H) (with CIMA UK)	3 year (6 semester)	Rs. 40,000/Semester	
	MBA (Advanced Digital Marketing / Financial & Investment Analysis)	2 year (4 semester)	3.5 Lakhs for 2 years 1 st Sem Rs. 90,000 2 nd Sem Rs. 1,00,000 3 rd Sem Rs. 80,000 4 th Sem Rs. 80,000	Transportation (If Availed) - Rs. 15,000/year (for those who are boarding bus from any location except Gamharia) Rs. 8,000/year (for those who are boarding bus from Gamharia) Hostel Facility Available
School of Humanities	B.A. - English	3 year (6 semester)	Rs. 22,500/Semester	
	B.A. - Economics	3 year (6 semester)	Rs. 22,500/Semester	
	B.A. - Fashion Designing	3 year (6 semester)	Rs. 25,000/Semester	
School of Engineering & IT	Polytechnic Mechanical (ME)	3 year (6 semester)	Rs. 27,500/Semester	
	Polytechnic Civil (CE) / Computer Science (CS) Electrical & Electronics(EEE)	3 year (6 semester)	Rs. 22,500/Semester	
	BCA (Cloud Technology & Information Security / Mobile App Development & Web Development / Data Science with R & Python & Internet of Things)	3 year (6 semester)	Rs. 30,000/Semester	
	B. Tech Mechanical (ME) / Computer Science (CS) Electrical & Electronics(EEE) / Civil (CE)	4 year (8 semester)	Rs. 45,000/Semester	
	B.Voc	3 year (6 semester)	Rs. 17,500/Semester	
School of Health & Allied Science	MCA (Advanced Level in Data Science / Internet of Things Artificial Intelligence / Employability Skills)	3 year (6 semester)	Rs. 40,000/Semester	
	B. Optometry	4 year (8 semester)	Rs. 42,500/Semester	
	B. Sc Biotechnology	3 year (6 semester)	Rs. 25,000/Semester	
	B. Pharma	4 year (8 semester)	Rs. 45,000/Semester	
School Of Research	D. Pharma	2 year (4 semester)	Rs. 35,000/Semester	
	Ph.D	-	3 Lakhs for the entire course	
School of Legal Studies	BBA (LLB)	5 year (10 semester)	Rs. 35,000/Semester	

MODE OF PAYMENT OF FEES:

The Fee shall be paid in Demand Draft or by Card Swipe in favour of ARKA JAIN University payable at Jamshedpur either at admission office / University Campus (Program Office).

IMPORTANT:

1. A fee mentioned above does not include University examination fees (As Applicable).
2. Delayed payment of fee will attract a fine as per the rules and regulation of the University.
3. If payment is not made within 30 days of the due date along with late fine, student will not be allowed to take class and may lead to cancellation of his / her admission in the university.
4. No individual reminder for Fees Payment will be given to either student or parent. Students are requested to keep themselves update with notices on notice board.
5. Students who will avail the facilities of the transport provided by the university will required to pay Rs 15,000/- for 20-21 irrespective number of days / month you will avail the service.
6. All scholarships if applicable, will be adjusted in the 2nd instalment of the first year fees.

DISCLAIMER:

ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

DECLARATION BY THE STUDENT

I, S/O, D/O, W/O, clearly understand that the fees applicable for the course and I agreed to pay the fees of every semester, admission fees and any other fees as applicable during the course duration by the University. I am aware that once opted, transport facility is applicable for entire year and cannot be cancelled between the year.

Date.....

Place.....

Student Name

Student Signature.....

FEES DECLARATION FORM

SCHOOL	COURSE NAME	COURSE DURATION	FEES	
School of Commerce & Management	BBA	3 year (6 semester)	Rs. 30,000/Semester	One Time Security Deposit - Rs. 3000/- (Refundable / Adjustable)
	BBA (Digital Marketing / Financial & Investment Analysis)	3 year (6 semester)	Rs. 40,000/Semester	
	BBA with Wiley Certified Business Analyst	3 year (6 semester)	Rs. 45,000/Semester	
	B. Com (H)	3 year (6 semester)	Rs. 25,000/Semester	One Time Admission Fee - Rs. 5000/- only (1st year only)
	B. Com (H) (with CIMA UK)	3 year (6 semester)	Rs. 40,000/Semester	
	MBA (Advanced Digital Marketing / Financial & Investment Analysis)	2 year (4 semester)	3.5 Lakhs for 2 years 1 st Sem Rs. 90,000 2 nd Sem Rs. 1,00,000 3 rd Sem Rs. 80,000 4 th Sem Rs. 80,000	Transportation (If Availed) - Rs. 15,000/year (for those who are boarding bus from any location except Gamharia) Rs. 8,000/year (for those who are boarding bus from Gamharia) Hostel Facility Available
School of Humanities	B.A. - English	3 year (6 semester)	Rs. 22,500/Semester	
	B.A. - Economics	3 year (6 semester)	Rs. 22,500/Semester	
	B.A. - Fashion Designing	3 year (6 semester)	Rs. 25,000/Semester	
	B.A. - Journalism & Mass Comm.	3 year (6 semester)	Rs. 25,000/Semester	
School of Engineering & IT	Polytechnic Mechanical (ME)	3 year (6 semester)	Rs. 27,500/Semester	
	Polytechnic Civil (CE) / Computer Science (CS) Electrical & Electronics(EEE)	3 year (6 semester)	Rs. 22,500/Semester	
	BCA (Cloud Technology & Information Security / Mobile App Development & Web Development / Data Science with R & Python & Internet of Things)	3 year (6 semester)	Rs. 30,000/Semester	
	B. Tech Mechanical (ME) / Computer Science (CS) Electrical & Electronics(EEE) / Civil (CE)	4 year (8 semester)	Rs. 45,000/Semester	
	B.Voc	3 year (6 semester)	Rs. 17,500/Semester	
	MCA (Advanced Level in Data Science / Internet of Things Artificial Intelligence / Employability Skills)	3 year (6 semester)	Rs. 40,000/Semester	
School of Health & Allied Science	B. Optometry	4 year (8 semester)	Rs. 42,500/Semester	
	B. Sc Biotechnology	3 year (6 semester)	Rs. 25,000/Semester	
	B. Pharma	4 year (8 semester)	Rs. 45,000/Semester	
	D. Pharma	2 year (4 semester)	Rs. 35,000/Semester	
School Of Research	Ph.D	-	3 Lakhs for the entire course	
School of Legal Studies	BBA (LLB)	5 year (10 semester)	Rs. 35,000/Semester	

MODE OF PAYMENT OF FEES:

The Fee shall be paid in Demand Draft or by Card Swipe in favour of ARKA JAIN University payable at Jamshedpur either at admission office / University Campus (Program Office).

IMPORTANT:

1. A fee mentioned above does not include University examination fees (As Applicable).
2. Delayed payment of fee will attract a fine as per the rules and regulation of the University.
3. If payment is not made within 30 days of the due date along with late fine, student will not be allowed to take class and may lead to cancellation of his / her admission in the university.
4. No individual reminder for Fees Payment will be given to either student or parent. Students are requested to keep themselves update with notices on notice board.
5. Students who will avail the facilities of the transport provided by the university will required to pay Rs 15,000/- for 20-21 irrespective number of days / month you will avail the service.
6. All scholarships if applicable, will be adjusted in the 2nd instalment of the first year fees.

DISCLAIMER:

ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

DECLARATION BY THE STUDENT

I, S/O, D/O, W/O, clearly understand that the fees applicable for the course and I agreed to pay the fees of every semester, admission fees and any other fees as applicable during the course duration by the University. I am aware that once opted, transport facility is applicable for entire year and cannot be cancelled between the year.

Date.....

Place.....

Student Name

Student Signature.....

FEE SCHEDULE

Serial No: _____

SCHEDULE OF FEES PAYMENTS

1) NAME _____	En/No.	
2) ADMISSION IN _____ BATCH _____	Date	
3) REGISTRATION FEE (1ST YEAR ONLY) IN ACADEMIC YEAR 2020 - 21	Rs.	
4) ONE TIME SECURITY DEPOSIT - (Refundable / Adjustable)	Rs.	
5) TUTION FEE APPLICABLE FOR 1ST SEMESTER IN ACADEMIC YEAR 2020 - 21	Rs.	
6) TRANSPORT FEE for 1ST SEMESTER IN ACADEMIC YEAR 2020 - 21 (if applicable to the admitted Student)	Rs.	
7) FEE APPLICABLE FOR 1ST SEMESTER IN ACADEMIC YEAR 2020 - 21	Rs.	

S.No.	Details	Amount in Rs.	Status (Paid / To be Paid)	Remarks (Date of Payment / Due Date)
1.	At the time of Admission			
2.	1st Semester (Due Amount)			
3.	2nd Semester			
3.	3rd / 4th / 5th / 6th Semester		to be paid	With in 15 days of completion of semester exam (Transport fees not included, If opted Transport fees will be added accordingly)

Name of Admission Executive:		Signature	
Name of Approval Authority:		Signature	

Demand

MODE OF PAYMENT OF FEES:

Cash/Demand Draft / Card Swipe - in favour of ARKA JAIN University (Payable at Jamshedpur).

Important:

- Fees will be accepted only through Cash / Demand Draft and Card Swipe in favour of ARKA JAIN University.
- In case of failure to make the payment before due date, fine, as per the rules will be charged.
- If payment is not made within schedule days of the due date along with late fine, student will not be allowed to take class and may lead to cancellation of his/her admission in the university.
- No individual reminder for Fee payment will be given to either student or parent. Students are requested to adhere to the schedule given above and keep themselves updated with notices on the notice board or follow the fee schedule given at the time admission.
- By opting the University Transport facility, student agree to pay the fees for the entire Academic Year (Irrespective of late admission/ service not availed by individual).
- 2% extra will be charged if the payment is been paid through any type of credit card.

Disclaimer : ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

Date:

Student's Name

Student's Signature

FEE SCHEDULE

Serial No: _____

SCHEDULE OF FEES PAYMENTS

1) NAME _____	En/No.	
2) ADMISSION IN _____ BATCH _____	Date	
3) REGISTRATION FEE (1ST YEAR ONLY) IN ACADEMIC YEAR 2020 - 21	Rs.	
4) ONE TIME SECURITY DEPOSIT - (Refundable / Adjustable)	Rs.	
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Disclaimer : ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

Date:

Student's Name

Student's Signature

SCHOLARSHIP SCHEME – 2020/21

ARKA JAIN University strongly believes that the bright, brilliant and deserving student seeking admission to the university shall be offered with scholarship schemes. Scholarships will be reviewed and approved by the ARKA JAIN University Scholarship Committee (AJUSC). The committee reserves the right to introduce new scholarships or to cease the award of scholarships at any time. The eligibility criteria for each scholarship and agreement on the number of scholarships to be awarded annually are approved by AJUSC. Scholarship within each category will be awarded on the basis of merit and will not by any means be tested or otherwise influenced by any other award / grant etc held by the scholarship applicant

AJU offers five categories of scholarship with an objective to encourage extraordinary talent in academics, sports, entrance exam. Apart from this, the university also has Early Decision Benefit (EDB) scheme for Management Course (MBA).

ARKA JAIN University follows various categories of Scholarship

Scholarship Category	Academics
Course	Polytechnic, All under Graduate Course, All Post Graduate Courses
No. of Scholarship	Open
Duration	One time Applicable

***Aggregate of all subjects in the qualifying exam I **Aggregate of English + best three in the qualifying exam**

Note:

In case of percentage round of will not be considered like candidate has scored 69.9999% it will not be considered as 70.0%

In Polytechnic and PG course Aggregate of all subjects are taken into consideration.

In case of UG course English + Best Three are taken into consideration

Scholarship Category	Academics
Course	Polytechnic, All under Graduate Course, All Post Graduate Courses
No. of Scholarship	Open
Duration	One time Applicable

Eligibility			
Sports Achievement	State level	National level	International level
	15 % of 1st year Fee	25 % of 1st year Fee	50 % of 1st year Fee

Note:

If the candidate has represented Association of School for Indian School Certificate (ASISC) in the last two years from the year of admission is eligible for 10% of 1st Year fees as a onetime scholarship under special sport category.

Criteria for sports scholarship

State Level:	Members of champions or runners up team and those attaining first three position in individuals discipline / events organized by the directorate of sports Jharkhand state government.
National Level:	Members of winners and runners up team and those attaining first three positions in individuals discipline / events in national level competitions organized by the school games federation of India, national sports federation, sports authority of India, all India University sports control board shall be eligible for the scholarship
International Level:	Discipline: Scholarship shall be awarded in the Olympic events only. Age Limit: 19 yrs for school level (as on 31st March of the performance year) 22yrs for College level (as on 31st March of the performance year) Tournament / Championship: Tournament / championship conducted by the Committee / Organization which is duly recognized by the International Olympic Committee will only be considered such as World Championship / Common wealth Championship / Asian Championship

A student who is the recipient of sports scholarship by any other agencies of the central / state government will not be eligible to receive this scholarship.

List of Federation

Soft Tennis	Amateur Soft Tennis Federation of India
Athletics	Athletic Federation of India Badminton- Badminton Association of India
Badminton	Badminton Association of India
Ball Badminton	Ball Badminton Federation of India
Baseball	Amateur Baseball Federation of India
Basketball	Basketball Federation of India
Billiards & Snookers	Billiards & Snookers Federation of India
Boxing	Boxing Federation of India
Carrom	All India Carrom Federation
Chess	All India Chess Federation
Cycling	Cycling Federation of India
Football	All India Football Federation Golf- Indian Golf Union
Handball	Handball Federation of India
Hockey	Hockey India
Kabaddi	Amateur Kabaddi Federation of India
Karate	Karate Association of India
Kho-Kho	Kho-Kho Federation of India
Polo	Indian Polo Association
Shooting	National Rifle Association of India
Squash	Squash Racket Federation of India
Swimming	Swimming Federation of India
Table Tennis	Table Tennis Federation of India
Volleyball	Volleyball Federation of India
Weight Lifting	Indian Weightlifting Federation
Wushu	Wushu Association of India Yachting - Yachting Association of India
Wrestling	Wrestling Federation of India

Scholarship Category	Performance at National Level Entrance Test / AJUCET
Course	Polytechnic // B.Tech // B.Pharm // Master of Business Administration (MBA)
No. of Scholarship	Open
Duration	One time Applicable

Table 3.1- Scholarship for MBA on the basis of National Level Entrance Test and its Eligibility			
Composite Score / Rank / Percentile			
Entrance Exam	Score between 551 To 651 // Rank between 4001-10000 // % age between 50 - 59.9 %	Score between 551 To 651 // Rank between 4001-10000 // % age between 50 - 59.9 %	Above 651 score // Rank between 1 - 4000 // % age above 60%
MAT	No	10,000	20,000
CMAT	No	10,000	20,000
CAT/XAT	No	10,000	20,000

Note:

National level Entrance Exam CMAT/ MAT / XAT / CAT score is valid who had applied between Sept. 2019 to May. 2020

Composite Score is taken into consideration for MAT, rank in the case of CMAT score and percentile in the case of CAT / XAT .

Table 3.2 – Scholarship for MBA / B. Pharma on the basis of AJUCET / NEET / IIT JEE-MAINS			
Percentage			
Entrance Exam	%age between 70 – 79.9 %	%age between 80 – 89.9 %	% age 90 and above
NEET	Rs. 10,000	Rs. 20,000	Rs.30,000/-
IIT JEE-MAINS	Rs. 10,000	Rs. 20,000	Rs 30,000/-
AJUCET	Rs. 10,000	Rs. 20,000	Rs. 30,000/-

Note:

In case of percentage round of will not be considered like candidate has scored 69.9999% it will not be considered as 70.0%

Table 3.3 – Scholarship for B. Tech on the basis of AJUCET / IIT JEE-MAINS			
Percentage			
Entrance Exam	%age between 70 – 79.9 %	%age between 80 – 89.9 %	% age 90 and above
IIT JEE-MAINS	Rs. 10,000	Rs. 20,000	100% tuition Fess waiver
AJUCET	Rs. 10,000	Rs. 20,000	Rs 30,000/- #

Note:

In case a candidate score more than 95 % in AJUCET for Admission in B.Tech then he is eligible for 100% tuition fee waiver which equal to sum of Rs 57,000/-

In case of percentage round of will not be considered like candidate has scored 69.9999% it will not be considered as 70.0%

Table 3.4 – Scholarship for Diploma in Engineering Course based on JCECEB / AJUCET			
Percentage			
Entrance Exam	Rank between 20001- 40000 // % age between 70 – 79.9 %	Rank between 10001-20000 // % age between 80 – 89.9 %	Rank between 1- 10000 // % age 90 and above
JCECEB	Rs. 5000	Rs. 10,000	Rs. 20,000
AJUCET	Rs. 5000	Rs. 10,000	Rs. 20,000

Note:

Rank obtained in JCECEB Exam is taken in account for JCECEB and percentage in the case of AJUCET

In case of percentage round of will not be considered like candidate has scored 69.9999% it will not be considered as 70.0%

Scholarship Category	Early Decision Benefit (EDB)
Course	Master of Business Administration (MBA)
No. of Scholarship	Open
Duration	One time Applicable

Eligibility			
EDB Scheme For MBA	On or before 30th April 2020	Between 1st May 2020 to 31 th May 2020	After 31st May 2020
	25,000	15,000	NIL

Scholarship Category	Alumni
Course	All Under-Graduate Courses , All Post Graduate Courses
No. of Scholarship	Open
Duration	One time Applicable

Any student pass out from the Jain College Jamshedpur / Arka Jain University, Jharkhand will be considered as Alumni and offered a scholarship of 10% of the 1st year fees of the course in which the student takes admission. (Not applicable for Ph.D. Enrollment.)

Terms and Condition:

- Student can apply for scholarship in any of the above schemes whichever is higher.
- No student may hold more than ONE scholarship at a time.
- Scholarship is not transferable.
- In case of percentage rounding off will not be considered.
- In all categories, scholarship is applicable one time only in the 1st year fees and scholarship amount will be waived off from the 2nd semester fees. In case the scholarship amount is more than semester Fee then it will be adjusted in the third semester Fee.
- AJUSC decision will be final in any of the scholarship availed.
- Scholarship is applicable for only newly admitted students batch 2020 lateral admission in case of Alumni pass out.
- Apart from Alumni all lateral admission are not entitled for any above mentioned scholarship.

Scholarship Application Process

- Scholarship applicants can obtain the Scholarship Application Form from Program office at University campus in the month of August / Sept. (Notice will be displayed in the notice board).
- A student may apply for a scholarship in any ONE of the scholarship categories listed.
- Scholarship will be offered after joining the program on verification of original documents.
- Duly filled scholarship application form along with Xerox of the supporting documents to be submitted in the program office at university campus as per mention date in the notice. No Form will be accepted after due date.
- Consideration will be given to applications that meet the eligibility criteria for each scholarship category provided the application is received before the specified deadline mentioned in the notice.

Scholarship Selection Process

- All applications received under Academics, Sports and Entrance Exam, EDB and Alumni scheme will be categories, scrutinized and presented to the University Scholarship Committee.
- The AJUSC review the eligibility of the applicant and approve the scholarship
- The decision of the AJUSC will be consider final and the name of the eligible candidates will be displayed on the University notice board.
- Scholarship acknowledgment slip would be provided to the students from the Program Office for future references.

DOCUMENTS CHECKLIST FOR APPLICANT

Following are the list of documents required for admission process for Academic year 2020 -21.

Please submit the Photocopy of all the documents and carry the originals for verification.

DOCUMENTS REQUIRED

DOCUMENTS	SUBMITTED / NOT SUBMITTED	VERIFIED / NOT VERIFIED
10th Admit Card		
10th Mark Sheet		
12th Admit Card		
12th Mark Sheet		
Graduation Mark Sheet		
PG Mark Sheet		
Score Card		
Blood Group		
Passport Photo (6)		
Aadhaar Card (Student)		
Pan Card (Parents)		

MANDATORY DOCUMENTS

TC (Original)		
Migration (Original)		

ADDITIONAL DOCUMENTS

Gap Certificate		
Anti Ragging		
Caste Certificate (Incase SC/ST/OBC)		
Any Other:_____		

Date:

Name of Document Verification In charge

Applicant Signature



ARKA JAIN
University
Jharkhand (Jamshedpur)



1800 – 1200 – 200



www.arkajainuniversity.ac.in

Campus Address: Opposite Kerala Public School, Mohanpur, Gamharia,
District Seraikela Kharsawan, Jharkhand – 832108

Admission Office: D-28, Danish Arcade, Opposite Asian Inn Hotel,
Dhatkidih, Jamshedpur – 831001