

ARKA JAIN UNIVERSITY
TRAINING & PLACEMENT DEPARTMENT
Placement Drive: OKAYA INFOCOM

Notice No. : _____

Date :

COMPANY PROFILE SUMMARY

Two friends from college, Anil Gupta and Sanjiv Gupta, founded OKAYA Infocom in 2006. By combining their strengths, the former a successful serial entrepreneur and the latter a passionate technologist, their mission was to make a positive difference for clients, vendors, employees, stakeholders, and beyond.

Our headquarters in OKAYA Centre is an award-winning corporate facility, which neighbors other leading IT companies. Whereas our regional offices in New York and London puts us at the heart of major global economies.

OKAYA takes its corporate social responsibilities very seriously through its own foundation. We impart free education to fatherless children, fund 12,000 schools, and provide 70,000 free medical consultations among various other initiatives.

OKAYA is a symbol of trust and quality for years making it a pioneer in the battery manufacturing industry. Having a total net worth of \$6 billion, OKAYA is a leading multibillion-dollar brand in over 17 countries and has a presence in over 50 countries. OKAYA is synonymous with providing world class products and services.

JOB DETAILS

Responsible for full hiring cycle, including sourcing; pre-screening and locking candidates.

- Source for qualified candidates from internal Resume Database, cold calling, referrals, and Internet resources to fulfill the IT requirements of client companies.
- Conduct initial interviews by phone to determine experience and skill level.
- Handling end-to-end recruitment cycle of IT professionals in the US.
- Support Account Managers in process of Recruiting Corp-to-Corp/W2/1099 consultants and negotiating and resolving vendor and client issues

SKILLS

- Must have excellent communication skill (written & Oral)
- Must have strong understanding of Technical and specialized skills
- Must be process, result and goal oriented.

DESIGNATION

Associate Technical Recruiter

JOB LOCATION

Noida Sector-62

ELIGIBILITY CRITERIA

- Bachelor's in Any stream -BCA,BSC IT,BBA,[B.COM](#),BA (Final Semester students also allowed)

SALARY

- Rs 16000 per month CTC (Includes Free Food and Free Cab service only for Females) for the first 3 months.
- Based on performance, there is a increment of Rs 4000 to 8000 (After completion of 3 months)
- During the training period, that will be for the initial 10-15 days, the salary will be half of CTC (As per company policies).
- Recurring Incentives and Outdoor Activities.

SELECTION PROCESS

- Group Discussion (IF REQUIRED)
- Technical Panel Interview
- Final Interview

PROCESS OF REGISTRATION

- E-mail your nomination to placements@arkajainuniversity.ac.in
- Subject line of your E-mail must be mentioned as "RESUME_OKAYA INFOCOM".
- Resume must be in the MS Word format. Resume file name must be student's own name.
- Resumes in any other format(s) will be rejected.
- Submission of resume in prescribed format should be done before 6 pm, 15th January 2020.

Sd/-



HEAD - TRAINING & PLACEMENTS