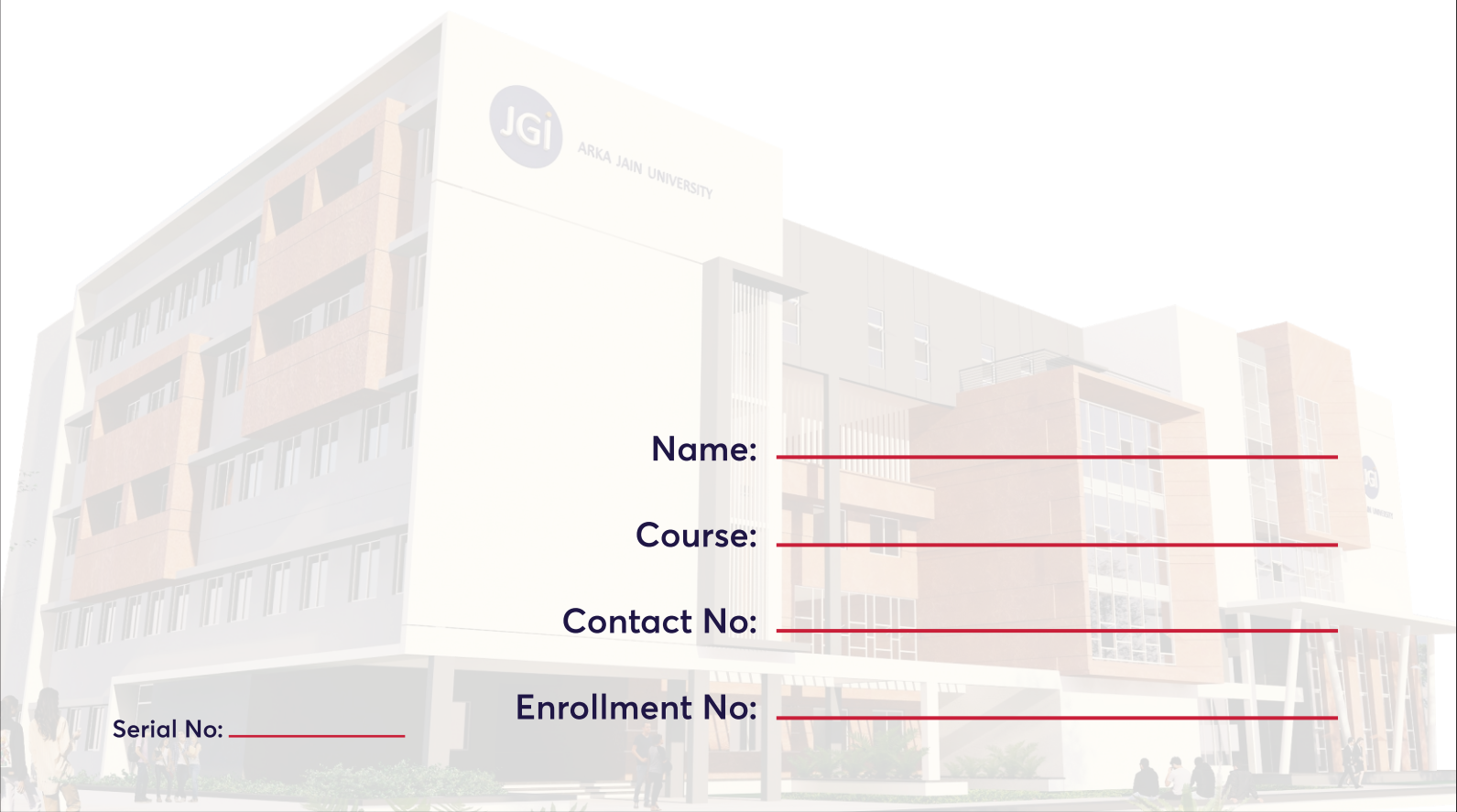




ARKA JAIN
University
Jharkhand (Jamshedpur)

APPLICATION *FORM*



Name: _____

Course: _____

Contact No: _____

Serial No: _____

Enrollment No: _____

6. Nationality: _____

7. Category (Please tick ü in the appropriate box): Kindly attach the proof except general category

☐ General ☐ SC ☐ ST ☐ OBC ☐ Others (Please Specify)

8. Blood Group: _____

9. Gender: ☐ Male ☐ Female

11. Hostel Accommodation Required (Please tick): ☐ Yes ☐ No

12. Transport Facility Required (Please tick): ☐ Yes ☐ No

13. Details of Educational Qualifications :

Qualification	Course	Board / University	School / College	Year of passing	Aggregate Percentage
10th Std					
12th Std					
Graduation					
Post - Graduation					

Details of Class 10th

Board/university	Year of passing	Max.Marks	Marks Obtained	Percentage

Subjects	Max.Marks	Marks Obtained

Details of Class 12th

Board/university	Year of passing	Max.Marks	Marks Obtained	Percentage

Subjects	Max.Marks	Marks Obtained

Details of Graduation

Board/university	Year of passing	Max.Marks	Marks Obtained	Percentage

	Semester	Max.Marks	Marks Obtained	Percentage
Year I	I			
	II			
Year II	III			
	IV			
Year III	V			
	VI			
Year IV	VII			
	VIII			

Details of Post Graduation

Board/university	Year of passing	Max.Marks	Marks Obtained	Percentage

	Semester	Max.Marks	Marks Obtained	Percentage
Year I	I			
	II			
Year II	III			
	IV			
Year III	V			
	VI			

14. (a) CAT Score _____

Month & year of Examination _____

(b) XAT Score _____

Month & year of Examination _____

(c) MAT Score _____

Month & year of Examination _____

(d) ATMA Score _____

Month & year of Examination _____

(e) CMAT Score _____

Month & year of Examination _____

(f) JEE Mains Score _____

Month & year of Examination _____

(f) CLAT Score _____

Month & year of Examination _____

(f) If appeared for any other competitive exam.

i _____ Month & year of Examination _____

ii _____ Month & year of Examination _____

iii _____ Month & year of Examination _____

15. Declaration to be signed by the Candidate:

I declare that I shall abide by the Statues, Ordinances, Rules, Orders etc. of the University that will be enforced from time to time. I will submit myself to the disciplinary jurisdiction of the Vice-Chancellor and the authorities of the University who may be vested with such power under the Act, Statues, Ordinances and the Rules that have been framed hereunder by the University. I also declare that the information given above is true and complete to the best of my knowledge and belief; and if any of it is found to be incorrect, my admission shall stand cancelled and I shall be liable to such disciplinary action as may be decided by the University. The decision of the University will be final.

Place:

Date:

Full signature of the Candidate: _____

16. Declaration to be signed by the Parent/ Guardian:

I undertake the responsibility of paying all dues of my son/daughter/ward regularly and for his/her due compliance with all rules and regulations that are in force from time to time in the University.

Place:

Date:

Full signature of the Parent / Guardian: _____

For Office use only:

Date: _____

1st Fees Receipt No: _____

Admission Executive Signature

Admission Approval Authority Signature

LIST OF PROGRAM / COURSE NAME

DEPARTMENT	COURSE NAME	CODE	DURATION (IN YEARS)	SEMESTER
School of Commerce & Management	BBA	1201	3	6
	B.COM (H)	1202	3	6
	BBA Professional (With CIMA UK)	1203	3	6
	B.COM (H) Professional (With CIMA UK)	1204	3	6
	MBA	1301	2	4
	M.COM	1302	2	4
School of Humanities	BA - English	2201	3	6
	B.A - Economics	2202	3	6
	B.A - Fashion Design	2203	3	6
	B.A - Journalism & Mass Com	2204	3	6
School of Engineering & IT	B.Tech: Mechanical (ME)	3101	3	6
	B.Tech: Electrical & Electronics (EEE)	3102	3	6
	B.Tech: Computer Science (CS)	3103	3	6
	B.Tech: Civil (CE)	3104	3	6
	B.Tech: Electronic & Communication (EC)	3105	3	6
	BCA	3201	3	6
	B.Sc (IT)	3202	3	6
	Polytechnic: Mechanical (ME)	3203	4	8
	Polytechnic: Electrical & Electronics (EEE)	3204	4	8
	Polytechnic: Computer Science (CS)	3205	4	8
	Polytechnic: Civil (CE)	3206	4	8
	MCA	3301	3	6
School of Health & Allied Science	B. Optometry	4201	4	8
	B.Sc - Biotechnology	4202	3	6
	B.Pharma	4203	4	8
Centre of Research	Ph.D- Commerce & Management	5401	3 Years	-
	Ph.D- English	5402		-
	Ph.D- Economics	5403		-
School of Legal Studies	5 Years Integrated			
	BBA (LLB)	6201	5	10
	B.COM (LLB)	6202	5	10

BUS ROUTE

Route 1
Mango Dimna Chowk
Mango Chowk (Brijbasi)
Sonari (Sai Mandir Chowk)
Sonari Nurse Quater
Sonari Kagal Nagar
Kadma Uliyan Brahanand
Kadma Market
Kadma Ganesh Ground
Kadma Police Station
Hotel Sonnet
Tanishq (Bistupur)
Womens College
Share-Punjab Chowk
Gamaharia Campus

Route 2
Suraj Petrol Pump / LFS
Stadium
Hill Top School
Telco Club
Telco Labour Beauru
Tinplate Chowk
Golmuri Chowk
R.D Tata Square
Sakchi Gurudwara
Bistupur Post Office
Burmamines (Jamipol)
Station
Tata Pigment
Jugsalai Phatak
Voltas
Share-Punjab Chowk
Adityapur Reliance Fresh
Gamaharia Campus

Route 3
New Baridih Chowk (Petrol Pump)
Sidhgora (Food Plaza)
Agrico Chowk
Bhalubasa Old Hanuman Mandir
Sakchi Sitla Mandir
Sakchi (D.M Library)
Dhatkidih City Office
Kadma Ganesh Ground
Kadma Police Station
Hotel Sonnet
Bistupur Police Station
Voltas
Share-Punjab Chowk
Gamaharia Campus

Route 4
DM Library
Sakchi Gurudwara
R.D Tata Square
Burmamines (Jamipol)
Station
Tata Pigment
Jugsalai Phatak
Voltas
Share - Punjab Chowk
Gamaharia Campus

Route 5
Mango Dimna Chowk
Mango Chowk (Brijbasi)
Sakchi D M Library
City Of ce Dhatkidih
Kadma Ganesh Ground
Kadma Police Station
Hotel Sonnet
Bistupur Police Station
Voltas
Adityapur Reliance Fresh
Akashwani Chowk
S Type Chowk
NIT Chowk
Gamaharia Lal Building
Gamaharia Campus

Route 6
Mango Dimna Chowk
Mango Chowk (Brijbasi)
Sakchi D M Library
City Of ce Dhatkidih
Kadma Ganesh Ground
Kadma Police Station
Hotel Sonnet
Bistupur Police Station
Voltas
Gamaharia Campus

TRANSPORT FACILITIES APPLICATION FORM

Serial No: _____

NAME _____

COURSE _____

UNIVERSITY ENROLLMENT NO _____

FATHER NAME _____

ROUTE NO _____

PREFERRED BOARDING POINT _____

ADDRESS _____
CITY/TOWN _____ POSTAL CODE _____
CONTACT NO _____ MOBILE NO _____

IMPORTANT NOTE

- **Transport fees applicable for academic year 2019-20 is:**
(a) Rs 15,000/- (for those who are boarding bus from any location except Gamharia).
(b) Rs 8000/- (for those who are boarding bus from Gamharia).
- **Transport facilities once opted (by filling up this form) then you need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by you).**

UNDERTAKING: I, the undersigned hereby solemnly affirm and declare that:

1. I will governed by and adhere to the provisions of the Act, Statutes, Regulation, Rules, Orders, Instruction, Guidelines, Code of conduct, Policies, Directions, Standing orders etc. (hereafter jointly referred to as "Rules and Regulations") that may be in force or applicable or are framed from time to time by the JGI (hereinafter referred to as "JGI" and shall also include its constituent / affiliate Institution(s), sponsoring body, associate(s), sister concern(s) and other units, as applicable); whether by specific order in writing or otherwise.
2. I understand that the university may provide me transport facility, as its own or through other arrangement, as deem fit.
3. I agree that I shall not be entitled to claim this facility as a matter of right.
4. I agree that I shall board the transport vehicle from the assigned boarding point / Location only.
5. I understand that the university has the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or outside the university at any time.
6. I understand that transport vehicle allotted and various provisions and facilities in the vehicle may vary and change from time to time, as decided by the university.
7. I agree that I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for.
8. I agree that the university shall not be liable for any damage, loss, accident and/or mishappening caused to me while being in the transport vehicle or other wise.
9. I understand and agree that I shall be liable to pay the transport charges / fee for the industrial visits, tours, bridge courses, workshops, practical, training, placement visits or for visiting such other place / events as may specified by the university from time to time, in addition to the transport fee for the academic sessions(s).
10. I understand that the transport fees for the academic year 2019 - 2020 is Rs. 15,000/-.
- (a) Rs 15,000/- (for those who are boarding bus from any location except Gamharia) Fee can be paid Semester wise (1 Semester- Rs 7500/- and 2 Semester Rs 7500/-).
- (b) Rs 8000/- (for those who are boarding bus from Gamharia) Fee can be paid Semester wise (1 Semester- Rs 4000/- and 2 Semester Rs 4000/-).
11. I understand and agree that the transport fee and related charges are subject to revision from time to time as decided by the university.
12. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also subject to face disciplinary action(s) as decided by the university. In that case my transport facility may be stopped and I may be rusticated from the university which I shall accept.
13. I understand and agree that the university reserves the right to frame, amend, revoke, repeal and enforce the Rules and Regulation, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with Rules and Regulation applicable from time to time; the university shall not be responsible for informing me separately in any manner.
14. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
15. To avail the concessional rate of transport facility from Gamharia, Aadhar Card of student must have a Gamharia Address. Any other request in this case will not be entertained.

TRANSPORTATION RULES AND REGULATIONS:

1. Using of University transport is not compulsory and only those students who agree to abide by the transport rules of the university are advised to use the university transport.
2. The students who want to use the university transport should submit transport request form along with a photo at the beginning of the every academic year, as per the time line given.
3. The boarding / dropping point should be given clearly in the requisition form.
4. By opting (by filling this form) the university transport facility, student agree to pay the fees for entire year. The transport fee should be paid as per the schedule given by the university and the fee once paid will not be refunded under any circumstances.
5. Payment of bi-annual fees (Semester wise) is for the convenience of students; hence it is not permissible to discontinue the bus service during the year. Once you opt for bus service, you also agree to pay the entire fees for the year (as decided by management) as per schedule irrespective of whether service was availed by you or not.
6. The transport charges will be notified every year at least 2 month in advance and is subject to condition prevailing at the time of decision.
7. The students should not change the boarding / dropping point, or routes without proper permission.
8. The students travelling in the university bus should occupy the seats as per availability and should not create any disturbance to other students and staff.
9. Strict discipline should be maintained inside the university bus.
10. All the students/parents are expected to be aware of the transport rules of the university and ignorance of the same will not be an excuse for any dispute / claim.
11. Students are expected to carry the transport ID card while travelling.
12. During random inspection, if a student, who has not availed transport facility is caught travelling in the bus, a fine of Rs. 100/-, for 1 time. If the offence is repeated, he may be asked to submit the transport fees for the entire year.
13. In case of any dispute, the decision of the management will be final and binding on the student.
14. The university can change, after, amend any of the above rules at any point of time and it will be binding on the student.

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for transport facility, I have to pay transport fees for the entire year irrespective of usage of service. I also understand that I have to submit a fresh application at the beginning of each academic year to continue to avail the transport facility.

Date:

Full signature of the Parent / Legal Guardian
Specify Relation

Signature of Applicant

UNDERTAKING BY THE APPLICANT

I, the undersigned, _____ S/D/o _____ aged about _____ years

R/o _____, applying for admission to the ARKA JAIN University, Jharkhand

(hereinafter referred to as "the University") do hereby solemnly affirm and undertake that:

IMPORTANT NOTE

I understand that all official communication and instruction from university will only be in english and not in any other language.

यूनिवर्सिटी से संबंधित हर लिखित संवाद के लिए केवल अंग्रेज़ी भाषा का उपयोग किया जाएगा।

- 1) All information submitted to the University vide the Admission Application form(s) or otherwise in any manner, is complete, factually correct and accurate to the best of my knowledge and is authentic and in case it is found at any time that I have concealed, suppressed or distorted any information/fact, my admission to the University shall stand cancelled and I shall have no claim for refund of fee or otherwise whatsoever against the University. Fee and other charges already paid by me, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- 2) The University reserves the right to reject my application form(s) in case not found fit by the University.
- 3) I have read and understood all the contents of the Prospectus 2019 / Student Handbook 2019 and accept the same and also agree to abide by all the terms and conditions enforced by the University from time to time.
- 4) I will adhere to the provisions of the ARKA JAIN University Act and Statutes, Regulations, Ordinances and Rules made there under; and further Orders, Instructions, Guidelines, Codes, Policies, Directions, Standing orders etc. (hereinafter jointly referred to as "Rules & Regulations") as enforced from time to time by the University and its constituent(s), affiliate(s), sponsoring body, associate(s), successor(s), sister concern(s) and other units, as applicable. Failure or default or ignorance on my part with regard to adherence of Rules & Regulations in any manner shall entitle the University to take any action against me and in that eventuality I shall have no claim for refund of fee or otherwise against the University.
- 5) The University shall be entitled to make mandatory for me to participate in various academic, co-curricular, extracurricular and other activities including but not limited to research, training, industrial visits, seminar, study tours, placements and other activities at State or National level, on payment of such fee and charges or otherwise as and when deemed fit by the University.
- 6) The University reserves the right to introduce, alter or withdraw at any time, any programme or facility and also to revise the fees and other charges in respect of any programme or facility as deem appropriate from time to time.
- 7) I clearly understand that my admission stands as provisional and confirmation of my admission shall be subject to the satisfaction of all the eligibility conditions and other requirements as prescribed by the University. Failure or default on account of submission of fee(s) or any document(s) or fulfilment of any condition(s) as prescribed by the University shall entitle the University to cancel my admission and/ or to impose any penalty or to take any other action against me and I shall have no claim for refund of fee or otherwise whatsoever against the University.
- 8) I shall be liable to pay for any damage caused by me to the property of the University either alone or jointly with others, apart from any disciplinary action(s) imposed on me by the University.
- 9) I shall be liable to pay for the fee(s) as mentioned in the fees schedule, total fee applicable form and any other charges as applicable. Failure or default on my part with regard to payment of outstanding fee in any manner shall entitled the university to take any action against me and may lead to cancellation of provisional enrolment at any stage of the admission.
- 10) All tangible and intangible materials developed by me (individually or jointly with others) during my study at the University including but not limited to books, software, new technologies, formulae, notes, slides, papers, CD's, Formulations, Drawings, Paintings, Photographs, Sculptures, Designs, Models, audios, videos, films etc. will invariably be the property of the University and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting with, assigning to, broadcasting, telecasting, printing etc. shall lie with the University without any compensation to me unless otherwise decided by the University. The University shall be entitled at all times to use my personal and other information available with the University in any form for such purposes as deemed appropriate, for which no further consent is required.
- 11) Failure or any sort of default or ignorance with regard to submission of any information or fulfilment (compliance) of any condition or requirements including signing or attestation of any documents(s) as required by the University, whether deliberately or unintentionally shall not relieve me or my parents/guardian of the implication thereof and the decision of the University will be binding for all the matters concerned.
- 12) I am medically fit and have no communicable and serious diseases including fits, any sort of attacks or otherwise which would have rendered me in eligible for my study or stay at the University, however, in case any expenditure is incurred by the University on my treatment for any illness or disease or personal injury or otherwise, it shall be paid/reimbursed by me or my parent/guardian.

- 13) I shall study at the University for the complete duration of the programme and if due to any reason, I leave /withdraw at any time before the completion of programme, I shall have no claim for refund of fee or other charges already paid or whatsoever against the University. Fee and other charges, including advance and security, shall stand forfeited and I shall further be liable to pay the fee and other charges for remaining/ entire duration already paid of the programme.
- 14) I will not carry out any business activity in and outside the University Campus either on my own or jointly with any student(s) / staff member(s) or any other person unless specifically permitted in writing by the University.
- 15) I will not promote or engage in or participate in any kind of social, ritual, religious, political or such like other activities in and outside the precincts of the University, unless specifically permitted in writing by the University.
- 16) Delay or default in making any provision in respect of my study, residential facility, transport facility or any other facility will not entitle me to claim any compensation or refund or any other right from the University.
- 17) In case I am an International Applicant, it shall be my responsibility to get visa and to abide by the laws and fulfill all required formalities of India and other country (as applicable) for my stay and study at the University, apart from the conditions laid down by the University from time to time.
- 18) In case I have applied for and allotted hostel facility:-
 - i. I shall retain the hostel accommodation for the full academic session and if due to any reason I leave /withdraw the hostel facility during the academic session I shall have no claim whatsoever for refund of fees or otherwise against the university . I shall also be liable to pay the hostel fees and all other charges prescribed for the purpose of hostel facility for full academic session and other pending dues, if any, unless otherwise prescribed by the university.
 - ii. I understand that the University may provide me residential facility, at its own or through other arrangement, in or outside campus, as deem fit.
 - iii. I shall not be entitled to claim Hostel facility as a matter of right.
 - iv. I will vacate the accommodation in case of any requirement of the University for some specific period(s) for any reasons including accommodating guests, delegates, participants of any event, for maintenance work etc., as and when prescribed by the University.
 - v. In case it is found at any time that I am subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case I am detained at any time on account of disciplinary misconduct or any other reason whatsoever, I will be liable to vacate the allotted room/ apartment as and when directed by the University. Allotment of residential facility in the next term/semester shall be solely at the discretion of the University.
 - vi. I shall myself take precautions against insect-bites, dog-bites, snake-bites, animal-bites, plant-bites and such other infections and diseases and the University shall not be liable for such infections and diseases. However, in case of falling sick or any sort of infections, diseases or personal injury or otherwise, I shall inform the warden/Hostel In-charge and my parents instantly; and shall be liable to pay/reimburse for any expenditure incurred by the University and/or warden/Hostel In-charge on my treatment for any illness or disease or personal injury or otherwise.
 - vii. I shall not make any unauthorized use of electricity by using any electrical gadgets including iron, heater, audio player, and convector and immersion rod.
 - viii. I agree that the Hostel fee includes the charges for usage of fixed electric units as prescribed by the University and in case the utilized units exceed fixed units, I will pay the charges for usage of units exceeding the fixed units.
 - ix. I agree that CFL once issued shall not be replaced in case of damage due to default on my part and in that case it shall be my responsibility to get it replaced at my own cost.
 - x. I shall not paste any poster or painting on the walls of rooms or at other places in and outside Hostel premises.
 - xi. If I absent myself from the Hostel facility without permission or violate any guidelines or policy or instructions of the University, the University shall be entitled to take any disciplinary action against me including rustication/expulsion from the Hostel facility and/or the University.
 - xii. I agree that the University shall reserve the right to withdraw or change any Hostel facility and/or to revise fee or any other charges prescribed for the purpose of availing any Hostel facility.
 - xiii. I shall be liable to pay for any damage caused by me to the residential facility either alone or jointly with others apart from any action(s) as decided by the University.
 - xiv. Warden/Hostel In-charge or other competent authority of the University may check about my whereabouts and other details as and when required.
- 19) In case I have applied for and allotted Transport Facility:-
 - i. I agree that the University may provide me transport facility, at its own or through other arrangement, as deem fit.
 - ii. I shall not be entitled to claim transport facility as a matter of right.
 - iii. I shall board the transport vehicle from the assigned boarding point/location only.
 - iv. I agree that the University shall have the full authority for the inspection of the transport vehicle or any of my personal belongings during transit or otherwise in or outside the University at any time.
 - v. I agree that the University reserves the right to withdraw or to change the transport vehicle allotted and various provisions and facilities in the vehicle from time to time, as deem appropriate by the University.

Contd...

- vi. I shall carry the transport identity card all the time while being in the transport vehicle and shall be liable to produce the same as and when the concerned authorities ask for and in case of not carrying the identity card, I shall be liable to pay the fine as imposed by the University.
 - vii. I agree that the University shall not be liable for any damage, loss, accident, and/or mishappening caused to me or my belongings while being in the transport vehicle or otherwise.
 - viii. I agree that in case the University is not able to arrange for transport facility for specific period due to any reason whatsoever, I shall make my own arrangements for the transport facility at my own cost; and I shall not be entitled to claim any compensation from the University.
 - ix. I shall be liable to pay the transport fee for the industrial visits, tours, bridge courses/ subjects, workshops, practical, training, placement visits or for visiting such other place/events as may be specified by the University from time to time, in addition to the transport fee for the academic session(s) as and if prescribed.
 - x. In case it is found at any time that I am subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case I am detained at any time on account of disciplinary misconduct or any other reason whatsoever, I shall be liable to leave this facility as and when directed by the University. Allotment of transport facility in the next term/semester shall be solely at the discretion of the University.
 - xi. I agree that the transport fee and related charges are subject to revision from time to time as decided by the University.
 - xii. I shall be liable to pay for any damage caused by me to the transport vehicle or provisions therein either alone or jointly with others and shall also be subject to face disciplinary action(s) as decided by the University.
 - xiii. I agree that the University reserves the right to frame, amend, revoke, repeal and enforce the Rules & Regulations, as and when deem fit and it shall be my responsibility to keep myself well versed and updated with the Rules & Regulations applicable from time to time; the University shall not be responsible for informing me separately in any manner.
 - xiv. I understand that once I opt (by filling up this form) the Transport facilities I need to pay the full transport fee applicable for that academic year (Irrespective of late admission /service not availed by me).
- 20) I clearly understand I have to submit my original TC and Migration, failing to do so my provisional admission stands cancelled within the stipulated time given by the University. I shall have no claim for refund of fee or otherwise whatsoever against the University.
 - 21) I agree that if at any stage, it is found that my admission in any course on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate, shall liable to be cancelled forthwith, without any notice at any time during the course of his / her studies by the University.
 - 22) I agree that I will obey the code of conduct of the university and do not indulge in any kind of in-discipline activity while in and off university campus further I have never been expelled or debarred from admission in any institute / University in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found untrue, I am aware that my admission is liable to be cancelled.
 - 23) In case of any dispute on any matter or for any unforeseen issues arising, that are not covered in the student handbook /prospectus or interpretation of any content of this, the decision of the University shall be final and binding on me and others concerned.
 - 24) I agree that the university reserves the right to frame, amend, revoke, repeal and enforce the rules & regulations, as and when deem fit and it shall be my responsibility to keep myself well verse and updated with the rules & regulations applicable from time to time; the university shall not be responsible for informing me separately in any manner.
 - 25) I agree that the Courts only in Seraikela Kharsawan district shall have the jurisdiction over all disputes arising in relation to my admission, study and stay at University and in respect of any other matter pertaining to the University in any respect.

Signature of Applicant

Date

VERIFICATION

I, above named applicant does hereby verify that all the contents of this undertaking are true and correct to best of my knowledge and nothing has been concealed therein. In case any deviation is found, I myself shall be responsible for the consequences thereof.

Place _____
Date _____

Signature of Applicant

Contd...

INDEMNIFICATION

(by Applicant)

I the undersigned, _____ S/D/o _____ do hereby indemnify the ARKA JAIN University and its constituents, affiliates, sponsoring body, associates, successors, sister concerns and other units, as applicable against;

- 1) All actions, causes, suits, proceedings (including civil and criminal), accounts, claims, liabilities (including statutory liabilities), penalties, demands and costs (including without limitation legal costs), awards, damages, losses and expenses, whatsoever, arising on account of my action or inaction or otherwise during the tenure of my programme at the University or thereafter and against all consequences arising thereof.
- 2) All rights and claims by myself, my dependants, next of kin or other legal representatives for compensation for any mishappening in terms of death, suicide, disability, infections, diseases, loss or damage of any kind caused to me in person or otherwise at any point of time in any manner due to any reason, including but not limited during industrial visits, training, tours, conduct of practical, working in laboratories or workshops, stay in residential facility, traveling in the transport or otherwise, within or outside the precincts of the University; and for any loss or damage of cash or valuables or my personal belongings of all kinds including mobile phones, PC, laptop, jewellery or any other personal belongings; and
- 3) All the consequences arising, in case anything goes wrong or against the contents of the Undertaking given to the University; and I myself shall be responsible for all consequences whatsoever; and the University shall not be liable in any regard

Place _____

Date _____

Signature of Applicant

INDEMNIFICATION

(by Parents/Guardian)

The undersigned, _____ S/D/o _____ in the capacity of _____ (Father/Mother/Guardian, specify relation) of the above named applicant do hereby indemnify the University and its constituents, affiliates, sponsoring body, associates, successors, sister concerns and other units, as applicable against

- 1) All actions, causes, suits, proceedings (including civil and criminal), accounts, claims, liabilities (including statutory liabilities), penalties, demands and costs (including without limitation legal costs), awards, damages, losses and expenses, whatsoever, arising on account of action or inaction or otherwise during the tenure of my ward's programme at the University or thereafter and against all consequences arising thereof
- 2) All rights and claims by my above said ward, myself, my dependants, next of kin or other legal representatives for compensation for any mishappening in terms of death, suicide, disability, infections, diseases, loss or damage of any kind caused to my above said ward in person or otherwise at any point of time in any manner due to any reason, including but not limited during industrial visits, training, tours, conduct of practical, working in laboratories or workshops, stay in residential accommodation, travelling in the transport or otherwise, within or outside the precincts of the University; and for any loss or damage of cash or valuables or his personal belongings of all kinds including mobile phones, PC, laptop, jewellery or any other personal belongings; and
- 3) All the consequences arising, in case anything goes wrong or against the contents of the Undertaking given by my ward to the University; and I myself and my ward shall be responsible for all consequences whatsoever; and the University shall not be liable in any regard

Place _____

Date _____

Signature of Parents/Guardian

ANTI RAGGING - ANNEXURE I

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student) with Enrolment number/ Roll No. _____ s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the University), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the Provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that: -
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that: -
 - (a) I will obey the code of conduct of the institute and do not indulge in any kind of in-discipline activity while in and off the institution's campus.
 - (b) I will solely responsible for any kind of accident / mishap caused on account of the above mentioned clause (6.a)

Declared this _____ day of _____ month of _____ year.

Signature of Applicant

Name of Applicant

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

Oath Commissioner

ANTI RAGGING - ANNEXURE II

AFFIDAVIT BY PARENT/ GUARDIAN

I, _____ (full name of PARENT/GUARDIAN) father/mother/guardian of _____ (full name of student) with Enrolment Number/Roll no. _____ having been admitted to _____ (name of the University), have received or downloaded a copy of UGC Regulation on curbing the Menace of Ragging in Higher Educational Institution, 2009, (here in after called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that: -
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that: -
 - (a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-discipline activity while in and off the institution's campus.
 - (b) My ward will solely responsible for any kind of accident / mishap caused on account of the above mentioned clause (6.a)

Declared this _____ day of _____ month of _____ year.

Name _____ Telephone/mobile no. _____

Address _____

Signature of Deponent

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

Oath Commissioner

ANTI - RAGGING DOCUMENT

The Discipline and Anti Ragging Cell, established according to the regulations of the UGC, is the moral police of our university. The Cell's responsibility is to ensure that students maintain discipline in the classrooms and within the university campus. Members of the cell regularly go on rounds to each and every classroom to make note of errant behaviour and to make sure that the university campus is free from ragging and eve teasing. The Cell takes severe punitive action against students indulging in such heinous activities.

Students may approach any member of discipline & anti ragging cell or they may also approach any of their other teachers to make their complaints regarding any other indiscipline issue.

Students may also express their grievances online by writing a mail to sdcell@arkajainuniversity.ac.in and copy to registrar@arkajainuniversity.ac.in

Students are requested to note that making a complaint is serious and therefore they are to use this power in a responsible manner. At the same time, the university assures students that once a complaint is made, it will be treated with sensitivity and confidentiality.

Member Of Discipline & Anti Ragging Cell:

Reference: Registrar Office Letter No AJU /R/114/17-18 effective from 02.04.2018

S.No	Name	Designation	Contact No
1	Dr.Angad Tiwary	Chairman	85076 35242
2	Mr.Arvind Pandey	Member Secretary	87098 25596
3	Mr.Ashwini Kumar	Member	99738 46391
4	Mr.Paras Nath Mishra	Member	85410 26773
5	Mr.Jigar Rupani	Member	94307 28775
6	Mrs. Pompi Das Sengupta	Member	75410 97576
7	Mr. Ashish Kumar	Member	91133 84955

The Vice Chancellor, ARKA JAIN University, will nominate replacements in the above committee as and when required. Students may feel free to express their grievances online by writing a mail or by approaching these members personally in order to seek help.

GAP CERTIFICATE

I, _____ S/D/o _____ and resident
of _____
_____ do hereby solemnly state & affirm as under:

- 1) That I am a resident of above said address.
- 2) That I have passed _____ Class in the year _____ from _____ School/College/Institute/University.
- 3) That I have not joined/admitted in any School/College/Institute due to _____. (Reason)
_____.
- 4) That there is a GAP in my studies from _____ to _____.
- 5) That during this period I was not involved in any offence or in an illegal activity and that no Criminal case is pending against me in any court of law.
- 6) That I command a good reputation and respect in general public.
- 7) That I have not availed post matric scholarship for the same programme name or course from any College/University/Institute.

Signature of Deponent

Name

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found in correct at any stage then my admission can be cancelled by the University.

Date _____

Place _____

Signature of Deponent

Name

Signature / Stamp of advocate (Notary)

(As Applicable)

FEES DECLARATION FORM

DEPARTMENT	COURSE NAME	COURSE DURATION	FEES	
School of Commerce & Management	BBA	3 year (6 semester)	Rs. 27,500/Semester	One Time Admission Fee Rs. 5000/- only (1st year only)
	B. Com (H)	3 year (6 semester)	Rs. 20,000/Semester	
	BBA Professional (with CIMA UK)	3 year (6 semester)	Rs. 35,000/Semester	
	B. Com (H) Professional (with CIMA UK)	3 year (6 semester)	Rs. 35,000/Semester	
	MBA	2 year (4 semester)	Rs. 75,000/Semester	
	M. Com	2 year (4 semester)	Rs. 20,000/Semester	
School of Humanities	B.A. - English	3 year (6 semester)	Rs. 20,000/Semester	
	B.A. - Economics	3 year (6 semester)	Rs. 20,000/Semester	
	B.A. - Fashion Design	3 year (6 semester)	Rs. 25,000/Semester	
	B.A. - Journalism & Mass Comm.	3 year (6 semester)	Rs. 25,000/Semester	
School of Engineering & IT	Polytechnic Mechanical (ME)/Civil (CE)/ Computer Science (CS)/ Electrical & Electronics (EEE)	3 year (6 semester)	Rs. 22,500/Semester	Optional Cost (if the facilities availed) Transportation Rs. 15,000/- (for those who are boarding bus from any location except Gamharlia) Rs. 8,000/- (for those who are boarding bus from Gamharlia) Hostel Facility Available
	BCA	3 year (6 semester)	Rs. 25,000/Semester	
	B. Sc (IT)	3 year (6 semester)	Rs. 25,000/Semester	
	B. Tech Mechanical (ME)/Civil (CE)/ Computer Science (CS)/ Electrical & Electronics (EEE)	4 year (8 semester)	Rs. 42,500/Semester	
	MCA	3 year (6 semester)	Rs. 40,000/Semester	
School of Health & Allied Science	B. Optometry	4 year (8 semester)	Rs. 42,500/Semester <small>Rs. 40,000/- for final year (7th & 8th Semester)</small>	
	B. Sc Biotechnology	3 year (6 semester)	Rs. 25,000/Semester	
	B. Pharma	4 year (8 semester)	Rs. 35,000/Semester	
Center Of Research	Ph.D - Commerce & Management	-	3 Lakhs for the entire course	
	Ph.D - English	-		
	Ph.D - Economics	-		
School of Legal Studies	Integrated Course			
	BBA (LLB) B. Com (LLB)	5 year (10 semester) 5 year (10 semester)	Rs. 35,000/Semester Rs. 35,000/Semester	

MODE OF PAYMENT OF FEES:

The Fee shall be paid in Demand Draft or by Card Swipe in favour of ARKA JAIN University payable at Jamshedpur either at admission office / University Campus (Program Office).

IMPORTANT:

1. A fee mentioned above does not include University examination fees (As Applicable).
2. Fees will be accepted only through Demand Draft Card Swipe in favour of ARKA JAIN University at Jamshedpur.
3. Delayed payment of fee will attract a fine as per the rules and regulation of the University.
4. If payment is not made within 30 days of the due date along with late fine, student will not be allowed to take class and may lead to cancellation of his / her admission in the university.
5. No individual reminder for Fees Payment will be given to either student or parent. Students are requested to keep themselves update with notices on notice board.
6. Students who will avail the facilities of the transport provided by the university will required to pay Rs 15,000/- for 19-20 irrespective number of days / month you will avail the service.
7. All scholarships if applicable, will be adjusted in the 2nd instalment of the first year fees.

DISCLAIMER:

ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

DECLARATION BY THE STUDENT

I, S/O, D/O, W/O, clearly understand that the fees applicable for the course and I agreed to pay the fees of every semester, admission fees and any other fees as applicable during the course duration by the University. I am aware that once opted, transport facility is applicable for entire year and cannot be cancelled between the year.

Date.....

Place.....

Student Name

Student Signature.....

FEE SCHEDULE

Serial No: _____

SCHEDULE OF FEES PAYMENTS

1) NAME _____

En/No.

2) ADMISSION IN _____ BATCH _____

Date

3) REGISTRATION FEE (1ST YEAR ONLY) IN ACADEMIC YEAR 2019 - 20

Rs.

4) TUTION FEE APPLICABLE FOR 1ST SEMESTER IN ACADEMIC YEAR 2019 - 20

Rs.

5) TRANSPORT FEE for 1ST SEMESTER IN ACADEMIC YEAR 2019 - 20
(if applicable to the admitted Student)

Rs.

6) TOTAL FEE APPLICABLE FOR 1ST SEMESTER IN ACADEMIC YEAR 2019 - 20

Rs.

S.No.	Details	Amount in Rs.	Status (Paid / To be Paid)	Remarks (Date of Payment / Due Date)
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	2nd/ 3rd / 4th / 5th / 6th / / / Semester	<input type="text"/>	<input type="text"/>	On or before 15 days of completion of semester exam

Name of Admission Executive:

Signature

Name of Approval Authority:

Signature

MODE OF PAYMENT OF FEES:

Demand Draft / Card Swipe - in favour of ARKA JAIN University (Payable at Jamshedpur).

Important:

- Fees will be accepted only through Demand Draft and Card Swipe in favour of ARKA JAIN University.
- In case of failure to make the payment before due date, fee as per the rules will be charged.
- If payment is not made within schedule days of the due date along with late fee, student will not be allowed to take class and may lead to cancellation of his/her admission in the university.
- No individual reminder for Fee payment will be given to either student or parent. Students are requested to adhere to the schedule given above and keep themselves updated with notices on the notice board.
- By opting the University Transport facility, student agree to pay the fees for the entire Academic Year (Irrespective of late admission/ service not availed by individual).
- 2% extra will be charged if the payment is been paid through any type of credit card.

Disclaimer : ARKA JAIN University reserves the right to make changes in above policy, as and when felt necessary.

Date:

Student's Name

Student's Signature

SCHOLARSHIP SCHEME - 2019/20

Scholarship will be reviewed and approved by the ARKA JAIN University Scholarship committee (AJUSC). the committee reserves the right to introduce new scholarships or to cease the award of scholarship at anytime.

ARKA JAIN University follows various categories of Scholarship

1	Scholarship Category	Academics
	Courses covered under this scheme	Polytechnic, All Under-Grad Courses, All Post-Grad Courses

Eligibility				
Marks Basis	Courses	70.0 to 79.99%	80.0 to 89.99%	90.0 to 100%
	Polytechnic	10% of 1st Year Fee	10% of 1st Year Fee	20% of 1st Year Fee
	UG Courses*	NA	10% of 1st Year Fee	20% of 1st Year Fee
	PG Courses*	NA	10% of 1st Year Fee	20% of 1st Year Fee

*Aggregate of all subjects in the qualifying exam | **Aggregate of English + best three in the qualifying exam

2	Scholarship Category	Outstanding Achievements in Sports
	Courses covered under this scheme	Polytechnic, All Under-Grad Courses, All Post-Grad Courses

Eligibility			
Sports Achievement	State Level	National Level	International Level
	15%	25%	50%

*In sports category, performance of the player would be reviewed by the AJUSC. Based on his performance/achievements in the state/national levels sports scholarship provided in last 2 years will be considered.

3	Scholarship Category	Performance at National Level Entrance Test/AJUMAT
	Courses covered under this scheme	Master of Business Administration (MBA)

Eligibility			
Composite Score / Rank / Percentile			
Entrance Exam	Less than 550 Score/ Rank less than 4000/ % less than 50%	Score between 551 to 651/ Rank less than 4001 - 10000 % less than 50 - 59.9%	Above 651 Score Rank less than 1 - 4000/ % above 60%
MAT/ATMA	No	10,000	20,000
CMAT	No	10,000	20,000
CAT/XAT	No	10,000	20,000
AJUMAT	No	10,000	20,000

Composite score is taken into consideration for MAT and ATMA , rank in the case of CMAT score and percentile in the case of CAT/XAT/AJUMAT

4

Scholarship Category	Early Decision Benefit (EDB)
Courses covered under this scheme	Master of Business Administration (MBA)

Eligibility			
EDB scheme for MBA	On or before 15th Apr 2019	Between 15th Apr - 15th Jun 2019	After 15th Jun 2019
	Rs 25,000/-	Rs 15,000/-	NIL

5

Scholarship Category	Alumni
Courses covered under this scheme	Polytechnic, All Under-Grad Courses, All Post-Grad Courses

Any Student passed out from Jain College, Jamshedpur or AJU will be offered a scholarship of 20% of the 1st year fees of the course in which the student takes admission. (Not applicable for Ph.D enrollment)

TERMS & CONDITIONS:

1. Student can apply for scholarship in any of the above schemes whichever is higher.
2. No student may hold more than one scholarship at a time.
3. Scholarship is non-transferrable.
4. AJUSC decision will be final in any of the scholarship availed.
5. All scholarship will be availed in the second semester fees only.

SCHOLARSHIP APPLICATION PROCESS

1. Scholarship applicants can obtain the scholarship application form from program office at the university campus in the month of september. (notice will be displayed in notice board).
2. The Scholarship form will not be accepted after the due date.
3. Duly filled Scholarship application form along with the xerox of the supporting documents to be submitted in the program office at the University campus as per mention date.

DOCUMENTS CHECKLIST FOR APPLICANT

Following are the list of documents required for admission process for Academic year 2019-2020.

Please submit the Photocopy of all the documents and carry the originals for verification.

DOCUMENTS REQUIRED

DOCUMENTS	SUBMITTED / NOT SUBMITTED	VERIFIED / NOT VERIFIED
10th Admit Card		
10th Mark Sheet		
12th Admit Card		
12th Mark Sheet		
Graduation Mark Sheet		
PG Mark Sheet		
Blood Group		
Passport Photo (6)		
Gate Pass Photo (4)		
Aadhaar Card (Student)		
Pan Card (Parents)		

MANDATORY DOCUMENTS

TC (Original)		
Migration (Original)		

ADDITIONAL DOCUMENTS

Gap Certificate		
Anti Ragging		
Caste Certificate (Incase SC/ST/OBC)		
Any Other: _____		

Date:

Name of Document Verification In charge

Applicant Signature

DOCUMENTS CHECKLIST FOR APPLICANT

Following are the list of documents required for admission process for Academic year 2019-2020.

Please submit the Photocopy of all the documents and carry the originals for verification.

DOCUMENTS REQUIRED

DOCUMENTS	SUBMITTED / NOT SUBMITTED	VERIFIED / NOT VERIFIED
10th Admit Card		
10th Mark Sheet		
12th Admit Card		
12th Mark Sheet		
Graduation Mark Sheet		
PG Mark Sheet		
Blood Group		
Passport Photo (6)		
Gate Pass Photo (4)		
Aadhaar Card (Student)		
Pan Card (Parents)		

MANDATORY DOCUMENTS

TC (Original)		
Migration (Original)		

ADDITIONAL DOCUMENTS

Gap Certificate		
Anti Ragging		
Caste Certificate (Incase SC/ST/OBC)		
Any Other: _____		

Date:

Name of Document Verification In charge

Applicant Signature