



# ARKA JAIN University, Jharkhand

## Notice

### Examination Department

Ref.No :- AJU/Exam/622/18-19

Date:- 16/11/18

This is informed to all students of 3rd semester of ARKA JAIN University, Jharkhand that their Admit card will be distributed after clearing all the dues from different department.

All are directed to contact their respective HODs/Controller of Examination in this regards.

Date for No Dues: - 20<sup>th</sup> Nov to 26<sup>th</sup> Nov 2018.

#### Steps for No-Dues:-

Steps 1 - Receive No Dues form from Reception. *Handwritten signature*

Steps 2 - No Dues signature from respective program co-ordinator.

- |                   |  |
|-------------------|--|
| a) BBA            | - Dr. Pompe Das Sen Gupta <i>P.D.S.G.</i>              |
| b) B.Com          | - Ms Priya Raman <i>Priya Raman</i>                    |
| c) BCA/MCA/Bsc-IT | - Mr. Arvind Pandey                                    |
| d) BA-FD          | - Ms. Nikunj Naredi                                    |
| e) BA-JMC         | - Ms. Sahnaaz Zabi <i>Sahnaaz Zabi</i>                 |
| f) BA-Eco         | - Dr. Pompe Das Sen Gupta <i>P.D.S.G.</i>              |
| g) BA-Eng         | - Mrs. Rajkumari Ghosh <i>Rajkumari Ghosh</i>          |
| h) MBA            | - Dr. Charu Vadhwa / Dr. Arun Tiwari <i>16/11/2018</i> |
| i) Polytechnic    | - Mr. Ashwini Kumar <i>Ashwini Kumar</i>               |

Steps 3 - No Dues from Library. *Handwritten signature*

Steps 4 - No Dues from Academic Department (CLC or TC, Migration & Attendance Fine). *Handwritten signature*

Steps 5 - No Dues from Account Section. *Handwritten signature*

Steps 6 - Submit the **NO DUES FORM** with **EXAMINATION FORM** to the Exam Department for receiving Admit Card.

**Date for Admit card distribution** :- 26/11/2018 to 28/11/2018.

(Note: - Receiving of Admit card is in campus only)

Controller of Examination